**Request Reference: 171814069**

**Date received: 14 December 2017**

**Date response sent: 19 December 2017**

**I would like to know the following information:**

**1. Can you confirm the name of the person who looks after the FOI process (including FOI, EIR and DPA) requests at the Council**

Joanne Beer

**2. Can you confirm the name of the person who will look after the GDPR processes at the Council from next year (e.g. in the role of Data Protection Officer)**Joanne Beer

**3. How are you planning to manage the incoming GDPR requests (including Subject Access Requests and Right to be Forgotten)**

This is not a request for recorded information under the Freedom of Information, however we can advise that we will manage incoming in line with the Regulation and ICO guidance / codes of practice.

**4. For the following information please complete the table below. Dates are for the last three full calendar years (January to December):**

Information is stored by financial years

|  |  | **2016/17** | **2015/16** | **2014/15** |
| --- | --- | --- | --- | --- |
| **a** | **Total number of information requests received** | See information provided in response to questions b - i | | |
| **b** | **Total number of information requests handled under the Environmental Information Regulations (EIR)** | 573 | 274 | 222 |
| **c** | **What % of requests met the statutory targets for response under EIR? i.e resolved within 20 working days** | 98% | 100% | 97% |
| **d** | **Total number of information requests handled under the Data Protection Act 1998** – *information provided for subject access requests* | 14 | 17 | 28 |
| **e** | **What % of requests met the statutory targets for response under DPA? i.e resolved within 40 calendar days** | 43% | 35% | 46% |
| **h** | **Total number of information requests processed under the Freedom of Information Act 2000** | 1080 | 960 | 911 |
| **i** | **What % of requests met the statutory targets for response under FOI? i.e resolved within 20 working days** | 95% | 93% | 83% |