##  MINUTES

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| **1.** | **Introductions & Apologies**  | **Action** |
| **1.1** | Apologies were received from Callum McGinnis, Emma Hext, David Ralph, Julie Brandon and Vince Flower. |  |

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| **2.** | **Declarations of interest**  | **Action** |
| **2.1** | This will be a standing agenda item going forward. A DOI form had been sent to the Board to complete and return with anything relevant to this board or programmes/projects that the Board is involved with.  |  |

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| **3.** | **Minutes of the Last Meeting and Matters Arising** | **Action** |
| **3.1** | Agreed and approved.  |  |

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| **4.** | **TIP Highlight Report**  | **Action** |
| **4.1** | The Town Deal Grant was received. The spending profile will be revised over the next quarter as details of the schemes develop. Across the Town Deal programme board members noted delays and were assured that over the next 3 months, we will see the realignments on the spending profile as revised programmes are confirmed.  |  |
| **4.2** | **Union Square (VTC1&2)** Consultants and architects are working on the scheme design. KF asked about planning performance framework agreements. AD explained the applicants enter an agreement for a dedicated response, in essence, this would lock in timescales and save weeks in time, dedicated resources have been allocated to facilitate this. The public consultation and engagement events will raise community awareness.  |  |
| **4.3** | **Strand Land Assembly (VTC3)** The planning decision was approved on 14 November. Scheme viability is regularly reviewed.  |  |
| **4.4** | **Harbour Public Realm (VTC4)**The tender documents were issued on 16 December which will confirm costs and market interest for delivering the project and the tender programme is summarised in this report. To de-risk inflationary costs key materials are to be pre-ordered. There are 3 sets of clarification of which 2 are required for extending the timeline. There is a 1–2-week pushback for submission which represents meaningful engagement from contractors. Expected tender submissions week commencing 20.2.23  |  |
| **4.5** | **GPO Roundabout (VTC5)**The architects for GPO are appointed. The full programme is now developed for the scheme. Early design public consultation delivered before Christmas 2022 and ended 8th Jan 2023. 132 online survey responses. 88% of respondents are in favour of change Of the 5 design options, public preference for option 3/4/5 has fewer of the existing trees. Surveys are now completed. PB is to revisit this with the design team.  | **PB** |
| **4.6** | **Pavilion (VTC6)**AD shared the views of the Community Board and they had raised the question that at what point does the scheme become undeliverable in terms of money spent against the overall deliverability of the scheme. The viability of the scheme is being reviewed at present with an agent appointed to aid liability from a legal standing.JP echoed the views of the community board and raised the point that if costs to restore the Pavilion are ever increasing, what would be the rationale for spending in terms of viability? The money could be spent elsewhere on other projects to ensure the faithful delivery of other schemes that would have a visible and positive impact on Torbay. AD reiterated that the Board is an advisory entity and can make its recommendations through to the Council as accountable body. SL added that the lease issue between the tenant and TC has been an issue for several years. The aim is to progress conversations to conclude that benefits all involved. Work will continue to look at possible solutions for this issue and reach a resolution.  |  |
| **4.7** | **Edginswell Rail Station (BCP1)**Amber on the RAG status with a possibility it could change to red. The detailed design work is ongoing. NR Contractor is to embark on the updated planning application. National Rail has been asked to obtain planning permission by a variation to the DSA. The contractor delivery programme has been received and is subject to review. There are delays from National Rail providing benchmarking for both programme delivery and build costs. The Great Western Railway Co-operation agreement is with Torbay Council’s legal advisor for review. The funding agreement comments have been returned to National Rail for their comments. TDA/ TC are in negotiation with Sainsbury's, adjacent land for the bridge foundation is ongoing. National Rail is undertaking a minimal viable product review for the station. The build cost is expected to rise. |  |
| **4.8** | **Stronger Futures (BCP2)**Great feedback had received for the illumination trail and the display for the 2023 has also been confirmed.  |  |

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| **5.** | **Communication Update**  | **Action** |
| **5.1** | 2150 subscribers to the newsletter; the aim of the newsletter is to share information on The Torbay narrative.  |  |

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| **6.** | **Any Other Business**  | **Action** |
| **6.1** | KF requested monthly frequency for the meetings. SC agreed. AD to raise with VF.  |  |

**Date of Next Meeting:**

**Minutes recorded by: Arron Rodger, TDA**