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| **STRICTLY CONFIDENTIAL** | | | |
| **Meeting Title** | Torquay Town Deal Board | | |
| **Date/Time** | Friday 22nd September 2023, 9.30 am – 11.30 am. | | |
| **Venue** | Boardroom, Town Hall & Teams | | |
| **Attendees** | Vince Flower (VF) **Chair**  Alan Denby (AD)  Chris Bartlett (CB)  Chris Lewis (CL)  Callum McGinnis (CM)  Julie Brandon (JB)  Susie Colley (SC)  Tracey Cabache (TC) | | Emma Falconer (EF)  Jim Parker (JP)  George Helmore (GH)  Kevin Foster (KF)  Andrew Robertson (AR) |
| **Apologies** |  | |  |

## MINUTES

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| **1.** | **Introductions & Apologies** | **Action** |
| **1.1** | All were welcomed to the meeting. |  |

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| **2.** | **Declarations of Interest** | **Action** |
| **2.1** | JB declared interest and runs a business on Fleet Street |  |

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| **3.** | **Gifts & Hospitality Register** | **Action** |
| **3.1** | No declarations. |  |

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| **4.** | **Minutes of the previous meeting** | **Action** |
| **4.1** | 2.1 of the meeting minutes of the July meeting should read Fleet Street and not Union Street. |  |

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| **5.** | **Highlight Report** | **Action** |
| **5.1** | **Strand Land Assembly (VTC3) (Debenhams)** |  |
|  | Appointment of a preferred demolition contractor will be made in the next two weeks followed by negotiation of a PCSA to manage the pre-commencement planning conditions.  Demolition work will start in January 2024, and alignment with the Harbour Public Realm programme was noted.  EF added that information panels will be in place explaining the projects. |  |
| **5.2** | **Harbour Public Realm (VTC4)** |  |
| **5.3**  **5.4** | CB sought guidance from the board on finances in the recommendation section. AD explained that there had been a formal change request made. JB added that the overall community board agreed but wanted more detail on road closures for the enabling works on Fleet Street. Information on the enhancements for Fleet Street was requested also. A question was raised on free parking mitigation. EF will share the community engagement plan. JB added it was difficult to host and arrange events and asked the council to support more with this, a collective effort between businesses in retail and the council is most certainly required as previously TC had been expected to solve retailers' problems.  There was a consensus that to help the project various mitigation steps would be explored. VF recognised that as a board this could be achieved. VF called for a single-item agenda with details on mitigation for the sites.  SC enquired about a lighting project being over budget, this will be addressed outside of the meeting.  JP added that clear community outreach works incredibly well, and priority engagement is key. | EF |
| **6** | **Edginswell Rail Station (BCP1)** |  |
| **6.1** | This project is progressing in design and planning costs will be provided at the end of September. |  |

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| **7.** | **Any Other Business** | **Action** |
| **7.1** | No other business was discussed. |  |