

Draft Revenue Budget Digest 2021/2022

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Introduction

This document provides a description of what each Council service does and how much it is proposed that they will spend next year, including how much income they will receive.

Revenue Budget 2021/22

as at 13th January 2021

Directorate/Service	Expenditure £000's	Income £000's	Net £000's
Adult Services and Housing	56,195	-14,326	41,869
Children's Services	101,902	-56,187	45,715
Dedicated Schools Grant included in Children's Services.	*44,347*	*-44,347*	0
Public Health	9,958	-254	9,704
Sub Total – Joint Commissioning Team	**168,055**	**-70,767**	**97,288**
Corporate Services			
Community Services	6,851	-4,234	2,617
Corporate Services	8,749	-2,770	5,979
Customer Services	47,156	-43,997	3,159
Housing benefit included in Customer Services	*42,200*	*-42,259*	*-59*
Sub Total - Corporate Services	**62,756**	**-51,001**	**11,755**
Finance	28,619	-38,235	-9,616
Place			
Business Services and Regeneration and Assets	32,306	-18,831	13,475
Investment Properties	9,483	-14,122	-4,639
Planning and Transport	9,613	-2,404	7,209
Sub Total -Place	**51,402**	**-35,357**	**16,045**
TOTAL	**310,832**	**-195,360**	**115,472**
Sources of Funding			
Council Tax	0	-74,607	-74,607
Revenue Support Grant	0	-6,562	-6,562
Business Rates (NNDR)	0	-33,712	-33,712
New Homes Bonus and Other Grants	1,357	-174	1,183
LCTS Grant - Covid related	0	-1,774	-1,774
TOTAL	**1,357**	**-116,829**	**-115,472**
Total			**0**

Children's Services

Cabinet Member: Councillor Law

Responsible Officer: Nancy Meehan

Children's Safeguarding Service - Disabilities / Quality Assurance

This area of the budget covers services to safeguard children and young people with disabilities and work with families with complex needs. It covers the work associated with placing, supporting and monitoring the children with disabilities who need to be in the care of the local authority as well as the provision of short breaks; holiday playschemes; and other groups for children with complex to profound learning and/or physical disabilities.

This section also includes the Safeguarding Unit, the Torbay Safeguarding Children's Board and PARIS team as well as organisational development for all Children's Services staff.

Children's Safeguarding Service – Placement Costs and Allowances

This section of the budget only includes costs relating to the care of children in need or in care. It includes health income to support packages of care and contributions from Dedicated Schools Grant (DSG) for joint funded placements with an educational element.

Children's Safeguarding Service – Specialist Services/Intensive Youth

Children's Safeguarding team provides fostering and adoption services in Torbay such as recruitment, assessment, supervision and support. It also covers the Looked After Children/ Permanence team in which the Social Workers take the statutory responsibility, in conjunction with colleagues within the Adoption Team, for completing the necessary reports and procedures around the process of placing a child for adoption, from the making of a 'Placement Order'. And also the work of Long-Term Care:

In which a large number of the children allocated to this team are placed either in Torbay foster placements, or within 'out of area' fostering and residential provision.

This section also covers the work of the Integrated Youth Support Service that provides an integrated service to children and young people from the age of 10 until 25. The IYSS service will bring together a range of areas such as youth offending, care leavers, attendance improvement and provide targeted interventions to prevent or reduce the numbers of young people entering or remaining within the care system.

Children's Safeguarding Service – Senior Management/Support

This service includes the costs of LA funded Business Support including staff travel, subsidence, mobile phone and office expenses across Children's Services. It also includes the costs of the Senior Management Team.

Children's Safeguarding Service – Safeguarding & Supporting Families/Single Assessment/MASH

This section of the budget covers the Children in Need Service which came into effect on 1 June 2014 and is responsible for the following areas of social work: Initial Assessments, Core Assessments, Child Protection investigations (s47) from Initial Assessment where required, Children Looked After, Duty system/rota and Section 7 reports. It also covers The Family Solutions Service is one part of the journey towards the Integrated Services Delivery Model. This has enabled the opportunity to bring together the Family Intervention Project with the Locality Family Support Teams to create a new service of Community Care Workers currently delivering targeted interventions to children, young people and their families at high level 2 of the child's journey.

It is also responsible for child protection service where the teams hold caseloads of children who have been identified as being in need of support and/or protection which is delivered via a Child in Need plan or a Child Protection Plan. Those children most at risk of harm may be 'looked after' and their circumstances considered within the Court arena.

It also covers work by The Arc (Assessment Resource Centre), Intensive Family Support Service (IFSS) and Family Group Conferencing.

Commissioning Unit Including Youth and External Contracts

This includes Commissioning Unit (including Youth Carers Service), Youth Trust Services and external contracts with Careers South West, Children's Society and Young Person Substance Misuse which is part of the 0-19 contract with Torbay & South Devon NHS Foundation Trust. It also includes the Troubled Families Grant and contracts for Young People Support & Accomodation, Young Parents Support & Young Devon Supported Lodgings.

Schools Services

This service includes services funded by both the Dedicated Schools Grant (DSG) and Council funding. The main services predominately by DSG are: - School Formula Allocations, Alternative Provision / Vulnerable Children, Independent Special School Fees, PVI and Early Years funding.

Services predominately funded by Council funding are:- Special Educational Needs, Home to School Transport / Escorts, other school support services including Educational Psychology and Advisory Teachers, Governing Body Support and Private Finance Initiative.

Children's Services

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees **	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Children's Safeguarding Service - Disabilities / Quality Assurance					
760	Children's Social Care Systems Team	4	150	0	150
709	Disabilities - Day Care Services	1.57	299	0	299
715	Disabilities - Direct Payments	0	720	-40	680
714	Disabilities - Overnight Short Breaks	0	354	0	354
712	Disabilities - Social Work Team	7.45	395	0	395
710	Disabilities- Occupational Therapy	0	147	0	147
764	Learning Academy	11.8	737	-25	712
708	Safeguarding Children Board	2.1	150	-86	64
707	Safeguarding Unit / Independent Reviewing	7.6	466	0	466
Service Total		34.52	**3,418**	**-151**	**3,267**

ID	Service	Number of full time equivalent employees **	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Children's Safeguarding Service - Placement Costs & Allowances					
762	16+ Independent Provision	0	2,082	0	2,082
735	16+ Non LAC - Lodgings / Personal Allowances	0	1,197	-148	1,049
743	Adoption Allowances	0	335	0	335
736	Connected Persons Fostering	0	550	0	550
734	In House Fostering	0	4,630	-31	4,599
737	Independent Sector Fostering	0	4,800	0	4,800
738	Parent & Child Placements	0	500	0	500
750	Residence Allowances	0	270	0	270
739	Residential Care	0	6,460	-100	6,360
741	Section 17 - Assistance to Families	0	480	0	480
742	Special Guardianship Allowances	0	1,375	0	1,375
763	Unaccompanied Asylum Seeking Children		0	0	0
Service Total		0	**22,679**	**-279**	**22,400**

ID	Service	Number of full time equivalent employees **	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Children's Safeguarding Service - Specialist Services / Intensive Youth					
719	Adoption Service		863	0	863
718	Fostering-Recruitment, Assessment,Supervision & Support	21.65	1,277	0	1,277
722	Intensive Youth Support Service	9.61	377	0	377
716	Looked after Children Team	18.11	1,042	0	1,042
761	Placement with Families & Matching	5	188	0	188
720	Youth Offending	11.71	534	-277	257
Service Total		66.08	**4,281**	**-277**	**4,004**
Children's Safeguarding Service -Senior Management / Support					
725	Business Support - LA Funded	36.65	1,104	0	1,104
731	Senior Management Team	9	929	0	929
768	Vacancy Management		-500	0	-500

ID	Service	Number of full time equivalent employees **	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Service Total		45.65	**1,533**	**0**	**1,533**

Children's Safeguarding Service-Safeguarding & Supporting Families/Single Assessment/MASH

728	Assessment Resource Centre	7.8	298	0	298
717	Early Help Service	12.69	467	-235	232
767	Edge of Care Team	8.81	328	0	328
727	Family Group Conferencing	1	115	0	115
726	Multi Agency Safeguarding Hub (MASH)	13.8	577	0	577
732	Other Safeguarding Activities/Legal costs	4	1,426	0	1,426
730	Safeguarding & Supporting Families	47.3	3,249	0	3,249
766	Single Assessment Team	29	1,771	0	1,771
Service Total		124.4	**8,231**	**-235**	**7,996**

Commissioning, Including Youth & External Contracts

ID	Service	Number of full time equivalent employees **	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
703	Careers South West Contract	0	290	0	290
704	Children's Society Contract	0	208	0	208
756	Troubled Families Grant	4	576	-576	0
769	Young People / Parents - Support & Accomodation	0	558	0	558
705	Young Person's Substance Misuse	0	50	0	50
701	Youth Trust	0	402	0	402
Service Total		4	**2,084**	**-576**	**1,508**

Schools Services

765	Business Support - DSG Funded	13.34	436	-19	417
748	Early Years / Children's Centres Contract	8.73	955	-10	945
751	Home to School Transport / Escorts	3.87	2,651	-77	2,574
746	Independent Special School Fees	0	3,100	0	3,100
744	Medical Tuition Service / Virtual School & Other AP	10.73	1,570	-28	1,542
752	Other School Support Services	16.65	2,656	-1,097	1,559

ID	Service	Number of full time equivalent employees **	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
753	Private Finance Initiative	0	2,640	-1,907	733
747	PVI Nursery Funding - 2, 3 & 4 year olds	0	4,671	0	4,671
749	School Funding / DSG and Other Grants	1.54	38,011	-50,734	-12,723
706	SEND Reforms	19.47	919	-47	872
745	Special Educational Needs	1	2,067	-750	1,317
Service Total		75.33	**59,676**	**-54,669**	**5,007**
Total		349.98	**101,902**	**-56,187**	**45,715**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services.

**= Indicative FTEs

Children's Safeguarding Service - Disabilities / Quality Assurance

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Contract	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Income from Health	Income Police / Probation	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
760	Children's Social Care Systems Team	4	150	0	0	0	0	150	0	0	0	0	0	150
709	Disabilities - Day Care Services	1.57	50	0	66	0	183	299	0	0	0	0	0	299
715	Disabilities - Direct Payments	0	0	0	0	0	720	720	0	0	-40	0	-40	680
714	Disabilities - Overnight Short Breaks	0	0	0	20	0	334	354	0	0	0	0	0	354
712	Disabilities - Social Work Team	7.45	343	0	52	0	0	395	0	0	0	0	0	395
710	Disabilities- Occupational Therapy	0	0	0	11	0	136	147	0	0	0	0	0	147
764	Learning Academy	11.8	556	0	33	0	148	737	0	-25	0	0	-25	712
708	Safeguarding Children Board	2.1	95	0	55	0	0	150	-30	0	-37	-19	-86	64
707	Safeguarding Unit / Independent Reviewing	7.6	455	0	11	0	0	466	0	0	0	0	0	466
Service Total		**34.52**	**1,649**	**0**	**248**	**0**	**1,521**	**3,418**	**-30**	**-25**	**-77**	**-19**	**-151**	**3,267**

**= indicative FTE's

Children's Safeguarding Service - Placement Costs & Allowances

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Payments to Carers	Payment to Provider	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Income from Health	Other Income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
762	16+ Independent Provision	0	0	0	15	0	2,067	2,082	0	0	0	0	0	2,082
735	16+ Non LAC - Lodgings / Personal Allowances	0	0	0	10	0	1,187	1,197	0	-148	0	0	-148	1,049
743	Adoption Allowances	0	0	0	0	335	0	335	0	0	0	0	0	335
736	Connected Persons Fostering	0	0	0	0	550	0	550	0	0	0	0	0	550
734	In House Fostering	0	0	0	641	3,428	561	4,630	0	0	0	-31	-31	4,599
737	Independent Sector Fostering	0	0	0	0	0	4,800	4,800	0	0	0	0	0	4,800
738	Parent & Child Placements	0	0	0	10	0	490	500	0	0	0	0	0	500
750	Residence Allowances	0	0	0	0	270	0	270	0	0	0	0	0	270
739	Residential Care	0	0	0	41	0	6,419	6,460	0	0	-100	0	-100	6,360
741	Section 17 - Assistance to Families	0	0	0	480	0	0	480	0	0	0	0	0	480
742	Special Guardianship Allowances	0	0	0	0	1,375	0	1,375	0	0	0	0	0	1,375
763	Unaccompanied Asylum Seeking Children		0	0	0	0	0	0	0	0	0	0	0	0

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Payments to Carers	Payment to Provider	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Income from Health	Other Income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
Service Total		**0**	**0**	**0**	**1,197**	**5,958**	**15,524**	**22,679**	**0**	**-148**	**-100**	**-31**	**-279**	**22,400**

**= indicative FTE's

Children's Safeguarding Service - Specialist Services / Intensive Youth

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Contracts	Total Expenditure (*ATL)	Contribs. from other LA's	Govern't Grant Income	Income from Health	Other Income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
719	Adoption Service		0	0	2	0	861	863	0	0	0	0	0	863
718	Fostering-Recruitment, Assessment,Supervision &	21.65	1,005	0	72	0	200	1,277	0	0	0	0	0	1,277
722	Intensive Youth Support Service	9.61	364	0	13	0	0	377	0	0	0	0	0	377
716	Looked after Children Team	18.11	805	0	37	0	200	1,042	0	0	0	0	0	1,042
721	Placement with Families & Matching	5	187	0	1	0	0	188	0	0	0	0	0	188
720	Youth Offending	11.71	514	0	20	0	0	534	0	-191	-16	-70	-277	257
Service Total		**66.08**	**2,875**	**0**	**145**	**0**	**1,261**	**4,281**	**0**	**-191**	**-16**	**-70**	**-277**	**4,004**

**= indicative FTE's

Children's Safeguarding Service -Senior Management / Support

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
725	Business Support - LA Funded	36.65	946	1	157	0	0	1,104	0	0	0	0	0	1,104
731	Senior Management Team	9	921	0	8	0	0	929	0	0	0	0	0	929
768	Vacancy Management		-500	0	0	0	0	-500	0	0	0	0	0	-500
Service Total		**45.65**	**1,367**	**1**	**165**	**0**	**0**	**1,533**	**0**	**0**	**0**	**0**	**0**	**1,533**

**= indicative FTE's

Children's Safeguarding Service-Safeguarding & Supporting Families/Single Assessment/MASH

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Contracts	Total Expenditure (*ATL)	Fees, Charges & Sales	Cont from Reserve	Contribut'n from Grants	Other income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
728	Assessment Resource Centre	7.8	268	26	4	0	0	298	0	0	0	0	0	298
717	Early Help Service	12.69	462	0	5	0	0	467	0	0	-235	0	-235	232
767	Edge of Care Team	8.81	325	0	3	0	0	328	0	0	0	0	0	328
727	Family Group Conferencing	1	50	0	2	0	63	115	0	0	0	0	0	115
726	Multi Agency Safeguarding Hub (MASH)	13.8	576	0	1	0	0	577	0	0	0	0	0	577
733	Other Safeguarding Activities/Legal costs	4	531	0	754	0	141	1,426	0	0	0	0	0	1,426
730	Safeguarding & Supporting Families	47.3	2,165	0	51	0	1,033	3,249	0	0	0	0	0	3,249
766	Single Assessment Team	29	1,359	0	12	0	400	1,771	0	0	0	0	0	1,771
Service Total		**124.4**	**5,736**	**26**	**832**	**0**	**1,637**	**8,231**	**0**	**0**	**-235**	**0**	**-235**	**7,996**

**= indicative FTE's

Commissioning, Including Youth & External Contracts

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contracts	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other Income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
703	Careers South West Contract	0	0	0	0	290	0	290	0	0	0	0	0	290
704	Children's Society Contract	0	0	0	0	208	0	208	0	0	0	0	0	208
756	Troubled Families Grant	4	179	0	162	0	235	576	0	-576	0	0	-576	0
769	Young People / Parents - Support & Accomodation	0	0	0	0	558	0	558	0	0	0	0	0	558
705	Young Person's Substance Misuse	0	0	0	0	50	0	50	0	0	0	0	0	50
701	Youth Trust	0	0	0	0	371	31	402	0	0	0	0	0	402
Service Total		**4**	**179**	**0**	**162**	**1,477**	**266**	**2,084**	**0**	**-576**	**0**	**0**	**-576**	**1,508**

**= indicative FTE's

Schools Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Contracts	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Buy-back from Schools	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
765	Business Support - DSG Funded	13.34	434	0	2	0	0	436	0	0	0	-19	-19	417
748	Early Years / Children's Centres Contract	8.73	380	37	53	0	485	955	-10	0	0	0	-10	945
751	Home to School Transport / Escorts	3.87	116	0	2,069	0	466	2,651	-25	-52	0	0	-77	2,574
746	Independent Special School Fees	0	0	0	0	0	3,100	3,100	0	0	0	0	0	3,100
744	Medical Tuition Service / Virtual School & Other AP	10.73	528	0	53	0	989	1,570	0	0	-28	0	-28	1,542
752	Other School Support Services	16.65	906	0	227	0	1,523	2,656	-20	-800	-37	-240	-1,097	1,559
753	Private Finance Initiative	0	0	0	2,140	457	43	2,640	-726	-503	-678	0	-1,907	733
747	PVI Nursery Funding - 2, 3 & 4 year olds	0	0	0	0	0	4,671	4,671	0	0	0	0	0	4,671
749	School Funding / DSG and Other Grants	1.54	38	21	1	64	37,887	38,011	-278	-47,882	-2,574	0	-50,734	-12,723
706	SEND Reforms	19.47	856	0	63	0	0	919	0	0	-47	0	-47	872
745	Special Educational Needs	1	31	0	146	0	1,890	2,067	-750	0	0	0	-750	1,317
Service Total		**75.33**	**3,289**	**58**	**4,754**	**521**	**51,054**	**59,676**	**-1,809**	**-49,237**	**-3,364**	**-259**	**-54,669**	**5,007**

**= indicative FTE'S

Adult Services

Cabinet Member: Councillor Stockman

Responsible Officer: Joanna Williams

Adult Social Care

The delegated services delivered directly or purchased are as follows:

Residential and Nursing Home Provision
Providing accommodation, care and support to clients unable to live at home. They may have chronic/complex needs which prevent them from being cared for safely at home or within another setting.

Care and Support (Domiciliary) and Day Care Services
Domiciliary care provides tailored personal care and support within a client's home to meet their individual needs. The person is visited at various times of the day or, in some cases, care is provided over a full 24-hour period. The integrated approach in Torbay continues to develop the range of skills that are available to support people with both personal and non-personal care. Day care is provided outside of the client's home and offers a range of meaningful social activities aimed at sustaining a person's capacity to live independently and enjoyment of life.

Learning Disabilities
Organisations within Torbay work together to ensure that people with a learning disability are able to enjoy the same basic rights as anyone else. People are housed and supported to find work that is suited to them. They are able to enjoy time with friends and family and take part in the culture and community of Torbay.

Mental Health Services
These services organise support for people with acute/severe and enduring mental health problems, using appropriate residential, nursing, domiciliary and day care services as well as providing specialist advice to other frontline teams. Services for people aged over 65 including those with dementias, are provided by the Integrated Care Organisation (ICO). Mental health services for people of working age under 65, are provided by Devon Partnership Trust and the ICO plays a lead role in co-ordination of these services.

Support to Carers
Information, advice and emotional support to carers is provided which seeks to prevent the breakdown of their own physical or mental health in carrying out their vital role. Flexible breaks and other support is available which is not dependent on accessing statutory services. The service enables an appropriate response to most needs and an effective referral mechanism for more complex cases.

Voluntary Sector
A vibrant voluntary and third sector is considered to be an intrinsic element of the care and support system. Commissioning, coordinating and the encouragement of both local and national organisations are undertaken to create a network of provision to support individuals and local communities.

Joint Equipment Store

The Community Equipment Service is jointly commissioned by Torbay Council and Clinical Commissioning Group from an independent service provider. It prescribes items of community equipment to promote independent living, palliative care and timely transfers of care.

The service provides complex aids for daily living (including specialist beds, mattresses, hoists and syringe pumps) and minor adaptations (such as grab rails and ramps). It also provides the administration for the Simple Aids for Daily Living (including walking frames, shower stools and bath boards) service which is provided by a range of local retailers.

Other Adult Services

This section of the budget covers services to Torbay Council Partnership Commissioning Team which provides a strategic commissioning approach to local adult social care challenges. It works with local partners and other local authorities across the region. It is pursuing the integration agenda by working increasingly closely with Public Health and Children's Services, to design ways of meeting the needs of families and the community. This includes looking at housing and accommodation issues, new ways of contracting with providers such as outcomes based working, seeking to bring in new investment to enable positive changes to the care system and continuing to find new, innovative ways to provide improved care and wellbeing for the population.

It ensures that the council remains compliant with legislation such as the Care Act 2014 and is represented at a regional and national level for Adult Social Services. It also oversees the contract with the ICO and the delivery of the delegated tasks.

Accommodation based and outreach support for vulnerable young people and families
This service provides mediation for vulnerable young homeless people, supported lodgings with host families and Foyer accommodation to support young homeless people into employment and training.

Family support
The Family Support Service provides accommodation and support for people experiencing domestic abuse, accommodation based support for families with complex needs and local commissioning of services supporting the Government's troubled families programme. Assessment, resettlement and accommodation support for single vulnerable homeless people and rough sleepers.

Specialist housing
This service covers extra care housing and accommodation with support for people with learning disabilities and poor mental and physical health.

Advocacy support and advice
Provides advocacy for patients and carers to feedback on health and social care and has input to the quality assurance of local provision including, care homes and community services.

Adult Services & Housing

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Adult Social Care					
101	Adult Social Care	0	36,329	-3,904	32,425
108	Adult Social Care Precept		8,191	0	8,191
110	Improved Better Care Fund		8,578	-8,578	0
100	Joint Equipment Store	0	1,042	-521	521
102	Other Adult Services	13.3	2,055	-1,323	732
Service Total		13.3	**56,195**	**-14,326**	**41,869**
Total		13.3	**56,195**	**-14,326**	**41,869**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Adult Social Care

ID	Service	No of Staff (FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
101	Adult Social Care	0	0	0	36,329	0	0	36,329	0	-3,904	0	0	-3,904	32,425
108	Adult Social Care Precept		0	0	8,191	0	0	8,191	0	0	0	0	0	8,191
110	Improved Better Care Fund		0	0	8,578	0	0	8,578	0	-8,578	0	0	-8,578	0
100	Joint Equipment Store	0	0	0	1,042	0	0	1,042	-521	0	0	0	-521	521
112	Other Adult Services	13.3	795	0	1,260	0	0	2,055	0	0	-259	-1,064	-1,323	732
Service Total		**13.3**	**795**	**0**	**55,400**	**0**	**0**	**56,195**	**-521**	**-12,482**	**-259**	**-1,064**	**-14,326**	**41,869**

Note: The above budgets include £47m payable to the Integrated Care Organisation for the provision of Adult Social Care Services

Public Health

Cabinet Member: Councillor Stockman

Responsible Officer: Caroline Dimond

Public Health – Community Development

Since 1 April 2013, Torbay Council has been responsible for some of the legal duties to improve the health of the local population. Others are the responsibility of Public Health England which is a Government agency that oversees national public health programmes such as national immunisation programmes.

The Public Health Team works closely with different departments within Torbay Council – specifically Adult Social care Commissioning with whom Public health now forms part of an integrated joint Commissioning Team. It also works alongside NHS Devon Torbay Clinical Commissioning Group (CCG), representatives of NHS England, statutory and non-statutory service providers and voluntary groups to create as integrated an approach as possible to improve the health of Torbay residents. In all it does, the Public Health Team seeks to ensure the health needs of disadvantaged communities and vulnerable groups within the area are addressed and there is due consideration made to addressing inequalities in health. The aim is to improve the health of all people, but improving the health of the poorest, fastest.

This includes prescribed functions such as sexual health, public health advice and health checks. Income includes wider grant contributions for the Office of the Police and Crime Commissioner to support substance misuse (drugs and alcohol) treatment services. Non prescribed functions include substance misuse , stop smoking, obesity and physical activity and also commissioning 0-19 service for families and young people (including Health Visitors and school nurses). Public Health also has responsibility for funding the community Development infrastructure organisation.

Public Health – Ring-Fenced Grant

This includes prescribed functions such as sexual health, public health advice and health checks. Income includes wider grant contributions for the Office of the Police and Crime Commissioner to support substance misuse (drugs and alcohol) treatment services. Non prescribed functions include substance misuse stop smoking, obesity and physical activity and also commissioning 0-19 service for families and young people (including Health Visitors and school nurses). Public Health also has responsibility for funding the community Development infrastructure organisation.

The Public Health Team works closely with different departments within Torbay Council – specifically Adult Social care Commissioning. It also works alongside NHS Devon Torbay Clinical Commissioning Group (CCG), representatives of NHS England, statutory and non-statutory service providers and voluntary groups to create as integrated an approach as possible to improve the health of Torbay residents. In all it does, the Public Health Team seeks to

ensure the health needs of disadvantaged communities and vulnerable groups within the area are addressed and there is due consideration made to addressing inequalities in health. The aim is to improve the health of all people, but improving the health of the poorest, fastest.

Public Health

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Public Health - Community Development					
903	Community Development		16	0	16
Service Total			**16**	**0**	**16**
Public Health - Ring-Fenced Grant					
900	Management & Administration - Public Health	14	1,442	-251	1,191
901	Non Prescribed Functions - Public Health	0	4,486	-3	4,483
902	Prescribed Functions - Public Health	0	4,014	0	4,014
Service Total		14	**9,942**	**-254**	**9,688**
Total		14	**9,958**	**-254**	**9,704**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services *

Public Health - Community Development

ID	Service	No of Staff (FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Community Centres	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
903	Community Development		0	0	0	0	16	16	0	0	0	0	0	16
Service Total			**0**	**0**	**0**	**0**	**16**	**16**	**0**	**0**	**0**	**0**	**0**	**16**

Public Health - Ring-Fenced Grant

ID	Service	No of Staff (FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Contrib'ns from other	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
900	Management & Administration - Public	14	953	1	439	49	0	1,442	-251	0	0	0	-251	1,191
901	Non Prescribed Functions - Public Health	0	0	0	4,486	0	0	4,486	0	0	0	-3	-3	4,483
902	Prescribed Functions - Public Health	0	0	0	4,014	0	0	4,014	0	0	0	0	0	4,014
Service Total		**14**	**953**	**1**	**8,939**	**49**	**0**	**9,942**	**-251**	**0**	**0**	**-3**	**-254**	**9,688**

Community Services

Cabinet Member: Councillor Carter
Responsible Officer: Tara Harris

Bereavement Services

This service was externalised in 2008 to Westerleigh Group who now manage the Cemeteries and Crematorium service under a 25 year lease and management agreement.

Community Protection and Private Housing Standards

Community Protection includes core statutory services of Environmental Health, namely Pollution Control and Private Sector Housing Standards and Anti-Social behaviour. Community Protection key services are managed collectively to ensure neighbourhood issues are adequately addressed.

The Community Protection Team has a range of mandatory regulatory responsibilities and the way in which it delivers services is governed by a large number of statutes.

The Private Sector Housing Standards Team deploys the statutory duties of the council, intervenes and regulates the private sector housing market in Torbay to ensure the health, safety and welfare of owner occupiers and tenants. The Home Improvement Service which supports vulnerable clients in their Disabled Facilities Grant adaptations is currently contracted out.

Food Safety, Licensing, Trading Standards, Health and Safety and Resilience

These statutory services protect the public's health, safety and welfare across Torbay. They are managed as an integrated team to improve the service to the customer and to improve efficiency. Food hygiene, food standards and health and safety enforcement. Investigation of infectious disease. Premises Licensing and Hackney Carriage and Private Hire Vehicle Licensing.

Health and Safety and Resilience – This includes corporate health and safety, emergency planning and business continuity which support all other business units of the Council and are an essential part of the Council's resilience and statutory responsibilities under the Health and Safety at Work Act and the Civil Contingencies Act.

Trading Standards in Torbay (fair trading, metrology, product safety) is now run by Devon County Council under a shared services arrangement.

Housing Services (Operational)

The Housing Options Service provides a range of services to prevent homelessness and support individuals and families in crisis, through the provision of emergency and temporary accommodation. Housing Options is the main referral route into any temporary accommodation contracted by the Authority.

There is a statutory duty to produce a Homelessness Strategy and maintain a housing register (Devon Home Choice). This requires the provision of a Housing Options service for prevention advice and homeless applications. In addition the Council has to provide emergency and temporary accommodation and access to support and supported accommodation to the meet different needs.

The Housing Options Team has a range of statutory duties to deliver emergency and temporary accommodation and prevent homelessness and manage the housing waiting list. The way in which it delivers services is governed by a large number of statutes.

Safer Communities

The Safer Communities team co-ordinates the Safer Communities Partnership as well as managing the front line service delivery of a number of partnership funded and delivered projects. Its main aim is to reduce the incidence and fear of crime, making Torbay a safe and healthy place to live in and visit. The Council has statutory duties as a Community Safety Partnership and also has duties to meet the requirements of Section 17 of the Crime and Disorder Act. Torbay Council works with other partners including the Police, Fire, Probation Service and NHS, who also contribute to the Safer Communities Partnership.

The Council has a statutory duty to maintain a Crime and Disorder Reduction Partnership. This duty includes a number of specific elements including: Community Safety meetings held, formal multi-agency information exchange protocol, holding public meetings to consult with communities about priorities, rolling strategic assessment of crime and disorder, implementation of a strategy to reduce offending, delivery of the PREVENT agenda and domestic homicide reviews.

CCTV and Security team support many of the Council's other functions, notably Safer Communities work, Licensing and the Night Time Economy; its duties under the Safety at Work Act 1974 with regard to its own staff, safeguarding of young people, prevention of sexual violence and supporting the anti-social behaviour team in delivering its work to reduce the impact of those with dependency problems and to protect those who are vulnerable.

Community Services

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Bereavement Services					
300	Bereavement Services	0	0	-798	-798
Service Total		0	**0**	**-798**	**-798**
Community Protection & Private Housing Standards					
302	Community Protection	10	546	-158	388
306	Private Sector Housing Standards	9.47	755	-310	445
Service Total		19.47	**1,301**	**-468**	**833**
Food Safety, Licensing, Trading Standards, Health & Safety, and Resilience					
304	Food Safety, Licensing and Trading Standards	14.41	989	-618	371
310	Health & Safety and Resilience	4	223	-19	204

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Service Total		18.41	**1,212**	**-637**	**575**
Housing Services					
308	Housing Options	20.59	727	0	727
311	Licensed Accommodation	0	432	-214	218
314	Mediation & Housing Partnership	0	7	0	7
313	Prevention Fund	0	145	0	145
312	Rent Deposit Guarantee & Bond Scheme	0	11	0	11
315	Rough Sleeper Initiative		620	-620	0
309	Temporary Accommodation	0	1,768	-1,414	354
Service Total		20.59	**3,710**	**-2,248**	**1,462**
Safer Communities					
552	Corporate Security	9.15	417	-40	377
307	Safer Communities (inc Community Safety Partnership)	2.95	211	-43	168

ID	Service	Number of full time equivalent employees**	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Service Total		12.1	**628**	**-83**	**545**
Total		70.57	**6,851**	**-4,234**	**2,617**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services. **= indicative FTE's

Bereavement Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Grants	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
300	Bereavement Services	0	0	0	0	0	0	0	-798	0	0	0	-798	-798
Service Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**-798**	**0**	**0**	**0**	**-798**	**-798**

**= indicative FTE's

Community Protection & Private Housing Standards

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Income from organisat'n	Contribut'n from Reserves	Other / Health income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
302	Community Protection	10	403	11	132	0	0	546	-112	0	0	-46	-158	388
306	Private Sector Housing Standards	9.47	520	0	153	0	82	755	-177	0	0	-133	-310	445
Service Total		**19.47**	**923**	**11**	**285**	**0**	**82**	**1,301**	**-289**	**0**	**0**	**-179**	**-468**	**833**

**= indicative FTE's

Food Safety, Licensing, Trading Standards, Health & Safety, and Resilience

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Income frm othr Org	Contribut'n from Reserves	Buyback from Schools	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
304	Food Safety, Licensing and Trading Standards	14.41	708	0	281	0	0	989	-587	-31	0	0	-618	371
310	Health & Safety and Resilience	4	198	0	25	0	0	223	-6	0	0	-13	-19	204
Service Total		**18.41**	**906**	**0**	**306**	**0**	**0**	**1,212**	**-593**	**-31**	**0**	**-13**	**-637**	**575**

**= indicative FTE's

Housing Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Housing Benefit Subsidy	Contribut'n from Reserves	Govt. Grant	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
308	Housing Options	20.59	721	0	6	0	0	727	0	0	0	0	0	727
311	Licensed Accommodation	0	0	432	0	0	0	432	0	-214	0	0	-214	218
314	Mediation & Housing Partnership	0	0	0	7	0	0	7	0	0	0	0	0	7
313	Prevention Fund	0	0	145	0	0	0	145	0	0	0	0	0	145
312	Rent Deposit Guarantee & Bond Scheme	0	0	11	0	0	0	11	0	0	0	0	0	11
315	Rough Sleeper Initiative		0	0	620	0	0	620	0	0	0	-620	-620	0
309	Temporary Accommodation	0	0	1,440	328	0	0	1,768	0	-668	0	-746	-1,414	354
Service Total		**20.59**	**721**	**2,028**	**961**	**0**	**0**	**3,710**	**0**	**-882**	**0**	**-1,366**	**-2,248**	**1,462**

**= indicative FTE's

Safer Communities

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other / Contribut'n	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
552	Corporate Security	9.15	291	0	90	0	36	417	-40	0	0	0	-40	377
307	Safer Communities (inc Community Safety	2.95	129	0	9	0	73	211	0	0	-43	0	-43	168
Service Total		**12.1**	**420**	**0**	**99**	**0**	**109**	**628**	**-40**	**0**	**-43**	**0**	**-83**	**545**

**= indicative FTE's

Corporate Services and Operations

Cabinet Member: Councillor Carter
Responsible Officers: Anne-Marie Bond and Matthew Fairclough-Kay

Corporate Support, Communications and Directors (JOT)

Corporate support combines a range of services, including community engagement, which support the operation of the Council's services and includes support to the Overview and Scrutiny function within the Council. Policy, Performance and Review Team sets a framework for consultation and equalities and they also support the development of Corporate Policy and complete statutory data returns along with analysing of a wide range of data. The Information Governance, Data Protection and Records Management services also forms part of this service, dealing with customer feedback and Freedom of Information Act requests.

Governance Support

This section of the budget reflects the expenditure incurred in relation to supporting the Council's decision making process and the political processes. It is a multi –skilled team who also undertake Election work including registration of electors. Member's allowances are also held in the budget.

Human Resources

Human Resources provide a service to the Council, schools and external organisations such as Torbay Development Agency and Academies. The service provides professional advice on a wide range of employment related issues, disciplinary and grievance and a range of services such as Payroll, Pensions, Occupational Health, Learning and Development, Counselling, Coaching, Mediation, Policy Development and Recruitment Services. This budget also includes the cost of the Council wide apprentice scheme now funded corporately and the apprentice levy.

Legal Services

Legal Services are provided to the Council, its Officers, Members and Committees. The division consist of the following Legal teams:- Property & Environment, Adult and Children's safeguarding, Litigation and Legal support including Records.

Legal Services also incorporates insurance and the Coroner which is now administrated by Plymouth City Council as the new lead body for the combined Coroners area.

Library Services

As of 1 April 2018, Libraries Unlimited was commissioned by Torbay Council to run Torbay libraries on its behalf. Libraries Unlimited will be responsible for delivering the service, with Torbay Council retaining the statutory responsibility for the library service and oversight of the performance of the contract with Libraries Unlimited. The Council has a statutory duty to "provide an efficient and comprehensive Library Service" as per the Public Libraries and Museums Act 1964.

The library service currently provides a wide range of services and resources to support local people in their work, study and leisure pursuits. This includes four branch libraries, lending services such as books and audio –visual materials, reference information and local studies and also young people's services and Inclusion services for disadvantaged people. The library service also provides events and festivals for all age groups including Agatha Christie, Summer Reading Challenge, author talks, musical and theatrical events, meeting rooms for hire, grant funded opportunities.

Post Room and Printing

Printing operates as a trading unit with all work charged on a job basis to clients both internal and external. The majority of work is required by Torbay Council with a diverse range of output from posters and outdoor banners through to offset/digital printing and regular complex mailing jobs obtaining the maximum postal discounts available.

The Post Team manage the receipt and despatch of all internal and external mail generated by and for Torbay Council, the daily general courier and the education courier services are run from within the Post Team and they also operate the Council's corporate scanning service which includes daily payments and benefit scanning.

The services share the role of Goods Inwards for the majority of parcel and large deliveries for the council. These services are not statutory although it

supports all other departments across the authority as well as external customers.

Registration of Births, Death and Marriages

This service is responsible for the registration of birth and deaths and the officiation of marriages in accordance with the statutory requirements.

Transformation

The Transformation Programme is made up of projects which will transform the way the council delivers services whilst providing best value for money and improving outcomes for its communities.

Corporate Services

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Corporate Support, Communications & Directors (JOT)					
254	Communications Team	5.8	199	-60	139
257	Community Engagement		81	0	81
258	Corporate Support	12.89	440	-51	389
255	Directors (JOT)	4	738	0	738
Service Total		22.69	**1,458**	**-111**	**1,347**
Governance Support					
259	Democratic Representation	9.31	303	-36	267
260	Elections	2.81	245	-1	244
261	Members Allowances	0	502	0	502
Service Total		12.12	**1,050**	**-37**	**1,013**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Human Resources					
265	Corporate Apprentices		220	0	220
268	Corporate Recruitment	0	11	-1	10
267	Corporate Training	0	52	-3	49
266	Occupational Health	0	75	-46	29
263	Payroll	8	227	-188	39
264	Personnel	11.14	478	-216	262
Service Total		19.14	**1,063**	**-454**	**609**
Legal Services					
250	Coroner	0	429	0	429
252	Insurance	0	1,273	-220	1,053
253	Legal Services	22.82	1,165	-487	678
Service Total		22.82	**2,867**	**-707**	**2,160**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Libraries					
558	Library Services - Operational	0	822	0	822
Service Total		0	**822**	**0**	**822**
Post Room and Printing					
501	Post Room	5	157	-74	83
503	Printing Services	6.3	728	-728	0
Service Total		11.3	**885**	**-802**	**83**
Registration of Births, Deaths & Marriages					
262	Registrar - Births, Deaths & Marriages	7.08	265	-354	-89
Service Total		7.08	**265**	**-354**	**-89**
Transformation					

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
850	Transformation	6.45	339	-305	34
Service Total		6.45	**339**	**-305**	**34**
Total		101.6	**8,749**	**-2,770**	**5,979**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services **= indicative FTE's

Corporate Support, Communications & Directors (JOT)

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
254	Communications Team	5.8	195	0	4	0	0	199	-60	0	0	0	-60	139
257	Community Engagement		0	0	81	0	0	81	0	0	0	0	0	81
258	Corporate Support	12.89	415	0	25	0	0	440	-51	0	0	0	-51	389
255	Directors (JOT)	4	710	0	28	0	0	738	0	0	0	0	0	738
Service Total		**22.69**	**1,320**	**0**	**138**	**0**	**0**	**1,458**	**-111**	**0**	**0**	**0**	**-111**	**1,347**

**= indicative FTE's

Governance Support

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
259	Democratic Representation	9.31	274	6	23	0	0	303	-36	0	0	0	-36	267
260	Elections	2.81	95	0	79	71	0	245	-1	0	0	0	-1	244
261	Members Allowances	0	476	0	26	0	0	502	0	0	0	0	0	502
Service Total		**12.12**	**845**	**6**	**128**	**71**	**0**	**1,050**	**-37**	**0**	**0**	**0**	**-37**	**1,013**

**= indicative FTE's

Human Resources

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Apprentice Levy	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
265	Corporate Apprentices		106	0	0	0	114	220	0	0	0	0	0	220
268	Corporate Recruitment	0	0	0	11	0	0	11	-1	0	0	0	-1	10
267	Corporate Training	0	0	0	52	0	0	52	-3	0	0	0	-3	49
266	Occupational Health	0	0	0	75	0	0	75	-46	0	0	0	-46	29
263	Payroll	8	221	0	6	0	0	227	-188	0	0	0	-188	39
264	Personnel	11.14	449	0	29	0	0	478	-216	0	0	0	-216	262
Service Total		**19.14**	**776**	**0**	**173**	**0**	**114**	**1,063**	**-454**	**0**	**0**	**0**	**-454**	**609**

**= indicative FTE's

Legal Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Insurance Premium	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
250	Coroner	0	0	0	429	0	0	429	0	0	0	0	0	429
252	Insurance	0	0	0	0	300	973	1,273	-220	0	0	0	-220	1,053
253	Legal Services	22.82	1,130	0	35	0	0	1,165	-487	0	0	0	-487	678
Service Total		**22.82**	**1,130**	**0**	**464**	**300**	**973**	**2,867**	**-707**	**0**	**0**	**0**	**-707**	**2,160**

**= indicative FTE's

Libraries

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
558	Library Services - Operational	0	0	0	822	0	0	822	0	0	0	0	0	822
Service Total		**0**	**0**	**0**	**822**	**0**	**0**	**822**	**0**	**0**	**0**	**0**	**0**	**822**

Post Room and Printing

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
501	Post Room	5	126	0	31	0	0	157	-74	0	0	0	-74	83
503	Printing Services	6.3	250	21	457	0	0	728	-728	0	0	0	-728	0
Service Total		**11.3**	**376**	**21**	**488**	**0**	**0**	**885**	**-802**	**0**	**0**	**0**	**-802**	**83**

**= indicative FTE's

Registration of Births, Deaths & Marriages

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
262	Registrar - Births, Deaths & Marriages	7.08	255	0	10	0	0	265	-354	0	0	0	-354	-89
Service Total		**7.08**	**255**	**0**	**10**	**0**	**0**	**265**	**-354**	**0**	**0**	**0**	**-354**	**-89**

**= indicative FTE's

Transformation

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Whole Council Redesign savings	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
850	Transformation	6.45	448	0	11	-120	0	339	-192	0	-113	0	-305	34
Service Total		**6.45**	**448**	**0**	**11**	**-120**	**0**	**339**	**-192**	**0**	**-113**	**0**	**-305**	**34**

**= indicative FTE's

Customer Services

Cabinet Member: Councillor Carter
Responsible Officer: Matthew Fairclough-Kay and Tara Harris

Information Technology (ICT)

Information Communication Technology (ICT) is a central support service providing Information communications technology (ICT) business systems and software support and development to the Council, Council Members, integrated Care Organisation and other Joint Working agencies.
The service provides:

- Technical support for the Councils ICT Infrastructure (Data/telephone Networks; Desktop PC's, Computer suite Server farm; Laptops, iPads and Printers;
- ICT network Security and Information Data security;
- Data backup and Disaster recovery.
- ICT Training
- ICT Service Desk function
- ICT application development and support of 200+ applications
- Public Access Channel and Systems Team (PACS) support and develop multiple back office systems for various service areas including Customer Services. The team are also responsible for the development and maintenance of the Intranet, Corporate website and a range of other departmental and partnership websites some of which generate income for the Authority.

Customer Services, Revenues & Benefits

The Call Centre manages telephone contact for a wide range of council services. This team also manages the main Reception at Torquay Town Hall which includes the switchboard service. Connections also respond to over half the enquiries received via the website.

The back office elements of the team consists of a number of teams to undertake the following:

- Administration and payment of Housing Benefit and Council Tax Support.
- Transactional activity relating to Council Tax and Business Rates (National Non Domestic Rates).
- Administration of the Discretionary Awards and Crisis Support Scheme.
- Appeals for all schemes processed by the department.
- Recovery of Council Tax, Business Rates and other debts.
- Preparation of the Housing Benefit Subsidy claim and completion of all Government returns for the department

Customer Services

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Information Technology (ICT)					
502	Information Technology	34.8	2,978	-354	2,624
504	Voice Network	0	88	-2	86
Service Total		34.8	**3,066**	**-356**	**2,710**
Customer Services, Revenue and Benefits					
500	Customer Services	13.65	470	-11	459
403	Exchequer & Benefits	42	1,212	-740	472
406	Housing Benefits	0	42,200	-42,259	-59
409	Local Tax Collection	0	106	-529	-423
413	Social Fund	0	102	-102	0
Service Total		55.65	**44,090**	**-43,641**	**449**

ID	Service	Number of full time equivalent employees	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Total		90.45	**47,156**	**-43,997**	**3,159**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services.

Information Technology (ICT)

ID	Service	No of Staff (FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	IT Licence	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
502	Information Technology	34.8	1,595	0	548	0	835	2,978	-310	0	-44	0	-354	2,624
504	Voice Network	0	0	0	88	0	0	88	-2	0	0	0	-2	86
Service Total		**34.8**	**1,595**	**0**	**636**	**0**	**835**	**3,066**	**-312**	**0**	**-44**	**0**	**-356**	**2,710**

** = indicative FTE'S

Customer Services, Revenue and Benefits

ID	Service	No of Staff (FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Social Fund	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
500	Customer Services	13.65	443	0	27	0	0	470	-1	0	0	-10	-11	459
403	Exchequer & Benefits	42	1,116	0	96	0	0	1,212	0	-740	0	0	-740	472
406	Housing Benefits	0	0	0	42,200	0	0	42,200	0	-41,284	0	-975	-42,259	-59
409	Local Tax Collection	0	0	0	106	0	0	106	-327	-202	0	0	-529	-423
413	Social Fund	0	0	0	0	0	102	102	0	0	-102	0	-102	0
Service Total		**55.65**	**1,559**	**0**	**42,429**	**0**	**102**	**44,090**	**-328**	**-42,226**	**-102**	**-985**	**-43,641**	**449**

** = indicative FTE'S

Business Services, Regeneration and Assets

Cabinet Members: Councillors Long and Morey

Responsible Officer: Kevin Mowat

Council Assets

This area of the budget covers the centralised repairs and maintenance of the Council assets. Working alongside the Council the Torbay Development Agency's Property Services Team, it provides a corporate/strategic overview and on-going estate management to ensure that all assets are identified, fit for purpose, in good condition, used efficiently, held at lowest cost and, where appropriate, that they provide a good return on investment.

The key outcomes include:

- Asset Management Planning
- Property Development (including Housing)
- Repairs and Maintenance Co-ordination - Annual provision to support, on a prioritised basis, the repair and maintenance of the Council's assets.
- Compulsory Purchase Orders and Disposals
- Energy Management, Estate and Data Management
- Landlord & Tenant Act compliance
- Office Accommodation - This service reflects the expenditure on the provision of office accommodation for the Council, including all direct running costs and the hiring of Public Rooms. Office accommodation includes Torquay Town Hall, Tor Hill House and Paignton Library Hub.

Culture, Events and Sport

This service co-ordinates, supports and develops the cultural sector in Torbay. Work carried by this department makes an economic impact on the Council area including cultural tourism through the facilitation of events on Council land and the delivery of some key events such as Torbay Air Show. The department works in an enabling and partnership role with cultural and arts groups, individuals and outside agencies including national bodies. The Sport section includes the Development of sport and physical activity as well as sporting infrastructure and facilities. The Torbay Velopark and Torbay Leisure Centre is directly operated by Parkwood Leisure.

Torre Abbey is a designated museum and is directly managed and funded by Torbay Council. Any annual grant support to Torquay Museum and Brixham Museum is included. The Council also utilises the Archives Service at the Devon Records Office currently managed by the Devon and Somerset Heritage Trust. Contractual payments associated with the management agreements for the Princess Theatre are also included here.

Land Drainage and Flood Prevention

Key functions of the Engineering Services & Land Drainage Team include:

- Land drainage and flood prevention
- Urban design
- Structural design
- Cliffs and defences
- Development control support
- Building control support
- Civil engineering design and consultancy for revenue and capital schemes. This includes both internal and external clients
- Management of the Councils coastal and inland cliffs, sea defences and abandoned landfill sites

Torbay Council has a statutory responsibility under the Flood and Water Management Act 2010 for preparing and putting in place strategies for managing flood risk from groundwater, surface water and ordinary watercourses.

The Engineering Services team also supports a wide range of projects across Torbay, for example:

- Production of local flood risk management strategies (in line with national guidance)
- Undertaking the Flood Study for Torquay including the flood alleviation scheme for the town centre
- Identifying flood alleviation works in Torbay and undertaking project appraisal reports for these schemes in order to secure flood defence grant in aid funding from the Environment Agency in order to undertake these schemes.
- Statutory consultee for surface water issues on planning applications.

Management Support and Commissioning

This section of the budget covers management and support across a number of front line services. Included in this team are analytical staff that complete the statutory returns for the department. The concessionary fares officer also sits within this team.

This section also covers administration of Chairman of the Council, and contract management of Riviera International Conference Centre and Torbay Coast and Countryside Trust.

Parking Services

Parking services facilitates the provision of 39 car parks that are managed across Torbay containing 7,580 car parking spaces and 830 spaces on the highway serviced by parking meters, management and securing of car parks and lifts in multi storey car parks, cash collection is undertaken daily from pay and display parking machines and on street meters. Traffic regulation orders, abandoned vehicles, enforcement of parking restrictions for on and off street parking, appeal services as per Traffic Management Act 2008 and car park permits.

Public Toilets

Toilets in Torbay are managed by an external contractor, Healthmatic. They are responsible for the day-to-day cleaning and maintenance of the toilets.

Regeneration and Asset Management

The budget includes the payment by the Council to Torbay Development Agency Limited as a "core fee" for a number of services, in particular Asset Management. The payment includes an annual grant from the (former) Regional Development Agency also for strategic economic regeneration.

The economic outcomes relate to:

- Creating jobs
- Raising Gross Value Added
- Attracting investment
- Generating growth
- Asset management

TDA delivers a range of professional services including:

- Asset, Estates & Facilities Management
- Economic Development
- Property Services including engineering, project management, mechanical and electrical engineering

The heading also includes the costs and income from regeneration properties such as at Fleet Walk Shopping Centre, White Rock and the proposed solar farms and budgets relating to Future High Street Fund and Town Deal.

Strategic Commissioning Role

- Regeneration and Asset Management
- Bid Levy Payable on Council Properties
- Sea Fisheries

Tor Bay Harbour Authority

This service provides the Council's obligations as a statutory and competent harbour authority which includes inter alia:
- Maintenance and operation of a safe and efficient harbour
- Lighting and buoying responsibilities as a Local Lighthouse Authority
- Environmental protection and nature conservation
- A duty to conserve, maintain and improve the harbour and services/facilities therein

It aims to maintain the harbour fabric within the available resources in order to protect and enhance, where appropriate, the natural and built environment of the Bay. It provides mooring facilities and other marine services to the local community and manages the harbour estate efficiently and acts as a responsible landlord.

This area of the business unit also includes beach management and resort services including services such as beach huts.

Waste, Cleansing and Natural Environment

The key functions of the area of the business unit are to ensure that Torbay's household waste is collected, transferred and sent for recycling or disposal. Cleansing and waste collection is mainly provided through SWISCo, the Council's arms length company and includes: street sweeping and Litter Bin Service, Fly tipping and discarded needle collection, Domestic Household Refuse Collection Service. Waste ministration and education, Recycling and food waste collection, Household Waste Recycling Centre and Transfer Station.

The waste disposal service also includes treatment of residual waste via the energy from waste plant in Plymouth, in partnership with Devon County Council and Plymouth City Council.

The department also provides advice to members, the public, local groups and organisations and ensures the Council is compliant with legislation.

This section of the budget covers park management, development and grounds maintenance including verges, arboriculture/woodland management, allotments, children's play areas and dog bins.

Business Services, Regeneration and Assets

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Council Assets					
350	Centralised Repair & Maintenance	0	1,436	-6	1,430
355	Leased Properties	0	188	-911	-723
356	Office Accommodation	0	1,765	-229	1,536
Service Total		0	**3,389**	**-1,146**	**2,243**
Culture, Events and Sport					
551	Events	4.8	942	-108	834
565	Sport	2.71	488	-519	-31
566	Theatres & Public Entertainment	0	80	-12	68
560	Torre Abbey inc Museums	11.93	693	-325	368
Service Total		19.44	**2,203**	**-964**	**1,239**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Land Drainage & Flood Prevention					
352	Land Drainage	0	121	0	121
Service Total		0	**121**	**0**	**121**
Management, Support and Commissioning					
571	Chairman of the Council	0	17	0	17
564	Management (JOT) & Adminstration		134	-70	64
303	Operational Support & Admin	12.74	360	0	360
412	Riviera International Centre	0	500	0	500
580	Torbay Coast and Countryside Trust	0	203	0	203
Service Total		12.74	**1,214**	**-70**	**1,144**
Parking Services					
802	Car Parking - Enforcement	23.7	883	-994	-111

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
804	Car Parking - Off Street Parking	6.55	1,007	-4,845	-3,838
803	Car Parking - On Street Parking	0	224	-1,760	-1,536
Service Total		30.25	**2,114**	**-7,599**	**-5,485**

Public Toilets

562	Public Toilets (Operations)	0	521	-145	376
358	Public Toilets (Repairs and Maintenance)	0	21	0	21
Service Total		0	**542**	**-145**	**397**

Regeneration & Asset Management

569	Bid Levy payable on Council Properties		26	0	26
353	Fleet Walk Shopping Centre	0	1,984	-1,984	0
351	Regeneration & Asset Management	0	1,422	0	1,422
359	Regeneration Properties	0	909	-764	145

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Service Total		0	**4,341**	**-2,748**	**1,593**

Tor Bay Harbour Authority

801	Beach Services	3.6	863	-946	-83
800	Tor Bay Harbour Authority	20.6	3,476	-3,476	0
Service Total		24.2	**4,339**	**-4,422**	**-83**

Waste, Cleansing and Natural Environment

563	Recreation and Landscape	0	1,965	-499	1,466
568	Seafront Illuminations	0	142	-20	122
572	Street Cleansing	0	1,742	0	1,742
573	Waste Collection		4,698	-24	4,674
574	Waste Disposal	0	5,496	-1,194	4,302
Service Total		0	**14,043**	**-1,737**	**12,306**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Total		86.63	**32,306**	**-18,831**	**13,475**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services **= indicative FTE's

Council Assets

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Reserves / Capital	Other	Total Expenditure (*ATL)	Rental Income	Other	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
350	Centralised Repair & Maintenance	0	0	1,376	60	0	0	1,436	0	-6	0	0	-6	1,430
355	Leased Properties	0	0	134	44	10	0	188	-867	-44	0	0	-911	-723
356	Office Accommodation	0	27	983	711	44	0	1,765	-219	-10	0	0	-229	1,536
Service Total		**0**	**27**	**2,493**	**815**	**54**	**0**	**3,389**	**-1,086**	**-60**	**0**	**0**	**-1,146**	**2,243**

Culture, Events and Sport

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
551	Events	4.8	150	1	791	0	0	942	-108	0	0	0	-108	834
565	Sport	2.71	103	220	165	0	0	488	-494	-25	0	0	-519	-31
566	Theatres & Public Entertainment	0	0	0	80	0	0	80	-12	0	0	0	-12	68
560	Torre Abbey inc Museums	11.93	363	5	225	100	0	693	-325	0	0	0	-325	368
Service Total		**19.44**	**616**	**226**	**1,261**	**100**	**0**	**2,203**	**-939**	**-25**	**0**	**0**	**-964**	**1,239**

**= indicative FTE's

Land Drainage & Flood Prevention

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Env Agency Precept	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
352	Land Drainage	0	0	26	0	0	95	121	0	0	0	0	0	121
Service Total		**0**	**0**	**26**	**0**	**0**	**95**	**121**	**0**	**0**	**0**	**0**	**0**	**121**

Management, Support and Commissioning

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
571	Chairman of the Council	0	5	0	12	0	0	17	0	0	0	0	0	17
564	Management (JOT) & Adminstration		107	0	27	0	0	134	-50	0	-10	-10	-70	64
303	Operational Support & Admin	12.74	326	0	34	0	0	360	0	0	0	0	0	360
412	Riviera International Centre	0	0	0	400	0	100	500	0	0	0	0	0	500
580	Torbay Coast and Countryside Trust	0	0	0	203	0	0	203	0	0	0	0	0	203
Service Total		**12.74**	**438**	**0**	**676**	**0**	**100**	**1,214**	**-50**	**0**	**-10**	**-10**	**-70**	**1,144**

**= indicative FTE's

Parking Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
802	Car Parking - Enforcement	23.7	609	20	243	11	0	883	-994	0	0	0	-994	-111
804	Car Parking - Off Street Parking	6.55	151	285	571	0	0	1,007	-4,845	0	0	0	-4,845	-3,838
803	Car Parking - On Street Parking	0	0	9	171	44	0	224	-1,760	0	0	0	-1,760	-1,536
Service Total		**30.25**	**760**	**314**	**985**	**55**	**0**	**2,114**	**-7,599**	**0**	**0**	**0**	**-7,599**	**-5,485**

**= indicative FTE's

Public Toilets

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
562	Public Toilets (Operations)	0	0	1	417	0	103	521	-141	0	0	-4	-145	376
358	Public Toilets (Repairs and Maintenance)	0	0	21	0	0	0	21	0	0	0	0	0	21
Service Total		**0**	**0**	**22**	**417**	**0**	**103**	**542**	**-141**	**0**	**0**	**-4**	**-145**	**397**

Regeneration & Asset Management

ID	Service	No of Staff (**FTE)	Supplies & Services	Contribut'n to Reserves	Capital costs	Asset Managemt Fee	RDA Grant	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Rental	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
569	Bid Levy payable on Council Properties		26	0	0	0	0	26	0	0	0	0	0	26
353	Fleet Walk Shopping Centre	0	442	637	805	100	0	1,984	-688	0	-12	-1,284	-1,984	0
351	Regeneration & Asset Management	0	250	0	0	853	319	1,422	0	0	0	0	0	1,422
359	Regeneration Properties	0	511	0	398	0	0	909	0	0	-99	-665	-764	145
Service Total		**0**	**1,229**	**637**	**1,203**	**953**	**319**	**4,341**	**-688**	**0**	**-111**	**-1,949**	**-2,748**	**1,593**

Tor Bay Harbour Authority

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
801	Beach Services	3.6	97	322	264	0	180	863	-946	0	0	0	-946	-83
800	Tor Bay Harbour Authority	20.6	667	706	2,063	40	0	3,476	-3,476	0	0	0	-3,476	0
Service Total		**24.2**	**764**	**1,028**	**2,327**	**40**	**180**	**4,339**	**-4,422**	**0**	**0**	**0**	**-4,422**	**-83**

**= indicative FTE's

Waste, Cleansing and Natural Environment

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	PFI Contract	Total Expenditure (*ATL)	Fees, Charges & Sales	PFI Credits	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
563	Recreation and Landscape	0	0	702	1,242	21	0	1,965	-499	0	0	0	-499	1,466
568	Seafront Illuminations	0	0	93	49	0	0	142	-20	0	0	0	-20	122
572	Street Cleansing	0	0	0	1,742	0	0	1,742	0	0	0	0	0	1,742
573	Waste Collection		0	0	4,698	0	0	4,698	-24	0	0	0	-24	4,674
574	Waste Disposal	0	0	9	4,250	0	1,237	5,496	-3	-1,191	0	0	-1,194	4,302
Service Total		**0**	**0**	**804**	**11,981**	**21**	**1,237**	**14,043**	**-546**	**-1,191**	**0**	**0**	**-1,737**	**12,306**

**= indicative FTE's

Investment Properties

Cabinet Member: Councillor Cowell

Responsible Officer: Kevin Mowat

Investment Properties

This refers to properties purchased for investments returns. Includes Wren Park in Torquay, Gadeon House in Exeter, Amazon Distribution Centre in Exeter, Bookers in Didcot, Crown Records, Exeter, Fugro House in Wallingford, Tesco in Ferndown, Kingsnorth at Medway, Woodwater House in Exeter, Twyver House in Gloucester, The Range at Babbacombe, Travelodge in Chippenham, Factory at Lucklow Road, Bodmin and the Odeon Cinema, Taunton. Also this heading includes historic investment properties such as Torquay Golf Course, Waterside caravan park and Unit 3 Riviera Way.

Business Services, Regeneration Investment Properties

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Investment Properties					
852	Investment Fund		9,421	-13,753	-4,332
851	Investment Properties (other)		62	-369	-307
Service Total			**9,483**	**-14,122**	**-4,639**
Total			**9,483**	**-14,122**	**-4,639**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Investment Properties

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Capital Costs	Contribut'n to Reserves	Total Expenditure (*ATL)	Rental Income	Other	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
852	Investment Fund		0	5	80	8,045	1,291	9,421	-12,989	-246	-518	0	-13,753	-4,332
851	Investment Properties (other)		0	0	0	62	0	62	-369	0	0	0	-369	-307
Service Total			**0**	**5**	**80**	**8,107**	**1,291**	**9,483**	**-13,358**	**-246**	**-518**	**0**	**-14,122**	**-4,639**

Planning and Transport

Cabinet Member: Councillor Morey
Responsible Officer: David Edmondson

Building Control

The Building Control statutory service is a cost recovery fee earning service which sets charges to recover the actual costs for carrying out the main building regulation function. Through a variety of legislation, the service administers and enforces a framework of national technical standards covering the design, construction, extension, adaptation and use of all types of buildings frequented by people. These standards also include provisions for: structural stability, fire protection, means of escape in case of fire, drainage, sound insulation, and ventilation.

Building Control is a statutory service, which regulates the built environment. This includes the health, safety, welfare and convenience of persons in and around buildings, the provision of access and facilities for persons with disabilities and the conservation of fuel and energy.

Concessionary Fares

Torbay Council operates a concessionary travel scheme under powers given to the Council as a Travel Concession Authority (TCA) that are primarily contained within the Transport Act 1985, the Transport Act 2000, the Travel Concession (Eligibility) Act 2002, and the Concessionary Bus Travel Act 2007. These are national, statutory schemes.

The scheme provides a travel facility for persons of or above a certain age or who have a long term or permanent disability which affects their ability to get around. This facility lets them travel freely on services starting between 9:30 and 23:00 during weekdays, or all day on weekends and public holidays, on participating services. A negotiated cost per trip is paid to the operators by the council each month based on the number of trips taken.

Spatial Planning

Spatial Planning is responsible for regulating the construction of the built environment whilst promoting sustainable development. The service is also responsible for dealing with planning applications, appeals and enforcement, planning services and also incorporates Land Charges. Strategic Planning covers the statutory and advisory role of Strategic and Local Planning, Transportation and Environmental Policy / Sustainability. This includes preparation of input into the South West Regional Spatial Strategy, the Council's Local Development Framework, Local Transport Plan, Transport delivery reports, Climate Change, Sustainable Energy and other strategic plans and policies plus associated policy implementation and research, monitoring and project management.

Highways

This section of the budget provides statutory duty in discharging the Council's Highway Authority functions in managing and maintaining the highway network, street lighting and public rights of way. This includes road maintenance, restructuring, resurfacing and surface dressing. It is also responsible for the control and movement of vehicles, development and implementation of transport policies and schemes in support of the Local Transport Plan, also improving road safety which includes school crossing patrols.

Planning and Transport

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure £`000	Total Income £`000	Net Expenditure £`000
Building Control					
650	Building Control	7.12	364	-321	43
Service Total		7.12	**364**	**-321**	**43**
Concessionary Fares					
651	Concessionary Fares	0	4,037	-8	4,029
Service Total		0	**4,037**	**-8**	**4,029**
Spatial Planning					
654	Climate Change	0	163	-23	140
652	Strategic Planning	8.4	550	-163	387
653	Development & Planning Services	23.3	1,141	-980	161
Service Total		31.7	**1,854**	**-1,166**	**688**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Highways					
581	Highways - Winter Maintenance	0	142	0	142
576	Street Lighting		938	0	938
579	Highways - Structures	0	37	0	37
561	Road Safety & School Crossing Patrols	0	83	-83	0
557	Highways - Roads	0	285	-188	97
556	Highways - Cyclical Maintenance	0	908	0	908
555	Highways - Rechargeable Works	0	72	-303	-231
553	Highways - Network Co-ordination	0	854	-296	558
570	Transport Co-Ordination		39	-39	0
Service Total		0	**3,358**	**-909**	**2,449**
Total		38.82	**9,613**	**-2,404**	**7,209**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services **- Indicative FTE's

Building Control

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
650	Building Control	7.12	338	0	26	0	0	364	-321	0	0	0	-321	43
Service Total		**7.12**	**338**	**0**	**26**	**0**	**0**	**364**	**-321**	**0**	**0**	**0**	**-321**	**43**

**= indicative FTE's

Concessionary Fares

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
651	Concessionary Fares	0	0	0	4,037	0	0	4,037	-8	0	0	0	-8	4,029
Service Total		**0**	**0**	**0**	**4,037**	**0**	**0**	**4,037**	**-8**	**0**	**0**	**0**	**-8**	**4,029**

Spatial Planning

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Local Plan	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
654	Climate Change	0	50	0	113	0	0	163	0	0	-23	0	-23	140
653	Development & Planning Services	23.3	1,074	0	67	0	0	1,141	-980	0	0	0	-980	161
652	Strategic Planning	8.4	382	0	98	0	70	550	-22	0	-141	0	-163	387
Service Total		**31.7**	**1,506**	**0**	**278**	**0**	**70**	**1,854**	**-1,002**	**0**	**-164**	**0**	**-1,166**	**688**

**= indicative FTE's

Highways

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Section 38 Income	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
556	Highways - Cyclical Maintenance	0	0	90	818	0	0	908	0	0	0	0	0	908
553	Highways - Network Co-ordination	0	0	0	854	0	0	854	-296	0	0	0	-296	558
555	Highways - Rechargeable Works	0	0	72	0	0	0	72	-144	0	0	-159	-303	-231
557	Highways - Roads	0	0	0	285	0	0	285	-188	0	0	0	-188	97
579	Highways - Structures	0	0	2	35	0	0	37	0	0	0	0	0	37
581	Highways - Winter Maintenance	0	0	0	142	0	0	142	0	0	0	0	0	142
561	Road Safety & School Crossing Patrols	0	0	0	83	0	0	83	-83	0	0	0	-83	0
576	Street Lighting		0	352	454	0	132	938	0	0	0	0	0	938
570	Transport Co-Ordination		30	0	9	0	0	39	-15	-24	0	0	-39	0
Service Total		**0**	**30**	**516**	**2,680**	**0**	**132**	**3,358**	**-726**	**-24**	**0**	**-159**	**-909**	**2,449**

**= indicative FTE's

Finance

Cabinet Member: Councillor Cowell
Responsible Officer: Martin Phillips

Budgets Held Centrally

There are a number of budgets which are held centrally these include:

Pension deficit which is the annual cash payment Council is required to make to the Local Government Pension Scheme pension fund in relation to past employees, and
Pension enhancements which are the ongoing costs of historic awards of discretionary pensions including the Council's contribution to Devon County Council's pre 1998 awards

Corporate Management includes subscriptions such as the Local Government Association. For 2021/22 includes one off use of reserves and an allocation to Childrens Social care from the increased social care grant

Financial Services and Internal Audit

Financial Services is responsible for the co-ordination and planning of the Council's budget, financial statements, financial advice, creditor payments and cashiers. Services include – Closure of Accounts including production of statement of accounts; Budget and Resource Planning and Preparation; Budget Monitoring; Treasury Management; Capital Planning- resourcing and monitoring; Technical Advice (including VAT) and Major Project work; submission of Statutory Returns and Grant Claims; Provision of brought back service to Schools; Financial Systems; anti-fraud and anti-money laundering function; procurement, commissioning and contract management service.

The Council's internal audit function is provided by the Devon Audit Partnership, a joint service with Devon County and Plymouth City Councils.

Grant Income and Contingencies

This area of the budget contains a number of cross cutting Council budgets including contingencies for service pressures including, for 2021/22, the financial impact of COVID19 and number of grants including in 2021/22 one off COVID19 funding.

Treasury Management

This area of the budget reflects the costs of borrowing to support capital expenditure, both interest paid and repayment of principal (Minimum Revenue Provision), interest earnt on cash balances, principal and interest costs of PFI projects offset by PFI Credits from government, treasury charges including bank charges and other income from services for supported borrowing, investment properties and bank charges.

Finance

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Budgets held Centrally					
401	Corporate Management	0	902	-1,000	-98
404	External Audit Fees	0	153	0	153
410	Pension Costs	0	1,602	-30	1,572
Service Total		0	**2,657**	**-1,030**	**1,627**
Financial Services & Internal Audit					
405	Financial Services	44	1,869	-234	1,635
408	Internal Audit	0	186	-23	163
415	Procurement, Commission and contract management	15.75	439	-119	320
Service Total		59.75	**2,494**	**-376**	**2,118**

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Grant Income and Contingencies					
400	Corporate Issues	0	3,355	-12,488	-9,133
420	NNDR Devonwide Pilot	0	0	-700	-700
421	Public Health Grant		0	-9,688	-9,688
Service Total		0	**3,355**	**-22,876**	**-19,521**
Treasury Management					
402	Debt - (Principal & Interest)	0	19,645	-12,916	6,729
407	Interest & Treasury Charges	0	468	-1,037	-569
Service Total		0	**20,113**	**-13,953**	**6,160**
Total		59.75	**28,619**	**-38,235**	**-9,616**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services **= Indicative FTE's

Budgets held Centrally

ID	Service	No of Staff (**FTE)	Pension Deficit	Pension Enhancements	Supplies & Services	Contribut'n to Reserves	Employee Direct Costs	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
401	Corporate Management	0	0	0	862	0	40	902	0	0	-1,000	0	-1,000	-98
404	External Audit Fees	0	0	0	153	0	0	153	0	0	0	0	0	153
410	Pension Costs	0	445	1,150	7	0	0	1,602	0	0	0	-30	-30	1,572
Service Total		**0**	**445**	**1,150**	**1,022**	**0**	**40**	**2,657**	**0**	**0**	**-1,000**	**-30**	**-1,030**	**1,627**

Financial Services & Internal Audit

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
405	Financial Services	44	1,678	0	191	0	0	1,869	-234	0	0	0	-234	1,635
408	Internal Audit	0	0	0	186	0	0	186	-23	0	0	0	-23	163
415	Procurement, Commission and contract management	15.75	434	0	5	0	0	439	-119	0	0	0	-119	320
Service Total		**59.75**	**2,112**	**0**	**382**	**0**	**0**	**2,494**	**-376**	**0**	**0**	**0**	**-376**	**2,118**

** indicative FTE'S

Grant Income and Contingencies

ID	Service	No of Staff (**FTE)	Pay related	Contingency	Other	COVID19	General Fund Contrbn	Total Expenditure (*ATL)	COVID Grant Income	Govern't Grant Income	NNDR Pool	Marine, Printing & Public Health	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
400	Corporate Issues	0	584	596	10	1,665	500	3,355	-4,112	-6,879	0	-1,497	-12,488	-9,133
420	NNDR Devonwide Pilot	0	0	0	0	0	0	0	0	0	-700	0	-700	-700
421	Public Health Grant		0	0	0	0	0	0	0	-9,688	0	0	-9,688	-9,688
Service Total		**0**	**584**	**596**	**10**	**1,665**	**500**	**3,355**	**-4,112**	**-16,567**	**-700**	**-1,497**	**-22,876**	**-19,521**

Treasury Management

ID	Service	No of Staff (**FTE)	Interest Paid	MRP	Supplies & Services	Contribut'n to Reserves	Transfer to Investments	Total Expenditure (*ATL)	Interest Received	Govern't Grant Income	Contribut'n from Reserves	Capital from Services	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
402	Debt - (Principal & Interest)	0	12,114	7,521	0	10	0	19,645	0	-922	0	-11,994	-12,916	6,729
407	Interest & Treasury Charges	0	0	0	222	0	246	468	-1,037	0	0	0	-1,037	-569
Service Total		**0**	**12,114**	**7,521**	**222**	**10**	**246**	**20,113**	**-1,037**	**-922**	**0**	**-11,994**	**-13,953**	**6,160**

Sources of Funding

2021/22 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees**	Total Expenditure	Total Income	Net Expenditure
			£`000	£`000	£`000
Sources of Funding					
600	Sources of Finance	0	1,357	-116,829	-115,472
Service Total		0	**1,357**	**-116,829**	**-115,472**
Total		0	**1,357**	**-116,829**	**-115,472**

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services **= indicative FTEs

Sources of Funding

ID	Service	No of Staff (**FTE)		Council Tax Deficit	NNDR Deficit		Reserve Movem't	Total Expenditure (*ATL)	Council Tax	Revenue Support Grant	NNDR	NHB, LCTS & other grants	Total Income (*ATL)	Net Expenditure (*ATL)
			£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000	£`000
600	Sources of Finance	0	0	1,729	190	0	-562	1,357	-74,607	-6,562	-33,712	-1,948	-116,829	-115,472
Service Total		**0**	**0**	**1,729**	**190**	**0**	**-562**	**1,357**	**-74,607**	**-6,562**	**-33,712**	**-1,948**	**-116,829**	**-115,472**