

Scoring Matrix

Please score each question between 1-5 (See guidance below). These will be compiled, and the results will be fed-back for further discussion. If there are any questions which require clarification, the Project Manager will make contact with the applicants to ask for their response and will feedback to the panel for further scoring.

Please save the completed scoring matrix under the name of the organisation and save them in the 'Summer' file in the shared drive, or if you do not have access to this file, then please email them directly to HAApplications@torbay.gov.uk and this will ensure that they have been filed in the shared drive.

Organisation	
Person Scoring	
Any points of conflict?	

Has the provider outlined the <u>physical activities</u> planned, do they meet Gov guidance: moderate-to-vigorous activity for at least 1 hour per day	1	2	3	4	5
Has the provider outlined their <u>food offer</u> : Are they offering additional signposting, nutritional information and take away options?	1	2	3	4	5
Has the provider outlined their <u>enrichment activities</u> planned: will they consolidate or present opportunities to develop new skills or knowledge?	1	2	3	4	5
Has the provider explained what provision is available for <u>children with SEND</u> and how this will be achieved?	1	2	3	4	5
Has the provider outlined how they will <u>promote their project</u> to ensure that places are used?	1	2	3	4	5
Has the provider explained how will <u>bookings</u> be taken? Is there any flexibility in their system to ensure it is accessible to all?	1	2	3	4	5
Has the provider described how <u>information will be collected</u> on those attending such as essential child information, parent/carer contact etc.	1	2	3	4	5
How will you collect <u>permission from parents or carers</u> to share their children's data?	1	2	3	4	5
Has the provider demonstrated throughout the application whether the project meets the local need? <i>Use of the mapping exercise will be required</i>	1	2	3	4	5
Total No.	/45				

Comments:

<p>Score 5</p>	<p>Excellent</p>	<p>Exceeds the requirement. Exceptional demonstration by the Applicant of the relevant ability, understanding, experience, skills, resource & quality measures required to deliver the Contract. Response identifies factors that will offer significant added value and/or innovation, with evidence to support the response.</p>
<p>Score 4</p>	<p>Good</p>	<p>Satisfies the requirement with minor additional benefits. Above average demonstration by the Applicant of the relevant ability, understanding, experience, skills, resource & quality measures required to deliver the Contract. Response identifies factors that will offer potential added value, with evidence to support the response.</p>
<p>Score 3</p>	<p>Acceptable</p>	<p>Satisfies the requirement. Adequate demonstration by the Applicant of the relevant ability, understanding, experience, skills, resource & quality measures required to deliver the Contract, with sufficient evidence to support the response.</p>
<p>Score 2</p>	<p>Minor Reservations</p>	<p>Minor reservations on the Applicant's ability to satisfy the requirement. Some minor reservations of the Applicant's relevant ability, understanding, experience, skills, resource & quality measures required to deliver the Contract, with little or no evidence to support the response.</p>
<p>Score 1</p>	<p>Serious Reservations</p>	<p>Major reservations on the Applicant's ability to satisfy the requirement. Considerable reservations of the Applicant's relevant ability, understanding, experience, skills, resource & quality measures required to deliver the Contract, with little or no evidence to support the response.</p>