**Appendix C**

**Notice that an owner of land listed in the Council’s List of Assets of Community Value intends to enter into a relevant disposal**

Description of Land:

Owner of Land:

Name of nominating body:

The Council received notice on XX XXXX 20XX that the Owner wishes to dispose of the land described above.

The land was included in the Council’s List of Assets of Community Value on XX XXXXX 20XX.

If you are or represent a community interest group or the nominating body and wish to be treated as a potential bidder in relation to the land you must make a written request to the Council to be treated as such within 6 weeks from the XX XXXX 20XX [date notice received from the owner that they wish to dispose of the land].

This 6 week period is known as the ‘interim moratorium period’ and ends on XX XXXX 20XX [the date 6 weeks from receipt of the notice from the owner]. If no written request is received from a community interest group that they wish to be treated as a potential bidder from the end of the interim moratorium period the owner may dispose of the property at any time within the protected period (defined below).

If notice to be treated as a potential bidder is received from any community interest group the full moratorium period will become effective and will end on XX XXXX 20XX [the date 6 months from receipt of the notice from the owner]. During the full moratorium period the owner may not dispose of the land to anyone other than a community interest group.

The owner may only dispose of the Land within the protected period which will end on XX XXXX 20XX [the date 18 months from receipt of the notice from the owner] without serving a further notice that they wish to dispose of the land unless and until the land is removed from the Council’s List of Assets of Community Value.