

Whistleblowing Reporting Form

This form is to be used for report a concern under Torbay Council's Whistleblowing policy and procedure. The information given on this form will be treated in the strictest confidence.

Description of the concern Please include:			
<ul style="list-style-type: none">▪ Dates of incidents▪ Who was involved▪ Why this is a concern▪ What the result was		<ul style="list-style-type: none">▪ Whether there were any other witnesses▪ Whether you have tried to raise this with anyone previously▪ What the result was	
You are encouraged to give your name to this report. Complaints raised anonymously are much harder to investigate but will be considered at the discretion of the Finance, Ethics and Probity Group.			
Name:		Business Unit/Service:	
Address:		Contact Tel number:	
Date:		Email address:	
Signature:			

Send this form by post or by email to EITHER:-

Devon Audit Partnership, c/o Town Hall, Castle Circus, Torquay **OR** to:-

Executive Director/Council's most Senior Officer, Town Hall, Castle Circus, Torquay

Initial Investigation of Concern – to be completed by Council

Complaint received by:

Date:

Action taken