

Legal Requirements

To comply with current Health and Safety requirements your business should complete and maintain the following documentation:

- Risk Assessments
- Fire Risk Assessments
- Control Of Substances Hazardous to Health (COSHH) assessments
- Accident Book
- Asbestos Register
- Training Records
- Maintenance and inspection records such as lift inspection reports
- Employers Liability Insurance Certificate
- Health and Safety poster

By completing this pack you will have met the minimum legal requirements for many of these documents. There may be additional risks within your business which need to be assessed separately. Information on the control of these risks should be placed in the Extra Care Section. Ensure that the pack is reviewed regularly to keep it up to date, and that all certificates and inspection reports are kept in a safe place so that they can be retrieved easily when required.