**Application for employment at elections**

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| --- | --- | --- | --- |
| **Full name:** | | | |
| **Are you:** male 🖵 female 🖵 non-binary 🖵 prefer not to say 🖵 | | | |
| **Address:** | | | |
|  | | **Postcode:** |  |
| **Email address:** |  | | |
| **Home tel no:** |  | **Mobile tel no:** |  |
| **Work tel no:** |  | **Can we contact you at work?** | Yes 🖵  No 🖵 |
| **Date of birth:** |  | **National insurance no:** |  |
| **If employed by Torbay Council please state job title and service]** | | | |
| Before returning the form, Torbay Council employees should obtain consent from their Manager regarding availability for election duties | | | |
| **Current occupation - if employed by someone other than the Council** | **Job title** | **Brief description of duties** | **Date employed from:** |
| **Most recent previous employment - if retired or unemployed** | **Job title** | **Brief description of duties** | **Date employed from:**  **Date employed to:** |
| **Which election roles are you interested in?**  Presiding Officer 🖵 Poll Clerk 🖵 Count Assistant 🖵 | | | |
| **Give brief details of any previous election work** | | | |
| **Give details of the skills, knowledge and experience which are suitable for the election role(s) you are interested in:** | | | |
| **Do you have access to transport to enable you to carry out the role?** Yes 🖵 No 🖵 | | | |
| **Do you have a disability as defined by the Disability Discrimination Act 1995?** Yes 🖵 No 🖵  Please let us know if you would need support to work in an election role (we may contact you to discuss further) | | | |
| **Have you been convicted of a criminal offence** (that is not spent under the terms of the Rehabilitation of Offenders Act 1974), or been subjected to a caution or bind-over, or do you have any prosecutions pending?  Yes 🖵 No 🖵  If “yes” please provide full details including dates | | | |

**Declaration**

I confirm that the above information is correct and that:

* I am eligible to work in the UK (you will be required to provide evidence such as a valid passport)
* I am not/will not be employed (paid or voluntary) by any political party or candidate at the election
* [I have not/will not take part in the election in any way which calls my impartiality into question at the election]
* [I am not related or connected to any candidate at the election]

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

**Your personal data**

The information you provide on this form will be processed by the Returning Officer, who is the 'data controller' for the purposes of Data Protection legislation. It will only be used for the proper management of the election process and in the administration of election staff.

For further information see our Privacy Notice. [Electoral Services - Torbay Council](https://www.torbay.gov.uk/council/information-and-data/data-protection/privacy-notice/elections-pn/)

**Please return this form to [email address] or [postal address] [other response methods].**

Please not submission of an application form does not guarantee appointment.If you are not initially allocated a post, we will add your details to our reserve list.