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| Originated by: RLW | Date approved:  | Revision No:  | Filed: Shared drive |
| **Meeting Title** | **Torquay Town Deal Project Board Meeting** |
| **Date/Time** | 11th April 2025 |
| **Venue** | Board Room, Torquay Town Hall/Teams |
| **Attendees** | Vince Flower (VF) – ChairCllr Steve Darling MP (SD) – Vice ChairChris Bartlett (CB)Julie Brandon (JB)Cllr Chris Lewis (CL)Susie Colley (SC)Emma Falconer (EF)Tracey Cabache (TC)Jim Parker (JP)Callum McGinnis (CM)Laurence Frewin (LF)Rebecca Woolley (RLW) Minutes |
| **Apologies** | George Helmore (GH)David Carter (DC)Andrew Robertson (AR)Jack Thompson (JT) |

# MINUTES

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| **1.** | **Welcome & Apologies:**  | **ACTION** |
| **1.1** | VF welcomed everyone to the meeting and apologies were noted.Minutes from previous meeting approved. |  |

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| **2.** | **Declaration of Interest** | **ACTION** |
| **2.1** | JB declared she runs a business in Fleet Walk. There were no other Declarations of Interest. |  |
| **2.2** | LF declared an interest in ‘Sector Pathways’ |  |

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| **3.** | **Gifts & Hospitality Register** | **ACTION** |
| **3.1** | There were no items to record on the Gifts & Hospitality Register.  |  |

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| **4.** | **Minutes of previous meeting** | **ACTION** |
| **4.1** | **Carry Forward** JB asked if any funding could be available to tidy up Fleet Street?CB will report progress on discussions around vired funding and see if any can be identified.07/02 A Meeting was held and an alternative solution the bins and phone boxes is now being sought, more information to follow.*11/04 CF to DC* | **DC** |
| **4.2** | **Carry Forward** TC the detail would be really helpful once available to help understand the overspend | **DC** |
| **4.3** | **Closed** VF asked when the lessons will be shared? DC reported these should be available in April 2025.*11/04 The Lessons Learned report is in process, it will be shard with C&G, then shared more widely.* |  |
| **4.4** | **Closed** TC asked if the taxi’s will be moved from their current location on Cary Green? DC will share the suggestions from Torbay Council once they are ready. *11/04 This has been resolved.* |  |
| **4.5** | **Closed** The question was raised again around wrapping or tidying up the area for the summer season, this has been asked before and the funding was to be confirmed. VF asked that it was noted that this is important, and the view of the board is that this should be put in place asap.*11/04 This has been boarded up now.* |  |
| **4.6** | **Carry Forward** Edginswell Station CL asked Steve Darling MP if there was an update yet from the debate held recently?Steve Darling MP will share the outcome once the detail has been extracted.*11/04 no update yet, more information to follow.* | **SD** |
| **4.7** | **Carry Forward** SD reported that discussions are on-going regarding NHS eye/opticians on our High Street. JP/SD to discuss further. | **JP/SD** |
| **4.8** | **Closed**VF would like a single item meeting during March to look at the proposed scheme, timeline, hoarding ideas. |  |
| **4.9** | **Carry Forward** SC reported that the RHS Britain in Bloom is coming to Torquay.*11/04 Discussions and plans are on-going.* | **SD/DC** |

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| **5.** | **Highlight Report** | **ACTION** |
| **5.1** | CB read through the Highlight Report shared prior to the meeting. |  |
| **5.2** | SD asked about the ITF funding around the cycle path.CB will find out further detail around ITF funding and report back. | **CB** |

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| **5.3** | HPRJB asked about the lighting that was supposed to be put in around the Agatha statue? It was reported that the plinth where the lighting was supposed to sit was engineered out as it was seen as a trip-hazard. |  |
| **5.4** | JB asked for some information to highlight why the tram lines are in their current position and some historical information would be nice.EF reported that all the wayfinding information is scheduled for Autumn and this will be included in that. |  |
| **5.5** | Torquay PavilionEF updated the board that the artwork for the hoarding is being prepared. |  |
| **5.6** | CM said that it was really good to see the update on the Pavilion that was shared, will there be more?EF confirmed that there were more to come. |  |
| **5.7** | Edginswell StationThis project is parked. |  |

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| **6.** | **AOB** | **ACTION** |
| **6.1** | The Bay of Lights will be paid out of another fund this year. |  |
| **6.2** | LF updated that the Sector Pathways had proved helpful for SDC and EF will get some case studies for sharing. | **EF** |
| **6.3** | SC asked how many from each sector?CB will find out and share. | **CB** |

Minutes recorded by: Rebecca Woolley

Next Torquay Town Deal Board meeting**:**

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| 13 June 2025 |
| 15 August 2025 |
| 17 October 2025 |
| 19 December 2025 |