**Income & Expenditure**

Failure to complete all sections below may result in your application being declined

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| **Section 1 “Your Income”** | **WEEKLY** | **Next Payment Date** |  |
| Wages/Salary (Take home pay) | £ |  |  |
| Wages/Salary (Partner, Take home pay) | £ |  |  |
| Income Support | £ |  |  |
| Job Seekers Allowance | £ |  |  |
| Employment & Support Allowance | £ |  |  |
| Universal Credit | £ |  |  |
| Working Tax Credit | £ |  |  |
| Child Tax Credit | £ |  |  |
| Disabled Tax Credit | £ |  |  |
| Child Benefit | £ |  |  |
| Incapacity Benefit | £ |  |  |
| Industrial Injuries Disablement Benefit | £ |  |  |
| State Retirement Pension | £ |  |  |
| Pension Credit | £ |  |  |
| Widows Benefit | £ |  |  |
| Attendance Allowance | £ |  |  |
| Disability Living Allowance (Care) | £ |  |  |
| Disability Living Allowance (Mobility) | £ |  |  |
| Personal Independence Payment (Care) | £ |  |  |
| Personal Independence Payment (Mobility) | £ |  |  |
| Carer’s Allowance | £ |  |  |
| Maintenance/CSA | £ |  |  |
| Occupational or Company Pension | £ |  |  |
| Personal Pension/Annuity | £ |  |  |
| Services Pension | £ |  | **Income Sub Total** |
| Other Income (Please Specify) | £ |  | £ |

**“What you owe”:** Please include all outstanding balances, including any amounts paid to a debt management company, payday lender, doorstep lender, catalogues, loan companies, credit cards etc.

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| **Section 2 “What You Owe”** |  |  |  |  |
| **Company Name** | **Balance Owing** |  | **Weekly Payment** |  |
|  | £ |  | £ |  |
|  | £ |  | £ |  |
|  | £ |  | £ |  |
|  | £ |  | £ |  |
|  | £ |  | £ |  |
|  | £ |  | £ |  |
|  | £ |  | £ | **Payments Sub Total** |
|  | £ |  | £ | £ |

**“Your Expenses”:** Be realistic with your estimates for expenditure and don’t forget to include something for one-off items like birthdays and Christmas.

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| **Section 3 “Your Expenses”** |  |  |
| **Expenses A** | **WEEKLY** |  |
| Rent/Mortgage | £ |  |
| Council Tax | £ |  |
| Electricity | £ |  |
| Gas | £ |  |
| Coal/Wood/Oil | £ |  |
| Water Rates | £ |  |
| TV Licence | £ |  |
| Food/Housekeeping/Toiletries | £ | **Sub Total A** |
| Child Maintenance/CSA | £ | £ |
|  |  |  |
| **Expenses B** | **WEEKLY** |  |
| Life Insurance | £ |  |
| Buildings Insurance | £ |  |
| Contents Insurance | £ |  |
| Home maintenance (eg Window Cleaning) | £ |  |
| Home Phone | £ |  |
| Mobile Phone | £ |  |
| Satellite (eg Sky, BT tv) | £ |  |
| Internet | £ | **Sub Total B** |
| Hire purchase items (eg Brighthouse, TV, other) | £ | £ |
|  |  |  |
| **Expenses C** | **WEEKLY** |  |
| Nappies/Baby needs | £ |  |
| Nursery/Childcare/School fees | £ |  |
| Children’s pocket money | £ |  |
| Children’s activities | £ |  |
| Clothing/Footwear | £ |  |
| Launderette/Dry cleaning | £ |  |
| Leisure/Outings | £ |  |
| Smoking/Drinking | £ |  |
| Gambling (eg Betting, Lottery, Bingo) | £ | **Sub Total C** |
| Christmas/Birthdays | £ | £ |
|  |  |  |
| **Expenses D** | **WEEKLY** |  |
| Car Insurance | £ |  |
| Petrol | £ |  |
| Road Tax (Calculate Weekly) | £ |  |
| Car Repairs/MOTs | £ |  |
| Bus Fares | £ |  |
| Taxi Fares | £ |  |
| Other Travel | £ |  |
| Regular Savings | £ | **Sub Total D** |
| Other (eg Pets, Subscriptions) | £ | £ |

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| **(1) Subtotal from “Your Income”** | £ |
| **(2) Subtotal from “What you owe”** | £ |
| **(3) Subtotal from “Your Expenses” (A+B+C+D)** | £ |
| **Final Total (1 minus 2 & 3)** | £ |