

# COVID-19 FLOWCHART – Dealing with a possible or confirmed case in your setting

Contact Torbay Council Public Health on **01803 208030** (9am-5pm Monday to Friday) or emailing [trackandtrace@torbay.gov.uk](mailto:trackandtrace@torbay.gov.uk) **7 days a week**

## Possible case in the setting\*

If you have any queries or concerns about what to do contact **Torbay Council Public Health** on **01803 208030** or [trackandtrace@torbay.gov.uk](mailto:trackandtrace@torbay.gov.uk)

Advise that the individual takes a PCR test via [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) or by calling 119.

The individual should stay at home until the test result is known.

Clean and disinfect areas the possible case was using – ensure appropriate PPE (gloves and apron) are used.

No further action is needed until the test result is known.

**Negative for COVID-19**

Case can return once well.

\*If the **individual** has not been in the setting/workplace during the infectious period (48 hours before symptoms to 10 days after) then no further action needed

## Confirmed case in the setting\*

If you have any queries about what to do, please contact **Torbay Council Public Health** on **01803 208030** or [trackandtrace@torbay.gov.uk](mailto:trackandtrace@torbay.gov.uk)

Ensure individual isolates at home for 10 days.

**Identify and contact** anyone in your setting who has had **close contact\*\*** with the positive case (staff, clients etc.),

Household and workplace contacts should take a PCR test.

- If they are double vaccinated, under 18 ½ or exempt for medical reasons, they will not need to self isolate. **Anyone else will still need to isolate for 10 days.**

If **any** PCR result is positive they will need to isolate for 10 days as a case.

**Call** the NHS Test and Trace Self Isolation Hub on 020 3743 6715 and provide a) the list of contacts and b) the NHS Test and Trace 8 digit Account ID of the positive case

If anyone develops symptoms they should take a PCR test via 119 or [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)

Clean and disinfect areas the confirmed case and close contacts were using – ensure appropriate PPE (minimum gloves and apron) are used.

Cases can return once the isolation period is completed and they are well.

**\*\* Close contact definition:** Face-to-face contact, including being coughed on or having a conversation with someone within 1 metre; Contact within 1 metre for one minute or longer without face-to-face contact; Spending more than 15 minutes within 2 metres of someone (either as a one off contact, or added up together over one day); travelling in a vehicle with someone, even on a short journey.