



Meeting: Harbour Committee

Date: 19th March 2018

Wards Affected: All wards in Torbay


Report Title: Tor Bay Harbour Business Plan 2018/19

Executive Lead Contact Details: Non-Executive Function

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Tor Bay Harbour Master

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1. Purpose

1.1 To agree the Tor Bay Harbour Business Plan for 2018/19.

2. Proposed Decision

2.1 **That the Tor Bay Harbour Business Plan 2018/19 at Appendix 1 be approved.**

2.2 **That, subject to the views of the Harbour Committee, the Head of Tor Bay Harbour and the Harbour Committee Chairman sign the Acceptance Statement in Section 9.**

3. Action Needed

3.1 To agree the contents of the Tor Bay Harbour Business Plan 2018/19 and sign the Acceptance Statement in Section 9.

4. Summary

4.1 The Municipal Ports Review recommends that local authority owned ports and harbours should produce a business plan that looks at the future prospects of the port/harbour and how it will meet the requirements of stakeholders.

4.2 The business plan should review the strategy of the harbour and present measurable objectives.

Supporting Information

5. Position

- 5.1 Tor Bay Harbour Authority follows the guidelines set out in the DfT's 2006 '*Opportunities for Ports in Local Authority Ownership*' and its 2010 '*Modern Ports – A UK Policy*' documents and produces an annual business plan which explains its strategy and business plans, sets management and performance targets, and details its financial forecasts and budget.

6. Possibilities and Options

- 6.1 Not to accept the draft Tor Bay Harbour Business Plan but instead recommend an alternative layout and/or content.

7. Preferred Solution/Option

- 7.1 To approve the proposed Tor Bay Harbour Business Plan.
- 7.2 Municipal Ports are expected to consider adopting and adapting the recommendations made in '*Modernising Trust Ports: A Guide to Good Governance*'. This sets out the benchmarks in terms of Board composition, appointment, performance and accountability. Tor Bay Harbour Authority currently adheres to this.

8. Consultation

- 8.1 There are a number of stakeholder groups which are used to consult on the quality and performance of the harbour service including the Brixham Harbour Liaison Forum and Torquay/Paignton Harbour Liaison Forum. These stakeholder groups have influence the content of the Tor Bay Harbour Business Plan over recent years.
- 8.2 The Harbour Committee, with its Business Plan, will improve community relations as External Advisors are involved at the heart of the strategic decision-making process for Tor Bay Harbour.

9. Risks

- 9.1 If the Harbour Authority's governance arrangements did not include an appropriate Business Plan there would be a significant risk that the Council would not have a fit for purpose form of governance that reflects national best practice.
- 9.2 Although the Harbour Committee is a decision-making body, the risks associated with the Committee making decisions is minimal as the powers given to it can be revoked at any time by a revision of the Council's Constitution. However, this would be an extreme option as it would go against national best practice.

Appendices

Appendix 1 Proposed Tor Bay Harbour Business Plan

Additional Information

The following documents/files were used to compile this report:

Opportunities for Ports in Local Authority Ownership: A Review of Municipal Ports in England and Wales – Dept. for Communities & Local Government/Dept. for Transport (May 2006)

<http://webarchive.nationalarchives.gov.uk/+/http://www.dft.gov.uk/pgr/shippingports/ports/opportunities/>

Modernising Trust Ports: A Guide to Good Governance – Dept. of the Environment, Transport and the Regions (Jan 2000) (Second Edition August 2009)

<https://www.gov.uk/government/publications/modernising-trust-ports>

Trust Port Study: Findings and Recommendations (2016)

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/525076/trust-port-study-key-findings-and-recommendations.pdf

Torbay Council's Constitution - updated and published on 6th February 2017.