##  MINUTES

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| **1.** | **Introductions & Apologies**  | **Action** |
| **1.1** | Apologies were received from Alan Denby (AD), David Ralph (DR), George Helmore (GH), Tracey Cabache (TC), Jack Thompson (JT) |  |

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| **2.** | **Declarations of interest**  | **Action** |
| **2.1** | JB declared that she owns a business in Union Street, Torquay |  |

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| **3.** | **Minutes of the Last Meeting and Matters Arising** | **Action** |
| **3.1** | JB asked that a change was made to 4.18 on previous minutes from:*4.4 JB asked that there was a TC or TDA representative at their next forum meeting* to*4.4 the request was that as no one from TDA or Council had attended the Community Board meeting earlier that week, we had deferred our meeting and that we requested that we should meet with representatives of TDA and Council prior to the next meeting to go through the papers. The Forum meeting that was to be held the following week was suggested. TDA and Council were not able to attend, and no alternate dates were offered*Update to above - CB attended the meeting Wed 19 Jul.4.5 - to clarify that this was in reference to Debenhams |  |
| **3.2** | In future meetings there will be 2 new agenda items. DOI and G&H.The G&H register has been created and updated with information to date, it will continue to be updated as necessary |  |
| **3.3** | VF to ask AD for outstanding issues update before the next Town Board Meeting | **VF** |

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| **4.** | **TIP Highlight Report** | **Action** |
| **4.1** | CB ran through the Highlight Report, Financial Summary.SC asked about a discrepancy in the totals, CB will investigate and update | **CB** |
| **4.2** | LF asked enquired about the negative figures, CB will liaise with TC Finance and will circulate the corrected figures. |  |
|  | **Strand Land Assembly (VTC3) (Debenhams)** |  |
| **4.3** | CB highlighted the 3 month delay due to procurement issues, LF stated that this is really disappointing, public money being poorly spent and is there anything that can be done? JP confirmed that there is a review of planning and procurement to try and help things move at a faster pace, this should be completed by the end of the year.The asbestos and demolition procurement are in process and demolition tender will go live this month. |  |
| **4.4** | LF asked regarding the potential partners, CL confirmed that we had interest in May and they have visited and there are a few potentials interested. |  |
|  | **Harbour Public Realm (VTC4) (Strand)** |  |
| **4.5** | CB confirmed that TDA and the Consultant are developing an options paper (5 options detailed in report) this is expected to be provided for the Aug C&G Board for a decision. Options 4 & 5 “within budget” both cover the seaward side of the strand incorporating the clock tower. VF stated that it was important that the Board was brought up to speed with what is currently being proposed, compared to the original scheme, as soon as possible. It was agreed that this could be done at the Interim Board Meeting being scheduled. | **CB / VF** |
| **4.6** | SC would like to know if the plans would allow boats to negotiate the revised road layout | **CB** |
| **4.7** | SC asked regarding the Contractor being awarded the works but without confirmation of the costs. CB confirmed that the Contractor is working with TDA under a PCSA to develop the logistics/ programme and to price the various options. CB noted that the two previous procurement processes resulted in a nil response and on this third procurement process only one bidder finally responded.  |  |
| **4.8** | JB said that the Community Board also raised concerns regarding no costs confirmed even though the contractor has been appointed (see 4.7) The buses/flow of people using the area and the impact on businesses especially over Christmas is also to be considered. CB said that any road closure requires a statutory 3 month notice period and this gives time to manage the impact. JB asked if the road closures could be requested now for Nov and CB said that this is not possible at this stage. |  |
| **4.9** | KF said that it is going to be very disruptive whenever it happens but it would be preferable for it to happen Jan-Mar24 to minimise this disruption, CL agreed that road closures are never popular but necessary. CB said there is a trade-off and it could be for the multi phased works the disruption would be 12m but doing the works all in one go could be 6m. |  |
| **4.10** | VF asked for clarity of what is being proposed on the Strand and Debenhams as these works will have a big impact. CB offered that details could be presented at the proposed Interim Board meeting. | **CB** |
|  | **Edginswell Station (BCP1)** |  |
| **4.11** | CB updated the board that the detailed design is progressing. |  |
| **4.12** | JB stated the Community Board agreed it was needed for easier access to Torbay Hospital. CB confirmed that this part of the business case.  |  |
|  | **Stronger Future (BCP2)** |  |
| **4.13** | There is nothing to bring to the Board’s attention  |  |

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| **5.** | **AOB** |  |
| **5.1** | EF confirmed that there have been resident survey events and the feedback was positive. EF would like to create an update, possibly via a video, to be able to explain in more detail, this could link with the board members and clarify the expectations we have and how the money is proposing to be spent.The budgets were set in 21/22 prior to recent events that have made significant changes to these. There are bay-wide issues that would benefit from update/clarity. |  |
| **5.2** | CM said that he has looked at the web pages and these seem to be out of date (spring 22) EF confirmed that there had been redrafts but these have been superseded by events. CL will see these before publishing. | **EF/CL** |
| **5.3** | JB has a question raised by the Community Board re Fleet St Pedestrianisation:*The Community Board are disappointed that the commitment that was given to have a consultation on the pedestrianisation of Fleet Street has been withdrawn given that support of the Community Board for the Town Deal Bid was secured on the basis of that commitment.* *The Community Board would like to have a fuller explanation as to why this commitment has been withdrawn given that pedestrianisation of Fleet Street is an aspiration in the Torquay Neighbourhood Plan*CL will pick this up with JB | **CL/JB** |

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| **6.** | **Town Deal Responsibilities Paper** | **Action** |
| **6.1** | The paper was shared with the board. Overall, the Board were happy with what was being proposed except for the plan to the publish the draft minutes before the Board had reviewed and approved them. The board discussed sharing draft minutes prior to verification, and felt that this would not be appropriate, due to the confidential and sensitive nature of issues covered.VF will discuss further with AD and a feedback at a future meeting. | **VF/AD** |

**Minutes recorded by: Rebecca Woolley**

**Next Meeting: Interim Meeting TBA ahead of the next scheduled meeting on**

 **22nd September 2023**

**Venue: The Board Room,Torquay Town Hall/Teams Link**