

Meeting Title

Torquay & Paignton Harbour Liaison Forum

Venue

Torquay Harbour Office

Date

8th March 2016 at 10.30 am

Present

Capt K Mowat (KM)	Cllr R Stringer (RS)	Mr D Musgrove (DM)
Mayor Oliver (GO)	Mr S Pinder (SP)	Mr A Rayner (AR)
Cllr N Bye (NB)	Mr M Stewart (MS)	Mr T Ekers (TE)
Cllr J O'Dwyer (J O'D)	Mr M Ellis (ME)	Mr M Smith (MSm)
Cllr N Amil (NA)	Mr P Lloyd (PL)	Miss L Stewart (LS)
Cllr B Cunningham (BC)	Mr J Bond (JB)	

1. Apologies
2. Welcome
3. Minutes of the last meeting – 7th December 2015
4. Matters arising from the last meeting
 - a) Paignton Harbour Development Proposal - update
 - b) Review of Harbour Legislation – Powers of Direction – update
 - c) New Harbour Management IT System
 - d) Harbour Budget
5. Capital Works
 - a) Haldon Pier – update
 - b) Princess Pier – update
6. Maritime Events 2016
7. Tor Bay Harbour Business Plan 2016/17
8. Quarterly Accident & Incident Data
9. Tor Bay Harbour Asset Management Plan 2016/17
10. Review of Operational Moorings Policy
11. Tor Bay Harbour Economic Impact Report
12. Harbour Committee
 - a) Upcoming Agenda

Date of the next meeting – 13th June 2016 at 10:30 am

1.	Apologies for Absence	Action
	Apologies received from Dave Buckpitt and Clare Rugg.	
2.	Welcome	Action
	KM welcomed everyone to the meeting.	
3.	Minutes of the last meeting	Action
	It was agreed that the minutes of the last meeting on the 7 th December 2015, were a true and accurate record of that meeting.	
4.	Matters Arising from Last Meeting	Action
a)	<p>Paignton Harbour Development Proposal – update KM advised that the Harbour Committee wanted to discuss the potential for development of the Harbour Light Restaurant and at the last Council meeting, there was a clear appetite expressed for investment on the waterfront at Paignton. The item is on the agenda for the next Harbour Committee meeting and a site-specific flood risk assessment had been commissioned. MS asked if the previous concerns re the safety of the building/fire alarms had been resolved and KM advised that he has asked the TDA to look into this matter. KM asked that SP speak with the tenants to advise them of the forthcoming report and to provide the Council's press team with a brief.</p>	SP
b)	<p>Review of Harbour Legislation – Powers of Direction – update KM advised that the Harbour Committee had considered this proposal at the meeting in December and it was agreed that Torbay Council should apply for the Powers of Direction. A notice was advertised in the paper in February and there is a 28-day consultation period. The new powers will require a Port Users Group (PUG) and this will be made up of the Torquay & Paignton Liaison Forum and the Brixham Liaison Forum. Any proposed Directions would be the subject of formal consultation with the PUG before being implemented.</p>	
c)	<p>New Harbour Management IT System KM advised the Forum that a new software system has now been procured with support from the Chairman. The system should be up and running by late Summer/early Autumn and will produce the annual accounts for the financial year 2017/18. Others Harbours including Dartmouth and Fowey are using the same system.</p>	
d)	<p>Harbour Budget KM advised that the Harbour Committee had now approved the Harbour Budget for 2016/17. He said that income in the current year, 2015/16, was looking healthy with extra fish tolls at Brixham and visitor income at Torquay from some wind farm vessels. A breakeven budget is expected. The additional income has been directed to fund the essential works on the Torquay Inner Harbour bridge & cill and the new software system.</p>	
e)	<p>Paignton Beach Slipway AR asked if there were any developments on this issue. SP commented that he had looked at the issue with the Council's Engineer and a potential solution had been found. SP agreed to chase this solution and KM advised that he would try to find a budget. AR commented that it is a Health & Safety issue for people walking from the beach up the slipway including disabled people. KM asked for this to be noted as an action for SP and Simon Wallace from the Beach team.</p>	SP & SW

5.	Capital Works	Action
a)	<p>Haldon Pier – update</p> <p>KM advised that works to Haldon Pier had not yet resumed as the contractor has been working on Princess Pier.</p>	
b)	<p>Princess Pier – update</p> <p>The contractor has been carrying out underwater works. They have filled in the seaward steps and repaired scour damage on the outside of Princess Pier. Funding has been provided by the Environment Agency. Above the water, the replacement decking works on the pier is now underway. KM advised that by Easter, the contractor should have finished the majority of the decking works and the site compound will be reduced in size.</p> <p>KM advised that there had been some damage to MDL vessels and fishing boats, which MDL staff had spotted early and the contractors were contacted and responded quickly to resolve the situation. MSm confirmed that the situation was in hand and KM thanked him for his support.</p> <p>KM advised the Forum that essential repairs to the bridge & cill were currently being carried out to enable new ducting to be installed. Water needs to be pumped out from between the two cill gates for this to happen and this cannot be achieved until the divers complete some concrete grouting. He also advised that some additional pontoons would be installed in the Torquay Inner Dock during April. These new berths would be occupied from 1st May with customers currently on the waiting list.</p>	

6.	Maritime Events 2016	Action
	<p>KM asked SP to discuss the Maritime Events list for 2016. SP advised that there are around 40 events scheduled with several over the bank holiday weekend in May. A few events are waiting to be confirmed by the organisers providing the required information. The next version of the Maritime Events list for 2016 will be on the harbour website by the end of the week.</p> <p>SP shared with the Forum a chartlet that showed the planned exclusion zone for Torbay Air Show in June. SP advised that the harbour authority will be looking to ask the various clubs for help with marshalling the event and have enlisted the help of Pip Hall from the Coastguard to help manage maritime aspects of the air show. Pip has worked at previous air shows managing the at sea activities. KM commented that the event is expected to attract up to 150,000 visitors to the Bay. GO asked if the cruise ship due in on the Saturday would be a problem and KM advised that it should not be an issue, as the timings did not conflict. SP advised that it was also the start of the Triangle Race on the Sunday so it should be good weekend for spectators. AR commented that the Paignton Community Partnership have an area for stalls on Roundham Head, which may be a popular spot for spectators. KM commented that he has some concerns about people getting too close to the cliff edge. SP added that this issue had already been identified by the Public Safety Advisory Group and is on the agenda for the next meeting.</p> <p>KM advised the Forum that Tor Bay Harbour has 9 cruise ship visits scheduled for 2016.</p>	All to note

7.	Tor Bay Harbour Business Plan 2016/17	Action
	<p>KM advised that the draft Business Plan had been sent by email to Forum members for comment. The document is refreshed every year and then sent to the Harbour Committee for approval in March. The Plan format is fundamentally the same but some amendments would be made to reflect the new Corporate Plan adopted by the Council. KM said that he had not received any comments.</p>	KM

8.	Quarterly Accident & Incident data	Action
	KM indicated that he is not aware of any major accidents or incidents in the harbour or on the harbour estate since the last meeting. There have been a number of winter weather related accidents such as boats sinking on moorings and some instances of unexploded ordinance found by fishing vessels. KM would be providing the Harbour Committee with the latest list of accidents/incidents.	KM
9.	Tor Bay Harbour Asset Management Plan 2016/17	Action
	KM made the Forum aware of the changes to the Tor Bay Harbour Asset Management for 2016/17. The Plan, which provides information on future developments and the performance of harbour assets, would be submitted to the Harbour Committee for approval on 21 st March 2016. Also, the Harbour Asset Review Working Party is recommending the Plan.	KM
10.	Review of Operational Moorings Policy	Action
	KM made the Forum aware of the proposed changes to the Tor Bay Harbour Moorings Policy that would be submitted to the Harbour Committee for approval on 21 st March 2016. JO'D commented that there could be issues with the proposed changes and tax benefits. It was suggested that a charge could be made for the transfer of a commercial mooring but after some debate, the Forum decided not to recommend a charge. GO asked if the changes would apply to Brixham moorings as well and KM confirmed that the policy covers all of Tor Bay Harbour.	KM
11.	Tor Bay Harbour Economic Report	Action
	KM advised that a study of the economic impact of Tor Bay Harbour on the local economy had been commissioned as part of the Interreg FLIP project. The study had now been completed and it would be submitted to the Harbour Committee on 21 st March 2016. KM ran through the headline figures from the report and advised that the full study would be published by the end of the week. It is hoped that the data can be used to attract investment funding. NB added that we should see all the enclosed harbours as assets to develop and invest because it helps to create income for the Bay. KM and the Forum agreed.	KM
12.	Harbour Committee – Upcoming Agenda	Action
	KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 21 st March 2016, which is due to be held at Brixham harbour.	All to note

Next Meeting

Venue

Future meetings

Dates of Harbour

Committee

Meetings

Torquay Harbour Office

13th June 2016

6th September 2016

5th December 2016

10.30 am

10.30 am

10.30 am

21st March 2016

27th June 2016

19th September 2016

13th December 2016

5.30 pm (Brixham)

5.30 pm (Torquay)

5.30 pm (Brixham)

5.30 pm (Torquay)