

Meeting Title	Torquay & Paignton Harbour Liaison Forum
Venue	Torquay Harbour Office
Date	4 th September 2019

Present	Capt. A Parnell (AP)	Mr S Pinder (SP)	Mr N Ould (NO)
	Cllr N Amil (NA)	Mr N Burns (NBurns)	Mr M Ritchie (MR)
	Cllr J Mills (JM)	Mr M Ellis (ME)	Mr C Easterbrook (CE)
	Cllr J O'Dwyer (JO'D)	Mr D Buckpitt (DB)	Miss Amy Blackburn (AB)
	Mr M Stewart (MS)		

1. Apologies
2. Welcome
3. Minutes and matters arising from the last meeting – 25th June 2019
 - Update on Harbour Light Restaurant development
 - Torquay Fuel Station update
 - Hydrographic survey at Torquay Harbour
4. Budget update
5. Capital Works
6. Maritime Events 2019
7. Quarterly Accident & Incident Data
8. Harbour Committee - Upcoming Agenda
9. Any other business

1.	Apologies for Absence	Action
	Apologies were received from Tim Morris & Cllr Christine Carter, Ashley Lane & Mike Ellis	

2.	Welcome	Action
	AP welcomed everyone to the meeting	

3.	Minutes and matters arising from the last meeting – 25th February 2019	Action
	Harbour Light update - AP reported that St Austell brewery have submitted, and had plans approved, there are ongoing issues regarding the outdoor seating plans and concerns about the loading weight of the concrete floor. This has led to an increase of costs, of which we need to ensure that we get a viable return. JO'D asked reminded AP to check what is included in the licence for the new restaurant regarding music for outdoor spaces.	AP
	Torquay Fuel station update – AP was pleased to report that the fuel station is open for petrol, and they are waiting for a HMRC licence before they can sell diesel.	ALL TO NOTE

	Hydrographic Survey at Torquay harbour – AP agreed that the Harbour requires a survey this year, and advised that he intends to book in surveys for both the Brixham and Torquay harbour seabed's in October. NO made his concerns about the build-up in the fairway and said that if it continues like this then the harbour will be out of use for many high drafted vessels.	AP
4.	Budget update	Action
	<p>AP advised that as it stands the end of year forecast could be at around a £50,000 deficit, this is because the Fish Tolls are down on the same period last year, however this may improve as the year progresses.</p> <p>He reported that expenditure is slightly up due to high maintenance spending that was required.</p> <p>AP expects that the 2020-21 fees will rise around 2%, this will be discussed at the Harbour Committee later this month.</p>	ALL
5.	Capital works	Action
	<p>Princess Pier - MS asked at last meeting that we check with the insurers to make sure that the policy remains valid since changes to Princess pier. – AP advised that he has checked and confirmed the insurance is still valid.</p> <p>Haldon Pier – AP reminded everyone of the 20-tonne weight restriction, because of voids within the pier. This has decreased the fish toll income due to larger lorries not been able to land some fishing vessels.</p> <p>South Pier – NB reported that electric supplies are now installed; one is for the new fuel station, one for the crane and one for the RTYC davit. The fendering has been purchased and we are currently waiting for installation to be organised by the TDA.</p> <p>Brixham Oxen Cove development – AP advised that this is 90% complete, with only the installation of the wooden fendering remaining. Early issues when drilling the piles have caused the costs to rise; consequently, the contractors are looking to the Harbour to cover these additional expenses. AP made it clear that we are not going to pay the sums they are looking for and we are hoping to come to an agreement soon. Works to be completed end of September.</p> <p>Victoria Breakwater - Works are complete and despite significant emergent work being identified, the project is on time and under budget.</p>	<p>ALL TO NOTE</p> <p>AP/NB</p>
6.	Maritime Events 2019/2020	Action
	<p>AP discussed the previous year's events; these included the latest J70 world series event, which has had a significant impact on harbour resources and a loss of visitor's income. Looking ahead to next year we need to be more discerning before agreeing to events and look at covering our costs.</p> <p>SP also voiced his concerns about the high administration time that these events take, staff need to ensure that we have all the correct paperwork in time for the event and to issue notices.</p> <p>AP reported that there has been an increase in the number of cruise ships visiting the bay this year with 7 so far and a further visit in October; this has increased the predicted income.</p>	<p>AP</p> <p>All to note</p>

7.	Quarterly Accident & Incident data 2019	Action
	<p>AP gave an overview of the reported Accidents and incidents that have occurred over the last quarter; these included the recent fatalities in Ansteys cove, one in Brixham harbour and one in the Torquay Inner Harbour. He reported that we are updating safety signs on the Harbour estate to remind people to the dangers of drinking alcohol near water, the harbour have created a new safety leaflet made, to be handed out to all visitors and harbour users.</p> <p>There have been several reports of near misses involving jet skis and swimmers, this is becoming a more frequent concern, we will be going through the safety management system to see if there is anything the harbour authority can do to reduce this risk. There was a suggestion of adding a new harbour direction to change the times that the 5-knot marker buoys out.</p> <p>Within the last 8 weeks, we have had 8 UXO incidents. AP suggested this is due to the new 'Fishing for litter' scheme, whereby all boats are asked to bring in all rubbish.</p>	All to note

8.	Harbour Committee – Upcoming Agenda	Action
	AP ran through the proposed agenda for the meeting, which includes the re-presentation of the Port Mater plan, the budget 2020-21, the monitoring report and that Port Marine Safety code.	All to note

9.	Any Other Business	Action
	<p>AP advised that the harbour have been approached by Fugro, who are looking for a lay-up area to put their barges between commissions, this would be an easy source of revenue. No one in the room was against the idea and it was suggested that we have a trial period. CE conveyed the Sea Scouts worries over the possible redevelopment of South Quay in Paignton, AP and NA both responded to say that talks have gone quiet but AP will ask the council for an update.</p> <p>NO voiced his concerns over the fuel spillages by the fuel berth in Brixham and said this is due to fishing vessels laying up and not taking fuel, resulting in vessels who need to take fuel having to raft up alongside. AP advised that this behaviour has been stopped.</p> <p>SP advised all that he has launched a new Seafarer safety forum, where all aspects of sea safety will be discussed, and will distribute any minutes to the Liaison forum.</p> <p>MR queried the email that was sent to customers, advising that electric cables need to be covered on the pontoon, NB replied that the Harbour are purchasing some from Havills and should soon have them for sale in the office.</p> <p>Mr mentioned the public toilets and that the Harbour has a poor reputation of having sub-standard facilities – AP is to look into.</p>	<p>AP</p> <p>AP</p> <p>SP</p> <p>NB</p> <p>AP</p>

Future meetings

Torquay Harbour Office

Thursday 21st November 2019 10.00 am

Dates of Harbour Committee Meetings

24th September 2019 5.30 pm (Torquay)
16th December 2019 5.30pm (Torquay)