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| For Official use only |
| Signed Application Form  |  |
| Payment of £10.50 Receipt Number:  |  |

**If you have lost your personal licence please complete this form to request a new one. If any of your personal details have changed please complete section 3 to update your details.**

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| **1. Your Personal Licence Details (if know)** |
| Licence Number:  |  |
| **2. Your Personal Details** |
| Title (delete as appropriate) Mr Mrs Miss Other (Please State)  |
| Surname: |
| Forenames: |
| Address |
|  |
| Post Town: | Post Code: |
| **3. Your Personal Details (NEW)**  |
| Title (delete as appropriate) Mr Mrs Miss Other (Please State)  |
| Surname: |
| Forenames: |
| Address |
|  |
| Post Town: |  |

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| **Checklist** (please tick) |
| I have completed the application form |  |
| I have enclosed payment of £10.50 (cheques payable to Torbay Council)  |  |

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| **Declaration**  |
| The information contained in this form is correct to the best of my knowledge and belief. It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal or change of address of a personal alcohol licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement.) To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.  |
| Signature: | Date:  |

**Please send your completed form to:**

**Licensing and Public Protection
Torbay Council
Town Hall
Castle Circus
Torquay
TQ1 3DR**