

TORBAY COUNCIL

Please reply to: Mr Shaun Rackley

Licensing & Public Protection
Town Hall
Castle Circus
Torquay
Devon
TQ1 3DR

Mr S Hannaford-Hill



My ref: NEW/SAR

Your ref:

Telephone: 01803 208025

E-mail: Shaun.rackley@torbay.gov.uk

Date: 08 February 2024

Dear Mr Hannaford-Hill,

Re: Application for Licensed Drivers badge

I am writing to you following your submission of an application for a Licensed drivers badge with Torbay Council.

Unfortunately, after checking the Enhanced Disclosure & Barring Service (DBS) check, it has been identified you have a relevant conviction which is listed within Torbay Councils taxi policy.

The policy states the following:

3 Offences Involving Violence

3.3 A licence will not normally be granted until at least ten years have passed since the completion of any sentence following conviction for an offence shown below:

- *Arson*
- *Malicious wounding or grievous bodily harm which is racially aggravated*
- *Actual bodily harm*
- *Assault occasioning actual bodily harm*
- *Grievous bodily harm*
- *Robbery*
- *Possession of firearm*
- *Possession of a weapon*
- *Riot*
- *Assault police*
- *Violent disorder*
- *Common assault*
- *Resisting arrest*
- *Any racially-aggravated offence against a person or property*
- *Affray*
- *Any offence that may be categorised as domestic violence*
- *Harassment, alarm or distress, intentional harassment, or fear of provocation of violence*
- *Any offence (including attempted or conspiracy to commit offences) similar to those above.*

If you require this in a different format or language, please contact me.



As your conviction for Battery was only received in 2022, ten years have not passed since the completion of that conviction/sentence. Further to this recent conviction in 2022, there is a second conviction from 2004 meaning you now have two convictions for violence.

The policy states the following:

3.6 A licence will not normally be granted if an Applicant has more than one conviction for an offence of a violent nature.

A decision on whether a Licensed driver's badge can be granted, or refused must be made by Torbay Council's Licensing Committee.

I have not yet set a hearing date, however, in order to assist me with writing the report which will be presented to members of the Licensing Committee on the day of the hearing, please can you respond in writing with any mitigating circumstances that will support your application as this will be included in the report.

Once I have the requested information, I will book a hearing date and you will be invited to attend and address the Committee members if you wish to and put your case before them.

Please can you return all requested information by no later than **Monday 19th of February 2024**. Failure to return the documents may delay the hearing and a later date being set.

If you wish to withdraw your application, please let me know and I can arrange a refund of the fee paid.

I look forward to hearing from you in due course.

Should you need to contact us please quote the reference number above.

Yours sincerely



Shaun Rackley
Licensing Officer