# Supplementary Admission Form (SUPP 1) - Children of Staff

This form should only be completed where children of staff are prioritised in the school’s admission criteria

|  |  |
| --- | --- |
| Child’s surname |  |
| Child’s forename(s) |  |
| Date of Birth |  |
| Parent’s name |  |
| Name of school where parent works |  |
| Job title |  |

Please indicate how you meet the criteria for prioritising children of staff:

Please note: different schools have included different aspects of these criteria in their admission arrangements. See the school’s admission policy for full details.

|  |  |
| --- | --- |
| I have been employed at the school for two or more years  | Yes/No |
| If yes, date employment at the school started |  |
| I have been recruited to fill a vacant post for which there is a demonstrable skills shortage | Yes/No |
| Evidence for this: |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Headteacher signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This form, when completed, should be passed to the Clerk of Governors for consideration by the Admissions Committee when ranking applications.

Note to Clerk of Governors: if you are buying the Admissions Service from Torbay Council, please take a copy of this form and send the original to Student Services c/o Town Hall, Castle Circus, Torquay TQ1 3DR

## How we use and handle your information

For more information on how we process your personal information and details of your child read our [privacy notice](https://www.torbay.gov.uk/childrens-pn#admissions).