

Meeting Title	Brixham Harbour Liaison Forum
Venue	Brixham Harbour Office
Date	6 th March 2014 at 10.30am

Present	Capt K Mowat (KM)	Mrs A Blackburn (AB)	Mr J Wilson (JW)
	Cllr R Stringer (RS)	Mr D Bartlett (DB)	Mr D Jones (DJ)
	Cllr N Amil (NA)	Mr S Smith (SS)	Mr D Putt (DP)
	Mr M Shaw (MS)		

Agenda Items	1. Apologies
	2. Minutes of the last meeting
	3. Matters arising from the last minutes <ul style="list-style-type: none"> a) Electricity recharge project b) Latent defects - update c) Torbay Lass – update, shed, etc. d) Marine Conservation Zone – update e) Port Masterplan - update
	4. Capital Works <ul style="list-style-type: none"> a) Fenders, capping & ladders - update b) Victoria Breakwater - update c) Ice Plant – update
	5. Tor Bay Harbour Business Plan 2014/15
	6. Changes to the Tor Bay Harbour Moorings Policy
	7. Breakwater Hard
	8. Maritime Events 2014
	9. Fish Branding
	10. Harbour Committee <ul style="list-style-type: none"> a) Upcoming Agenda
Date of the next meeting 6 th March 2014 at 10.30	

1.	Apologies for Absence	Action
	Apologies were received from Bob Curtis, Cllr Vic Ellery, Michael Stewart and Ms H Meacock.	

2.	Minutes of the last meeting	Action
	It was agreed that the minutes of the last meeting on the 5 th December 2013, were a true and accurate record of that meeting.	

3.	Matters Arising	Action
a)	<p>Electricity recharge project KM informed the Forum that the new system is working well with just a few minor issues that need resolving. DB said that generally there were no complaints from the fishermen and significant savings in energy use were being made.</p>	DB
b)	<p>Latent defects DB stated that the new doors, made of marine grade stainless steel, were being installed on the Fishmarket and should be finished later that day. The other issue to have arisen is a defect with the RPZ (non-return) valves on the water supply line. Mild steel pipe had been used in the system leading to valve damage and the installation was not therefore fit for purpose. South West Water is in the process of looking into a solution but DB felt that the contractor remained at fault. More information would follow on this matter. MS raised his concerns about the suitability of the power supply cable to the ice plant which from his perspective remained as a latent defect.</p>	DB
c)	<p>Torbay Lass - update, shed, etc. KM informed the Forum that Struan Coupar and his team had submitted the Round 2 application and they were not expecting to see the Heritage Lottery Fund again until April or May. Torbay Lass was still in Tilbury and they are waiting for better weather conditions to bring the vessel to Brixham. DB has been working on a suitable location for the vessel when it is lifted ashore, given the proposal to house it within a shed measuring 30m by 14m. This would have a significant impact on Oxen Cove car park with a massive loss of car park and coach spaces. It seems that the only suitable place for such a shed would be next to Astra Zeneca in the Freshwater Quarry car park. DBs drawings would now be passed on to Struan Coupar and the Torbay Lass project group for consideration.</p>	DB
d)	<p>Marine Conservation Zone - update KM reported that the new Torbay MCZ had now been designated. Although management measures had been introduced for fishermen there had not been any obvious negative impact on the local fishing industry. Any potential management measures for leisure and tourism activities had not yet been outlined. KM undertook to keep the Forum informed of the likely impacts of the new MCZ designation. There is an event being held at South Devon College on the 25th March hosted by SeaTorbay, which will focus on the local MCZ and all are welcome to attend. KM is to send out the details to the Liaison Forum distribution list.</p>	KM
e)	<p>Port Masterplan KM informed the Forum that the Council had adopted the new Port Masterplan in December 2013 and it was available to view on the Tor Bay Harbour website.</p>	All to note

4.	Capital Works	Action
a)	Fenders, capping & ladders - update DB stated that the fenders, capping & ladders works have been completed and the new landing davit has been installed and been in use for some time. KM reported that the total spend had been £241,000 which was only slightly over budget.	
b)	Victoria Breakwater - update KM reported that although £150k had been budgeted for it was now clear that the £50k secured from the Environment Agency (EA) would be sufficient. He indicated that the works would focus on the 'bull nose' end and were scheduled for some time later this year. KM indicated that storm damage to the beach end of the structure, circa £25k, would be subject to a bid for EA emergency flood defence funding and/or the local government Bellwin compensation scheme.	KM
c)	Ice Plant – update MS informed the Forum that the new smaller and more efficient Ice Plant is up and running and that the project ran smoothly; accept for the bad weather that caused a slight delay.	
5.	Tor Bay Harbour Business Plan 2013/14	Action
	KM stated that the draft Business Plan had been circulated for comment but that he had not received any comments to date. He emphasised that the financial data had not yet been updated to reflect the contribution of approximately £300k per annum, over the next 2 years, from the harbour accounts to the Council's general fund budget. The Plan would be on the website once it was approved.	
6.	Changes to Tor Bay Harbour Moorings Policy	Action
	KM made the Forum aware of the proposed changes to the Tor Bay Harbour Moorings Policy that would be submitted to the Harbour Committee for approval. There were no major changes for Brixham customers and no opposition or comment came forward from the Forum.	All to note
7.	Breakwater Hard	Action
	KM informed the Forum that some of the changes that were made to the use of the Breakwater hard and slipway site last year were due to be reversed. This would include taking down most of the fencing to allow car parking spaces to be used again in the summer. Winter storage facilities would continue and he was working with DB to relocate the Brixham Gig Club to that location.	DB & KM
8.	Maritime Events 2014	Action
	KM stated that a full programme was in place for 2014 and the latest issue was available on the Harbour Authority's website. However, KM pointed out that this version needed to be amended to include an additional cruise ship. If anyone had any additional event information they were asked to contact KM.	All to note

9.	Fish Branding	Action
	KM reported that he was part of a Torbay Business Forum sub-group that was discussing matters relating to Maritime, Tourism & Fisheries. One of the initiatives of this group was to look at the concept of branding the “Brixham Fish” product. The Forum thought that this was a good idea to help raise awareness of the market and the product around the country. Following KM’s suggestion, Gordon Gout was helping to lead this plan and the TDA had already provided some initial funding. MS indicated that BTA would like to see such a brand come to fruition and KM agreed to keep the Forum updated.	KM

10.	Harbour Committee	Action
	Upcoming agenda KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 17 th March 2014 at the Berry Head Hotel in Brixham at 5.30pm.	All to note

Next Meeting	12 th June 2014	10.30 am
Venue	Brixham Harbour Office	
Future meetings	11 th September 2014	10.30 am
	4 th December 2014	10.30 am
	12 th March 2014	10.30 am
Dates of Harbour Committee Meetings	17 th March 2014	5.30 pm (Brixham)
	23 rd June 2014	5.30 pm (Torquay)
	22 nd September 2014	5.30 pm (Brixham)
	15 th December 2014	5.30 pm (Torquay)
	23 rd March 2015	5.30 pm (Brixham)