

<b>Meeting Title</b>	<b>Torquay &amp; Paignton Harbour Liaison Forum</b>
<b>Venue</b>	Torquay Harbour Office
<b>Date</b>	10 <sup>th</sup> March 2020

<b>Present</b>	Capt. A Parnell (AP) Cllr N Amil (NA) Cllr J Mills (JM) Cllr J O'Dwyer(JO'D) Cllr N Bye (NB) Mr S Pinder (SP) Mr N Burns (NBu)	Mr M Ellis (ME) Mr M Stewart (MS) Mr J Bond (JB) Mr M Smith (MSm) Mr Tim Allen (TA) Peter Densham (PD)	Miss Lorraine Stewart (LS)
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1. Apologies
2. Welcome
3. Minutes and matters arising from the last meeting – 21<sup>st</sup> November 2019
  - South Pier, Torquay
4. Budget update
5. Maritime Events 2019/20
6. Quarterly Accident & Incident Data
7. Harbour Committee - Upcoming Agenda
8. Any other business

<b>1.</b>	<b>Apologies for Absence</b> Apologies were received from Cllr A Barrand, Cllr Ray Hill and Mr Marshall Ritchie	<b>Action</b>
<b>2.</b>	<b>Welcome</b> AP welcomed everyone to the meeting	<b>Action</b>
<b>3.</b>	<b>Minutes and matters arising from the last meeting – 21<sup>st</sup> November 2019</b> AP advised that South Pier works are continuing to improve the condition of South Pier.	<b>Action</b>
<b>4.</b>	<b>Budget update</b> AP advised that the current situation is year end of £9000 surplus. There was additional spend in year including in CCTV, new forklift at Brixham, infrastructure improvements due to Health and safety concerns.  AP confirmed that signage around the Harbours are being replaced and should be in place before the season starts.  The Harbour reserve has been used to contribute towards the spend on health & safety required works. AP believes that there may be an additional request made by central fund for £50,000 towards the main Torbay Council budget for 2020/21.	<b>Action</b>

<b>5.</b>	<b>Maritime Events 2020</b>	<b>Action</b>
	<p>AP ran through the list of Maritime Events scheduled for 2020.</p> <p>AP reminded all there is an events process that is required to be followed for all events to ensure that the Harbour Authority is aware and staffed appropriately.</p> <p>NB advised that for the Air Show there would be a Notice to Mariners issued to confirm the exclusion zone in play for all mariners.</p>	<b>All to note</b>
<b>6.</b>	<b>Quarterly Accident &amp; Incident data 2020</b>	<b>Action</b>
	<p>AP advised that since November 2019 there has been 5 record accidents and near misses including a near miss with the Bridge &amp; Cill, an oil spill at Brixham, an unsafe electric cable found on the pontoon at the Town Dock and 2 bodies recovered from the sea.</p> <p>AP advised that there has was a visit from HSE in 2019 which highlighted some issues including electric cables being placed unsafe on the pontoons at Torquay.</p>	
<b>7.</b>	<b>Harbour Committee – Upcoming Agenda</b>	<b>Action</b>
	<p>AP ran through the upcoming Harbour committee agenda and advised that there will be various reports discussed.</p> <p>Some changes to the policies include - There has been some minor changes made to the Operational Mooring Policy after annual review. This includes the need for boat owners to show in date insurance for vessels. If not received, then letters will be issued out to cancel mooring facilities to those who have not provided proof of insurance. This has taken place recently at Brixham and letters have been sent out to customers at Torquay &amp; Paignton Harbours as well to request proof of insurance.</p> <p>NBu highlighted recent issues highlighted regarding partnerships for boat owners for mooring facilities as many partnerships have come to light recently that Harbour Authority is not aware of after deaths of the registered facility holder. There may will be changes made to the Moorings Policy with regards to Partnerships for facilities including the mooring being allocated to spouse/family member/other person in partnership.</p> <p>AP also advised that changes would be made with regards to a facility holder who owes Torbay Council money, then their facility will not be renewed even though they may not owe Harbour Authority money as we are part of Torbay Council.</p> <p>Harbour Asset Management Plan – AP advised that there was a recent meeting of Harbour Asset Working Party meeting who discussed all of the assets on Harbour estate. They discussed all of the assets and any issues were highlighted. The rents of all assets on Harbour estate was discussed which are managed by TDA and was highlighted that there are a lot of arrears on rental properties which AP is addressing.</p> <p>JO'D highlighted that there are some changes being made to EPC legislation for commercial properties which means that some properties may be unlettable if not compliant with the relevant legislation.</p>	<b>All to note</b>

8.	<b>Any Other Business</b>	<b>Action</b>
	<p>MSm commented that the anti-social behaviour issues has decreased over by the Marina/Pavilion area. There are some issues still with drug taking but police are aware. NBu advised that there has been some issues recently with break in's on boats. The police have been informed. A boat owner who has been broken into twice has now installed CCTV on his boat to try to prevent future issues.</p> <p>NBu advised that there has been spikes placed onto all of the gates to try to deter people climbing over the gates to gain access to the pontoons. SP advised that there will be a gate installed by the entrance Beacon Cove beach which has been crowdfunded by the occupants who live in the flats nearby due to anti-social behaviour issues. The gate will be opened and closed by the Torbay Council security team. They have also raised enough money for a CCTV camera to be introduced there as well which will link in and be monitored by the Torbay Council CCTV team.</p> <p>AP advised that the Harbour Lights restaurant has now opened at Paignton Harbour. JM asked about the old kiosks at Paignton Harbour and SP advised that a process is being carried out to review the tenancies on these through legal process and is hoping the outcome for this is that new huts in a new location will be put in place hopefully before the start of the summer season.</p> <p>SP advised that there will be no parking on Paignton Harbour estate on North and West Quay due to the increased footfall to the Harbour as of 1st April. JM asked if there could be improved signage in Paignton to the Harbour and AP advised this has been requested but it does not fall under the Harbour estate.</p> <p>AP advised that there was a meeting held recently to discuss South Quay at Paignton Harbour and the previous plans for redeveloping with the existing tenants. The tenants were advised that there are no current plans to redevelop South Quay in the next 5 to 10 years. The Harbour Authority have now been advised that they can lease out the buildings there on a longer lease than previously thought.</p> <p>SP advised that at Paignton Harbour there are trot moorings and boat park spaces, which have always been charged on the length of each individual the boat but SP is looking at changing the charging for this type of mooring to charge on one tariff for all size of boats over a phased basis. There will be consultation to those facility holders that this affects. SP advised updated that he has held sea safety meetings recently with various groups of users. From these meetings it was highlighted the issues of jet skiers and powerboats going very fast in the Bay and close to the shore. SP is proposing to introduce a year round speed limit in the entire Bay enforced through Harbour powers of direction.</p>	

**Future meetings**

**Torquay Harbour Office**

Tuesday 2<sup>nd</sup> June 2020 at 11.00 am  
 Tuesday 8<sup>th</sup> September at 10.00 am

**Dates of Harbour Committee Meetings**

Monday 23<sup>rd</sup> March 2020 at 5.30 pm  
 Monday 29<sup>th</sup> June 2020 at 5.30 pm