

# Torbay Council Fees & Charges

This document outlines the fees & charges applied by Torbay Council in exchange for goods or services provided by the Council. Fees & charges are categorised to assist decision making.

Category	Description	Suggested basis for change
National	Fee set nationally in statute, by a regulator or similar. The Council is not able to vary these fees or charges.	As per national changes
Cost Recovery	Fee set based on recovery of the <b>full</b> cost to deliver the goods or service. The Council must ensure full cost recovery in the provision of this service.	<p>Where full cost recovery is in place, the increase should reflect any changes to the cost of delivering the service.</p> <p>An increase of at least 4% is recommended to cover the estimated pay and price increases. This approach ensures fees &amp; charges are rising in line with the costs associated with support/delivery.</p> <p>Where full cost recovery is not in place, prices are recommended to rise to ensure full cost recovery to prevent inadvertent tax payer subsidy.</p>
Traded	This is a service which is also offered in a commercial environment and the price should reflect market factors such as supply, demand and competition.	Increase by estimated level of inflation in April 2024. Currently assumed to be 4% and matches assumptions in our MTFP.
Subsidised	Fee set below cost to deliver in order to incentivise a particular activity. <b>This category of fee or charge is therefore subsidised by the taxpayer</b>	Increase by at least 4% to cover the average impact of the pay award. This ensures fees & charges are rising in line with the staff costs associated with support/delivery.
Levy	Fee or retrospective charge as a result of activity which the Council is able to levy an additional charge. These fees/charges are typically higher to act as a general disincentive or penalty to prevent non-compliance or failure to meet an agreed course of activity	Increase by estimated level of inflation in April 2024. Currently assumed to be 4% and matches assumptions in our MTFP.

## Building Control Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/building-control/bc-fees/>

Standard application charges for new dwellings and those created by conversion (Houses, flats and maisonettes not exceeding 300m <sup>2</sup> in area and 3 storeys in height)	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate SR			
1 dwelling	1020.00	1070.00	Traded
2 dwellings	1,280.00	1,335.00	Traded
3 dwellings	1,440.00	1,500.00	Traded
4 dwellings	1,600.00	1,665.00	Traded
5 dwellings	1,750.00	1,820.00	Traded
6 dwellings	1,900.00	1,976.00	Traded

For developments in excess of 6 units, please contact the Building Control Division for details

Standard charges for small domestic buildings, extensions, rooms in the roof	£ Current 2023/24  Full Plans Charge	£ Current 2023/24 Building Notice Charge	£ Proposed 2024/25 Full Plans Charge	£ Proposed 2024/25 Building Notice Charge	Category
VAT Rate SR					
Extension not exceeding 10m <sup>2</sup>	500.00	565.00	550.00	630.00	Traded
Exceeding 10m <sup>2</sup> but not over 40m <sup>2</sup>	760.00	820.00	820.00	890.00	Traded
Exceeding 40m <sup>2</sup> but not over 100m <sup>2</sup>	860.00	940.00	920.00	1,020.00	Traded
Any non-exempt Garage/Carport	420.00	470.00	450.00	510.00	Traded
Loft Conversion	650.00	750.00	700.00	820.00	Traded
Conversion of domestic garage to habitable accommodation	380.00	430.00	430.00	500.00	Traded

(Areas are total floor areas of all storeys measured internally)

Where the total or the aggregation of the floor area of one or more extensions exceeds 40m<sup>2</sup>, please contact the Building Control

<b>Standard charges for the Renovation of Thermal elements, Window replacement and Electrical/Controlled Installations for small domestic buildings</b>	£ Current 2023/24  Full Plans Charge	£ Current 2023/24 Building Notice Charge	£ Proposed 2024/25  Full Plans Charge	£ Proposed 2024/25 Building Notice Charge	Category
VAT Rate SR					
Renovation of a thermal element to a single dwelling, (replacement roof covering, render, internal plaster or insulation)	200.00	200.00	250.00	250.00	Traded
Controllable electrical work to a domestic dwelling, (not competent persons)	175.00	175.00	180.00	180.00	Traded
Electrical work comprising of re- wiring a whole house (not competent persons)	240.00	240.00	270.00	270.00	Traded
Replacement of windows/doors (not competent persons) 1-4	150.00	150.00	155.00	155.00	Traded
Replacement of windows/doors (not competent persons) 5+	220.00	220.00	230.00	230.00	Traded
Installation of microgeneration systems or the installation of solid fuel, gas or oil fired appliances	150.00	150.00	200.00	200.00	Traded

<b>Standard charges for all other building work (including renovation of thermal elements to Non Domestic Buildings)</b>	£ Current 2023/24  Full Plans Charge	£ Current 2023/24 Building Notice Charge	£ Proposed 2024/25  Full Plans Charge	£ Proposed 2024/25 Building Notice Charge	Category
VAT Rate SR					
Under £2,000	210.00	240.00	240.00	300.00	Traded
£2,001 – £5,000	330.00	370.00	380.00	440.00	Traded
£5,001 – £10,0000	420.00	500.00	470.00	560.00	Traded
£10,001 – £25,000	650.00	650.00	700.00	700.00	Traded
£25,001 – £50,000	790.00	790.00	840.00	840.00	Traded

For developments in excess of £50,000 please contact the Building Control Division for details

<b>Regularisation Fees Domestic Extensions and Alterations</b>	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
Extension not exceeding 10m sq	695.00	835.00	Levy
Exceeding 10m sq but not over 40m sq	990.00	1,188.00	Levy
Exceeding 40m sq and over	1,230.00	1,476.00	Levy
Any garage/carport	590.00	710.00	Levy
Conversion of domestic garage to habitable accommodation	550.00	710.00	Levy
Loft conversion	1,120.00	1,344.00	Levy
Renovation of a thermal element to a single dwelling, (replacement roof covering, render, internal plaster or insulation)	290.00	340.00	Levy
Installation of microgeneration systems or the installation of solid fuel, gas or oil fired appliances	220.00	290.00	Levy
Controllable electrical work to a domestic dwelling	250.00	260.00	Levy
Electrical work comprising of re- wiring a whole house	310.00	340.00	Levy
Replacement of windows 1-4	220.00	230.00	Levy
Replacement of windows 5+	300.00	312.00	Levy
<b>Regularisation Fees The Building or Conversion of New Dwellings</b>	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
1 dwelling	1,150.00	1,280.00	Levy
2 dwellings	1,490.00	1,600.00	Levy
3 dwellings	1,750.00	1,820.00	Levy
4 dwellings	1,920.00	1,996.80	Levy

<b>Regularisation Fees</b> <b>Calculation of Charges for all Other Building Work:</b> <b>Estimated Cost of Work</b> <b>VAT Rate OS</b>	<b>£</b> <b>Current</b> <b>2023/24</b>
Under £2,000	310.00
£2,001 – £5,000	520.00
£5,001 – £10,0000	774.00
£10,001 – £25,000	950.00
£25,001 – £50,000	1,150.00

<b>£</b> <b>Proposed</b> <b>2024/25</b>
400.00
541.00
805.00
990.00
1,200.00

<b>Category</b>
Levy
Levy
Levy
Levy
Levy

*For works with an estimated value over £50,000 please contact*

## Parking - Off Street

### Off Street Parking Places – Zone 1 (charges apply 7am to midnight)

VAT Rate SR

#### **Brixham**

Car Park	Up to 30 minutes	Up to 1 hour	Up to 2 hours	Up to 3 hours	Overnight <sup>2</sup>
Brixham Central Car Park <sup>1</sup>	£0.90	£1.60	£2.80	£4.00	£4.90

<sup>1</sup> – Maximum stay of 3 hours permitted during the period 7am to 6pm every day.

<sup>2</sup> - Overnight is available 6pm to midnight

#### **Paignton**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours	Overnight <sup>3</sup>
Churchward Road Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Crown & Anchor Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Great Western Car Park <sup>1</sup>	£1.60	£2.80	£4.00	n/a	n/a	£4.90
Preston Gardens Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Station Lane Car Park <sup>2</sup>	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Victoria Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a

<sup>1</sup> – Maximum stay of 3 hours permitted during the period 7am to 6pm every day.

<sup>2</sup> – Long stay car park also has a section of parking bays that allow a maximum stay of 60 minutes.

<sup>3</sup> - Overnight is available 6pm to midnight

## Torquay

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours	Overnight <sup>5</sup>
Brunswick Square Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Chilcote Close Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Lower Union Lane Multi Storey Car Park <sup>3</sup>	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Lower Union Lane Shoppers Car Park <sup>4</sup>	£1.60	n/a	n/a	n/a	n/a	£4.90
Lymington Road Coach Station Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Melville Street Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
St Marychurch Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Town Hall Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a
Union Square Car Park	£1.60	£2.80	£4.00	£5.10	£9.40	n/a

<sup>3</sup> – Pay on exit car park.

<sup>4</sup> – Maximum stay of 1 hour permitted during the period 7am to 6pm every day.

<sup>5</sup> - Overnight is available 6pm to midnight

**Off Street Parking Places – Zone 2 (charges apply 7am to midnight)**

VAT Rate SR

**Brixham**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours
Freshwater Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Oxen Cove Car Park	£1.70	£2.90	£4.10	£5.30	£10.10

**Paignton**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours
Clennon Valley Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Roundham Car Park <sup>1</sup>	£1.70	£2.90	£4.10	£5.30	£10.10

<sup>1</sup> – Winter parking charges apply during the period 1<sup>st</sup> November to 20<sup>th</sup> March (dates inclusive), these charges are listed at end of this Schedule.

**Torquay**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours
Hampton Avenue Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Harbour Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Meadfoot Road Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Princes Street Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Shedden Hill Car Park	£1.70	£2.90	£4.10	£5.30	£10.10
Torre Valley Car Park <sup>1</sup>	£1.70	£2.90	£4.10	£5.30	£10.10
Walls Hill Car Park	£1.70	£2.90	£4.10	£5.30	£10.10

<sup>1</sup> – Winter parking charges apply during the period 1<sup>st</sup> November to 20<sup>th</sup> March (dates inclusive), these charges are listed at end of this Schedule.

**Winter Tariff (only available during the period 1<sup>st</sup> November to 20<sup>th</sup> March – dates inclusive) – the above charges apply outside of this period**

Car Park	Up to 1 hour	Up to 2 hours	Up to 4 hours	Up to 17 hours
Roundham Car Park	£1.00	£1.40	£2.30	£3.40
Torre Valley Car Park	£1.00	£1.40	£2.30	£3.40



**Off Street Parking Places – Zone 3 (charges apply 7am to midnight)**

VAT Rate SR

**Brixham**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours
Breakwater Car Park <sup>1</sup>	£1.80	£3.10	£4.50	£5.60	£10.70

<sup>1</sup> – Winter parking charges apply during the period 1<sup>st</sup> November to 20<sup>th</sup> March (dates inclusive), these charges are listed at end of this Schedule.

**Paignton**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours	Overnight <sup>3</sup>
Broadsands Car Park <sup>1</sup>	£1.80	£3.10	£4.50	£5.60	£10.70	n/a
Cliff Park Road Car Park <sup>1</sup>	£1.80	£3.10	£4.50	£5.60	£10.70	n/a
Colin Road Car Park	n/a	£3.10	£4.50	£5.60	£10.70	n/a
Goodrington <sup>2</sup>	n/a	£3.10	£4.50	n/a	n/a	£5.00
Quaywest Car Park	n/a	£3.10	£4.50	£5.60	£10.70	n/a
Youngs Park Car Park	n/a	£3.10	£4.50	£5.60	£10.70	n/a

<sup>1</sup> – Winter parking charges apply during the period 1<sup>st</sup> November to 20<sup>th</sup> March (dates inclusive), these charges are listed at end of Schedule 7.

<sup>2</sup> – Maximum stay of 3 hours permitted during the period 7am to 6pm every day.

<sup>3</sup> - Overnight is available 6pm to midnight

**Torquay**

Car Park	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 17 hours
Abbey Park Car Park	n/a	£3.10	£4.50	£5.60	£10.70
Beacon Quay Car Park	n/a	£3.10	£4.50	£5.60	£10.70
Kilmorie Car Park <sup>1</sup>	£1.80	£3.10	£4.50	£5.60	£10.70
Meadfoot Beach Car Park <sup>1</sup>	£1.80	£3.10	£4.50	£5.60	£10.70

<sup>1</sup> – Winter parking charges apply during the period 1<sup>st</sup> November to 20<sup>th</sup> March (dates inclusive), these charges are listed at end of this Schedule.

**Winter Tariff (only available during the period 1<sup>st</sup> November to 20<sup>th</sup> March – dates inclusive) – the above charges apply outside of this period**

Car Park	Up to 1 hour	Up to 2 hours	Up to 4 hours	Up to 17 hours
Breakwater	£1.00	£1.40	£2.30	£3.40
Broadsands	£1.00	£1.40	£2.30	£3.40
Cliff Park Road	£1.00	£1.40	£2.30	£3.40
Kilmorie	£1.00	£1.40	£2.30	£3.40
Meadfoot Beach	£1.00	£1.40	£2.30	£3.40

**Off Street Parking Places – Commercial Vehicle Locations (Charges apply 7am to midnight)**

VAT Rate SR

**Brixham**

Car Park	Up to 1 hour	Up to 4 hours	Up to 17 hours
Freshwater Car Park	£5.90	£11.90	£18.20

**Paignton**

Car Park	Up to 1 hour	Up to 4 hours	Up to 17 hours
Clennon Valley Car Park	£5.90	£11.90	£18.20
Victoria Car Park	£5.90	£11.90	£18.20

**Torquay**

Car Park	Up to 1 hour	Up to 4 hours	Up to 17 hours
Hampton Avenue Car Park	£5.90	£11.90	£18.20
Lymington Road Coach Station Car Park	£5.90	£11.90	£18.20
Shedden Hill Car Park	£5.90	£11.90	£18.20

**Promotional Parking Charges**

VAT Rate SR

<u>Parking period up to:</u>	<u>Charge</u>
Parking Promotion 1 – up to 6 hours	50p
Parking Promotion 1 – up to 12 hours	£1.00

# Car Parking - Pay and Display Charges

Agreed charges for 2024/25

## On Street Parking Places – Zone 1

VAT Rate OS

### Paignton

Street	Charging Hours	Up to 4 hours	All day
Sands Road	8am to 6pm, daily	£1.90	£3.00
Stearfield Road	8am to 6pm, daily	£1.90	£3.00

### Torquay

Street	Charging Hours	Up to 4 hours	All day
Lymington Road (commuter spaces)	9am to 5pm, Mon-Sat	£1.90	£3.00
Magdalene Road	9am to 5pm, Mon-Sat	£1.90	£3.00
Newton Road	8am to 6pm, daily	£1.90	£3.00

**On Street Parking Places – Zone 2**

VAT Rate OS

Paignton

Street	Charging Hours	Up to 30 minutes	Up to 1 hour	Up to 1.5 hours	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 5 hours	Up to 6 hours	All day
Adelphi Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Dendy Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Hyde Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Palace Avenue	9am to 6pm, Mon-Sat	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Queens Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Torbay Road	9am to 6pm, daily (one section is 10am to 6pm daily)	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Torquay Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20

Torquay

Street	Charging Hours	Up to 30 minutes	Up to 1 hour	Up to 1.5 hours	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 5 hours	Up to 6 hours	All day
Abbey Road	9am to 5pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Babbacombe Road	8am to 6pm, Mon-Sat (one section is 8am to 6pm, daily)	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Briary Lane	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Castle Road	8am to 6pm, Mon-Sat	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Lymington Road	8am to 6pm, Mon-Sat	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Market Street	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Parkhill Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Pimlico	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
The Terrace	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Torwood Gardens Road	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Torwood Street	8am to 6pm, daily	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20
Union Street	8am to 6pm, Mon-Sat	£1.20	£1.80	£2.80	£3.40	£4.50	£5.70	£6.70	£7.80	£11.20

**On Street Parking Places – Zone 3**

VAT Rate OS

Paignton

Street	Charging Hours	Up to 30 minutes	Up to 1 hour	Up to 1.5 hours	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 5 hours	Up to 6 hours	24 hours
Eastern Esplanade	24 hours a day, daily	£1.30	£2.00	£2.90	£3.60	£4.80	£5.90	£7.00	£8.10	£11.60
Marine Drive	24 hours a day, daily	£1.30	£2.00	£2.90	£3.60	£4.80	£5.90	£7.00	£8.10	£11.60

Torquay

Street	Charging Hours	Up to 30 minutes	Up to 1 hour	Up to 1.5 hours	Up to 2 hours	Up to 3 hours	Up to 4 hours	Up to 5 hours	Up to 6 hours	24 hours
Torbay Road	24 hours a day, daily	£1.30	£2.00	£2.90	£3.60	£4.80	£5.90	£7.00	£8.10	£11.60

**On Street Parking Permits**

VAT Rate OS

Permit Type	Current Charge	Proposed Charges	Category
Annual On Street Permit (up front)*	£670.00	£700.00	Traded
Monthly On Street Permit	£99.00	£105.00	Traded
Monthly Commuter On Street Permit	£60.00	£63.00	Traded
Healthcare and Emergency Badge	£15.00	£15.00	Cost recovery
Controlled Parking Zone	£30.00	£30.00	Cost recovery

\* Note – Cost of Annual Permit increases to £748.00 if paid for using Direct Debit option



## Parking Permits and Commercial Parking - Fees and Charges

Types of Parking Permits – Off-Street VAT Rate SR		Current Charges 2023/24	Proposed Charges 2024/25	Category
Permit Type	Coverage			
Annual (up front)	Covers use in all Torbay Council car parks	£440.00	£455.00	Traded
Monthly	Covers use in all Torbay Council car parks except the Harbour and Lower Union Lane	£72.00	£75.00	Traded
8 days	Covers use in all Torbay Council Car Parks except The Harbour and Lower Union Lane	£50.00	£52.00	Traded
4 days		£28.00	£29.00	Traded
Off Peak	Valid 3.00 p.m. to 10.00 a.m. and covers use in all Torbay Council car parks except pay-on-exit (i.e. The Harbour and Lower Union Lane).	£72.00	£75.00	Traded
Disabled Persons Parking Permit	All Pay & Display Car Parks	£45.00	£46.50	Cost recovery
Administration fee to change vehicle registration details on car park permits	All car park permits	£25.00	£25.00	Cost recovery

**Note – Cost of Annual Permit increases to £501.50 if paid for using Direct Debit option**

Reserved Bays		Charges 2023/24	Charges 2024/25	Category
Beacon Quay	3 spaces	£660.00	£680.00	Traded
Breakwater	2 spaces	£660.00	£680.00	Traded
Chilcote Close	10 spaces	£660.00	£680.00	Traded
Freshwater	24 spaces	£660.00	£680.00	Traded
Harbour Car Park	Not specified	£660.00	£680.00	Traded
Harbour Car Park - Museum Road	Not specified	£660.00	£680.00	Traded
Lymington Road Coach Station	Innovation centre tenants only (28 spaces) Not for general public sale	N/A	N/A	Traded
St Dominics Close	4 spaces	£660.00	£680.00	Traded
Victoria	40 spaces	£660.00	£680.00	Traded
Shedden Hill Car Park	Torquay Lawn Tennis Club only (10 spaces)	N/A	N/A	Traded
Southern Quay	Residential	£715.00	£740.00	Traded
Southern Quay	Business	£1,500.00	£1,545.00	Traded
Reserved Bays	Notification of change of business	£50.00	£50.00	Cost recovery

<b>Commercial Parking (includes coaches)</b>  <b>Car Parks</b>  VAT Rate SR	£ <b>Current Charges</b>  2023/24	£ <b>Proposed Charges</b>  2024/25	<b>Category</b>
<b>Time Period - All year round</b>			
Up to 1 hour	£5.70	£5.90	Traded
Up to 4 hours	£11.50	£11.90	Traded
Up to 24 hours	£17.60	£18.20	Traded
Weekly	£71.00	£74.00	Traded

## Community Safety Fees & Charges

### Food, Health & Safety and Public Safety Discretionary Fees

Body alteration registrations <a href="http://www.torbay.gov.uk/business/licensing/skin-piercing/">http://www.torbay.gov.uk/business/licensing/skin-piercing/</a>	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Premises	185.00	290.00	Cost Recovery
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Practitioner	90.00	167.00	Cost Recovery
Practitioner registration at reduced rate per person when completing a joint application (Premises and Practitioner)	N/A	100.00	Cost Recovery
Tattooing, Electrolysis and Body Piercing : Amendment to registration	52.00	55.00	Cost Recovery
Ear piercing using an approved cartridge system – Premises	100.00	155.00	Cost Recovery
Ear piercing using an approved cartridge system – Practitioner	75.00	139.00	Cost Recovery
Ear Piercing using an approved cartridge system - Practitioner registration at reduced rate per person when completing a joint application (Premises and Practitioner)	N/A	84.00	Cost Recovery
Ear piercing: Amendment to registration	55.00	55.00	Cost Recovery

Fish Export Certificates	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
*Export Certificates (fish) – Basic	30.00	34.00	Cost Recovery
*Export Support Attestation	120.00	135.00	Cost Recovery
*Any Export Certificates (fish) – Advanced	120.00	135.00	Cost Recovery
*Any Export Certificates (fish) – Advanced - Late Notice where notified after 1pm	N/A	180.00	Cost Recovery
*Export Certificates (fish) – Advanced (where re-issued required due to error caused by business)	120.00	135.00	Cost Recovery

\* Charges applicable Monday-Friday

Factual reports to Solicitors following accidents	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
Factual report	230.00	239.00	Cost Recovery
Photocopying per sheet	1.65	1.72	Cost Recovery
Photographs	Actual costs	Actual costs	Cost Recovery

Sports Grounds	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
General or Special Safety Certificate (Sports grounds) - new	3,500.00	3,640.00	Cost Recovery
General or Special Safety Certificate (Sports grounds) – alteration requested by sports grounds	1,000.00	1,040.00	Cost Recovery
Regulated Stand (Sports grounds) - new	1,000.00	1,040.00	Cost Recovery
Regulated Stand (Sports grounds) - alteration requested by sports grounds	500.00	520.00	Cost Recovery

### Licensing Discretionary Fees

Street Trading <a href="http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/">http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/</a>	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
Annual	1,132.00	1,178.00	Cost Recovery
3 months	505.00	525.00	Cost Recovery
1 month	215.00	224.00	Cost Recovery
Daily	165.00	172.00	Cost Recovery
Replacement or amendment	38.00	40.00	Cost Recovery
<b>Small Traders 0-15 #</b>			
1 day only	N/A	200.00	Cost Recovery
2-3 days	340.00	354.00	Cost Recovery
4-6 days	497.00	517.00	Cost Recovery
7-9 days	652.00	678.00	Cost Recovery
10-12 days	807.00	839.00	Cost Recovery
13-15 days	962.00	1,000.00	Cost Recovery
16+ days	1,116.00	1,161.00	Cost Recovery
<b>Medium Traders 16-30 #</b>			
1 day only	N/A	400.00	Cost Recovery
2-3 days	824.00	857.00	Cost Recovery
4-6 days	1,210.00	1,259.00	Cost Recovery
7-9 days	1,597.00	1,661.00	Cost Recovery
10-12 days	1,988.00	2,068.00	Cost Recovery
13-15 days	2,374.00	2,469.00	Cost Recovery
16+ days	2,685.00	2,792.00	Cost Recovery
<b>High Traders 31+ #</b>			
1 day only	N/A	600.00	Cost Recovery
2-3 days	1,320.00	1,373.00	Cost Recovery
4-6 days	1,946.00	2,024.00	Cost Recovery
7-9 days	2,563.00	2,666.00	Cost Recovery
10-12 days	3,184.00	3,311.00	Cost Recovery
13-15 days	3,797.00	3,949.00	Cost Recovery
16+ days	4,427.00	4,604.00	Cost Recovery
Annual Fee for Outdoor Torquay Town Centre Market Supported by Torbay Council (up to 15 stalls)	N/A	1,000.00	Cost Recovery
Annual Fee for Outdoor Torquay Town Centre Market Supported by Torbay Council (up to 30 stalls)	N/A	1,300.00	Cost Recovery
Annual Fee for Outdoor Torquay Town Centre Market Supported by Torbay Council (31 stalls plus)	N/A	1,600.00	Cost Recovery

If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect.

# Local Community Street Trading Events (i.e. friend of park etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - (with agreement from Council) - applicant will pay **half** the fee listed in the traders fee table above e.g. if £400, then they will pay £200.

# Council Event, run by the Events Team (as opposed to an event support by TBC) then fee will be **half** the fee listed in the trader fee table Charitable Street Trading Events, where ALL money raised is for charitable purposes - Free (with agreement from Council)

Zoo Licensing	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/animals/zoo/">http://www.torbay.gov.uk/business/licensing/animals/zoo/</a>			
VAT Rate OS			
First ever licence	995.00	3000.00	Cost Recovery
Statutory six yearly inspection	400.00	2000.00	Cost Recovery
Periodic three year inspection	500.00	2000.00	Cost Recovery
Informal annual inspection	500.00	500.00	Cost Recovery
Transfer of Licence	260.00	270.00	Cost Recovery

Dangerous Wild Animal Licences	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/animals/">http://www.torbay.gov.uk/business/licensing/animals/</a>			
VAT Rate OS			
Dangerous Wild Animals Act 1976**	575.00	600.00	Cost Recovery
** Plus costs of vets fees as required			

All Animal Licences (except Zoo and DWA) (see Footnote)	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/animals/">http://www.torbay.gov.uk/business/licensing/animals/</a>			
VAT Rate OS			
Home Boarding **	424.00	530.00	Cost Recovery
Kennels inc Catteries **	495.00	600.00	Cost Recovery
Pet Shops	526.00	630.00	Cost Recovery
Dog Breeding **	526.00	630.00	Cost Recovery
Day Care **	466.00	550.00	Cost Recovery
Horses (Riding Establishments) **	642.00	770.00	Cost Recovery
Performing Animals **	466.00	550.00	Cost Recovery
** Plus costs of vets fees as required			

Footnote:  
In all cases where there is more than one activity per licence. The fee will be:  
Highest Cost Activity - Full Fee, plus;  
Second (or second Highest) Cost Activity - 30% of fee  
Any third or subsequent activity add 10% of fee

Sex Entertainment Premises	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/">http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/</a>			
VAT Rate OS			
Sex Shop Establishment: New Application (non refundable)	7,212.00	7,212.00	Cost Recovery
Sex Shop Establishment: Annual Licence Fee (non refundable)	4,208.00	4,208.00	Cost Recovery
Sex Shop Establishment: Transfer of Licence (non refundable)	4,208.00	640.00	Cost Recovery
Sexual Entertainment Venue: New Application (non refundable)	7,212.00	7,212.00	Cost Recovery
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	4,208.00	4,208.00	Cost Recovery
Sexual Entertainment Venue: Transfer of Licence (non refundable)	4,208.00	640.00	Cost Recovery
Premises Variation	616.00	640.00	Cost Recovery

Distribution of printed matter	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/">http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/</a>			
VAT Rate OS			
Consent under CNEA to distribute free printed matter – one distributor	138.00	144.00	Cost Recovery
For each additional distributor up to a maximum of six	26.00	27.00	Cost Recovery

Park Homes	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/">http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/</a>			
VAT Rate OS			
Annual Licence Fee (Lower band)	160.00	166.00	Cost Recovery
Annual Licence Fee (Higher band)	3,000.00	3,120.00	Cost Recovery
Application Fee for a Site Licence	775.00	806.00	Cost Recovery
Application to Transfer a Site Licence	412.00	428.00	Cost Recovery
Application to vary conditions on a Site Licence	412.00	428.00	Cost Recovery
To post site conditions on Council website	96.00	100.00	Cost Recovery
Compliance Notice – Cost of Notice*	96.00	100.00	Cost Recovery
*The costs of enforcement will then be added to this figure			

Hackney Carriage	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/">http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/</a>			
VAT Rate OS			
Vehicle Annual - New (Includes plate and bracket)	244.00	255.00	Cost Recovery
Vehicle Annual Renewal	149.00	185.00	Cost Recovery
Driver (New)	358.00	375.00	Cost Recovery
Driver (Renewal)	257.00	270.00	Cost Recovery
Drivers badge (replacement)	30.00	32.00	Cost Recovery
Transfer (permanent or temporary)/change of vehicle	70.00	73.00	Cost Recovery
Plate	70.00	73.00	Cost Recovery
Replacement bracket	25.00	35.00	Cost Recovery
Knowledge test	74.00	77.00	Cost Recovery
# Vehicle inspection fee levied at cost following procurement process			

Private Hire Vehicles	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/taxis/private-hire/">http://www.torbay.gov.uk/business/licensing/taxis/private-hire/</a>			
VAT Rate OS			
Vehicle Annual New (Includes plate and bracket)	225.00	235.00	Cost Recovery
Vehicle Annual Renewal	130.00	165.00	Cost Recovery
Driver (New)	358.00	375.00	Cost Recovery
Driver (Renewal)	257.00	270.00	Cost Recovery
Drivers badge (replacement)	30.00	32.00	Cost Recovery
Operator (per vehicle) - 1 year (only in exceptional circumstances)	67.00	70.00	Cost Recovery
Operator (per vehicle) 5 year licence	110.00	114.00	Cost Recovery
Transfer (permanent or temporary)/change of vehicle	70.00	73.00	Cost Recovery
Plate	70.00	73.00	Cost Recovery
Replacement bracket and holder	25.00	35.00	Cost Recovery
Knowledge test	74.00	77.00	Cost Recovery

\* Operators Licence still required

Other Charges	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate SR			
Handbook & replacements	27.00	28.00	Cost Recovery
Assistance/advice appointment	55.00	70.00	Traded

Gambling Fees	£ Current 2023/24	£ Proposed 2024/25	Category
<a href="http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/">http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/</a>			
VAT Rate OS			
<b>Application for new premises licence</b>			
Small Casino	8,000.00	8,000.00	National
Bingo Premises	3,500.00	3,500.00	National
Betting Premises (Tracks)	2,500.00	2,500.00	National
Betting Premises (Other)	3,000.00	3,000.00	National
Adult Gaming Centres	2,000.00	2,000.00	National
Licensed Family Entertainment Centre	2,000.00	2,000.00	National
<b>Application to vary premises licence</b>			
Small Casino	4,000.00	4,000.00	National
Casino (existing)	2,000.00	2,000.00	National
Bingo Premises	1,750.00	1,750.00	National
Betting Premises (Tracks)	1,250.00	1,250.00	National
Betting Premises (Other)	1,500.00	1,500.00	National
Adult Gaming Centres	1,000.00	1,000.00	National
Licensed Family Entertainment Centre	1,000.00	1,000.00	National
<b>1<sup>st</sup> Annual Fee</b>			
Small Casino	5,000.00	5,000.00	National
Casino (existing)	3,000.00	3,000.00	National
Bingo Premises	1,000.00	1,000.00	National
Betting Premises (Tracks)	1,000.00	1,000.00	National
Betting Premises (Other)	600.00	600.00	National
Adult Gaming Centres	1,000.00	1,000.00	National
Licensed Family Entertainment Centre	750.00	750.00	National
<b>Application to transfer the premises licence</b>			
Small Casino	1,800.00	1,800.00	National
Casino (existing)	1,350.00	1,350.00	National
Bingo Premises	1,200.00	1,200.00	National
Betting Premises (Tracks)	950.00	950.00	National
Betting Premises (Other)	1,200.00	1,200.00	National
Adult Gaming Centres	1,200.00	1,200.00	National
Licensed FEC	950.00	950.00	National
<b>Application for re-instatement of premises licence</b>			
Small Casino	1,800.00	1,800.00	National
Casino (existing)	1,350.00	1,350.00	National
Bingo Premises	1,200.00	1,200.00	National
Betting Premises (Tracks)	950.00	950.00	National
Betting Premises (Other)	1,200.00	1,200.00	National
Adult Gaming Centres	1,200.00	1,200.00	National
Licensed Family Entertainment Centre	950.00	950.00	National
<b>Application for a provisional statement</b>			
Small Casino	8,000.00	8,000.00	National
Bingo Premises	3,500.00	3,500.00	National
Betting Premises (Tracks)	2,500.00	2,500.00	National
Betting Premises (Other)	3,000.00	3,000.00	National
Adult Gaming Centres	2,000.00	2,000.00	National
Licensed Family Entertainment Centre	2,000.00	2,000.00	National
<b>Application for a premises licence for a premises which already has a provisional statement</b>			
Small Casino	3,000.00	3,000.00	National
Bingo Premises	1,200.00	1,200.00	National
Betting Premises (Tracks)	950.00	950.00	National
Betting Premises (Other)	1,200.00	1,200.00	National
Adult Gaming Centres	1,200.00	1,200.00	National
Licensed Family Entertainment Centre	950.00	950.00	National
<b>Application checking service for Licensing &amp; Gambling applications*</b>			
Premises Licence & Club Premises Certificate applications (Licensing Act 2003 & Gambling Act 2005)	55.00	57.00	Traded
Transfer and Vary DPS application (Licensing Act 2003 & Gambling Act 2005)	22.00	23.00	Traded
Personal Licence applications (Licensing Act 2003)	17.00	18.00	Traded
Permits (Gambling Act 2005)	17.00	18.00	Traded
TEN application, assistance and send	N/A	15.00	Traded
Rate per hour for other application checks	75.00	90.00	Traded

Advice and Support	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate SR</b>			
<b>Licensing advice and support visits for Businesses*</b>			
Application licence advice (Up to 2 hours, including site visit & short report, identifying key issues)	150.00	180.00	Traded
<b>Food and Safety training, advice and support visits for Businesses*</b>			
<b>VAT Rate OS</b>			
New Business Health Check (Up to 2 hours, including site visit & short report, identifying key priorities)	135.00	180.00	Traded
FHRS Rescore visit	180.00	200.00	Traded
<b>Training</b>			
<b>VAT Rate EX</b>			
Training on pre-arranged Food Hygiene training courses (Course will run if there are sufficient delegates).per delegate	70.00	73.00	Traded
On site training for companies for up to 12	495.00	550.00	Traded
H&S Courses 1/2 day	350.00	360.00	Traded
H&S Courses full day	690.00	720.00	Traded

\*These services are in the process of being developed and further notification will be given before the service and

Pavement Cafe Permit (per annum) and A Boards <a href="http://www.torbay.gov.uk/roads/highways-licenses/street-cafe/">http://www.torbay.gov.uk/roads/highways-licenses/street-cafe/</a>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Band 1-up to 10sqm	335.00	335.00	Cost recovery
Band 2- 10 to 20sqm	493.00	493.00	Cost recovery
Band 3- 20 to 30sqm	663.00	663.00	Cost recovery
Band 4 - over 30sqm	827.00	827.00	Cost recovery
In addition to Band above - Permit to include non amplified music	110.00	110.00	Cost recovery
Temporary Event for amplified music	82.00	82.00	Cost recovery
Appeal to Licensing Committee	230.00	230.00	Cost recovery
Variation	210.00	210.00	Cost recovery
A Board application	132.00	132.00	Cost recovery

Environmental Protection Discretionary Fees <a href="http://www.torbay.gov.uk/asb-environment-and-nuisance/">http://www.torbay.gov.uk/asb-environment-and-nuisance/</a>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
<b>Stray Dogs</b>			
Carriage of Stray Dogs	80.00	83.00	Cost Recovery
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	112.00	117.00	Cost Recovery
Out of hours call out (stray dogs)		108.00	Cost Recovery
Payment Plan Arrangement Fee	17.00	18.00	Cost Recovery
<b>Private Water Supply Charges</b>			
Risk Assessment	251.00	261.00	Cost recovery
Sampling Visit	106.00	110.00	Cost recovery
Investigation	132.00	137.00	Cost recovery
Granting Authorisation	132.00	137.00	Cost recovery
Missed Appointment	45.00	47.00	Cost recovery
<b>Scrap Metal Act</b>			
Site Licence Application Fee (3 years)	976.00	976.00	Cost recovery
Collectors Licence Application Fee	499.00	499.00	Cost recovery
Variation Cost	112.00	112.00	Cost recovery
Renewal Fee – Site Licence	731.00	731.00	Cost recovery
Renewal Fee - Collector	366.00	366.00	Cost recovery

Environmental Crime - Fixed Penalty Notice Charges	£ Current 2023/24	£ Proposed 2024/25	Category	Comments
<b>VAT Rate OS</b>				
PSPO Hopes Nose and Berry Head	100.00	100.00	National	
PSPO (Dispersal)	N/A	80.00	National	
PSPO (Alcohol)	80.00	80.00	National	
Littering - with a £50 discount to £100 for early payment (within 10 days)	80.00	150.00	National	National Banding £65 min to £500 max. Payment within 10 days (beginning date of notice) discounted to £100 (minimum discount allowable £50)
PSPO (Dog Fouling)	80.00	100.00	National	£100 maximum set by Torbay council PSPO. Payment within 10 days (beginning date of notice) discounted to £80 (minimum discount £100 maximum set by Torbay council PSPO. Payment within 10 days (beginning date of notice) discounted to £80 (minimum discount
PSPO (Dog off lead)	100.00	100.00	National	
Graffiti	80.00	150.00	National	National Banding £65 min to £500 max. Payment within 10 days (beginning date of notice) discounted to £100 (minimum discount allowable £50)
Fly-posting	80.00	150.00	National	National Banding £65 min to £500 max. Payment within 10 days (beginning date of notice) discounted to £100 (minimum discount allowable £50)
Abandoning a Vehicle	200.00	200.00	National	Nationally set at £200. No early repayment discount.
Fly Tipping - Upper Offence	400.00	600.00	National	National Banding £150 min to £1000 max. Payment within 10 days (beginning date of notice) discounted to £300 (minimum discounted rate allowable £120).
Fly Tipping - Lower Offence	N/A	400.00	National	National Banding £150 min to £1000 max. Payment within 10 days (beginning date of notice) discounted to £200 (minimum discounted rate allowable £120).
Failure to Produce a Waste Transfer Note	300.00	300.00	National	Nationally set at £300.00. No early repayment discount.
Domestic Waste Receptical Offences	60.00	60.00	National	National Banding £60 min to £80 max. Payment within 10 days (beginning date of notice) discounted to £40 (minimum discount allowable £40)
Household Waste Duty of Care	400.00	400.00	Nationl	National Banding £150 min to £600 max. Payment within 10 days discounted to £300 (minimum discounted rate allowable £180)
Industrial and Commercial Waste Receptical Offences	N/A	100.00	National	National Banding £75min to £110 max. Payment within 10 days (beginning date of notice) discounted to £80 (minimum discount allowable £60)
Nuisance Parking	N/A	100.00	National	Nationally set at £100. No early repayment discount

#### Notes on Fixed Penalty Notices:

**Littering:** Dropping litter anywhere is an offence. Litter is everything from food packaging to cigarette butts and chewing gum. It can also include feeding birds. Urinating is an offence under various legislation to urinate on public surfaces, roads, pavements or streets and may be treated as littering when acted upon by the Council.

**Dog fouling (PSPO):** Dog fouling in a public place and failing to pick it up it is an offence.

**Dogs not on lead (PSPO):** Allowing a dog/s to be off a lead in an area designated that it must be on a lead, is an offence.

**Flyposting:** It is an offence to display advertising material on buildings and street furniture without the consent of the owner. We will remove any fly posting on the highway and issue an FPN for offences or prosecute in **serious** cases.

**Fly-tipping:** Fly-tipping is the illegal dumping of waste. It can vary in scale significantly, from a bin bag of rubbish, to larger bulky waste items being dumped, such as mattresses or white goods.

**Domestic duty of care:** Where fly-tipped waste or waste in the hands of a non registered waste holder is traced back to an individual who is found to have failed to take reasonable steps to ensure that they transferred the waste to an authorised person. An FPN can be offered in place of a prosecution.

**Commercial waste duty of care:** Businesses have a duty of care to ensure their waste is removed by a licensed waste carrier. If we suspect a business is not dealing with its waste responsibly, we can issue a notice requiring the production of waste transfer documents. Failure to produce the documents results in the issue of a fine.

Private Sector Housing <a href="http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/">http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/</a>		£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS				
HMO Licensing - New application		1,639.00	1,617.00	Cost Recovery
HMO Licensing - New application (enforced)		2,512.00	2,128.00	Levy
HMO Licensing - Renewal		1,362.00	1,162.00	Cost Recovery
HMO Licensing - Renewal (enforced)		976.00	1,377.00	Levy
Charges for Housing Act Notices plus reasonable costs incurred by the Council		Variable from 151.00 to	Variable from	
Immigration Inspection Fee		190.00	124.00 to 197.60	Cost Recovery
Administrative Charge for landlords who fail to submit documentation when requested		55.00	57.20	Levy
Works in Default (minimum admin charge)		£115 or 30% of total works (whichever is greater)	£119.60 or 30% of total works (whichever is greater)	Levy

General Fees for all services		£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate SR				
Personal Search/Solicitor Enquiries		90.00	94.00	Traded
Contaminated Land Searches (per hour)		105.00	109.00	Traded
Repayment of fee where error was the applicant's		36.00	37.00	Traded
Replacement licence certificates		42.00	44.00	Traded

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee

Domestic Minimum Energy Efficiency Standard Regs (MEEs)		£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS				
Civil Penalty		From 1,000 to 5,000 as per policy	From 1,000 to 5,000 as per policy	Levy

Disabled Facility Grant (Agreed via Housing Assistance Policy)		£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate SR				
Project Management Fee		25%	15% fee applied to the first £30,000.00 with 12% applied to discretionar y element above £30,000.00	Traded



## Council Tax & Business Rates Services Fees and Charges

	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Court Costs - Issue of Summons	60.00	60.00	Cost Recovery
- Issue of Liability order	25.00	25.00	Cost Recovery
Penalty Charge for failure to provide information requested for Council Tax purposes	70.00	70.00	Levy
Business Rates Statement of Accounts (Cost per rating list that the request covers. This would be for information relating to each of the following 1990-1994; 1995-1999; 2000-2004; 2005-2009 and 2010-2014 etc)	100.00	100.00	Cost Recovery
For information where there is a request to check each rating list published prior to 2017. The charge will apply to each list checked.	100.00	100.00	Cost Recovery

## Customer Services Fees and Charges

	£ Current 2023/24	£ Proposed 2024/25	Category
VAT Rate OS			
Copies of Housing Benefit payment schedules to Landlords & Agents –			
Requests for schedules less than 6 months	26.25	27.30	Cost Recovery
Requests for schedules over 6 months, per property	105.00	109.20	Cost Recovery

## Culture & Sport

<b>Outdoor Sport</b> <a href="http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/">http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/</a>	£ Current 2023/24	£ Proposed Charge 2024/25	Category
VAT Rate OS			
<b>Soccer, Rugby, Hockey - Per Match</b>			
Seniors: including showers/changing x 1 game	64.50	67.10	Subsidised
Seniors:excluding showers/changing x 1 game	31.00	32.30	Subsidised
Juniors (15 and under): including showers/changing x 1 game	25.00	26.00	Subsidised
Juniors (15 and under): excluding showers/changing x 1 game	15.50	16.10	Subsidised
<b>Football League Clubs - Only League and Cup fixtures Season Fee x 12 games (2 hours) (including showers/changing and cutting/markings)</b>			
Senior	550.00	572.00	Subsidised
Junior (15 and under)	130.00	135.20	Subsidised
Senior: Additional games	45.00	46.80	Subsidised
Junior: Additional games	11.00	11.50	Subsidised
<b>Netball Courts - Upton park, Lymmington Road</b>		0.00	
U18's per hour	14.00	14.50	Subsidised
seniors	20.00	20.80	Subsidised
<b>Training Sessions</b>			
marking) per session	20.00	20.80	Subsidised
Use of field x 2 hours including showers/changing (Not Pitch - there will be no cutting or marking) per session	45.00	46.80	Subsidised

<b>Outdoor Sport <i>Continued</i></b> <a href="http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/">http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/</a>	£ Current 2023/24	£ Proposed Charge 2024/25	Category
VAT Rate OS			
<b>Schools</b>			
Schools Sports Day: No marking or changing rooms	25.00	26.00	Subsidised
Schools Sports Day: With Changing rooms (no marking)	50.00	52.00	Subsidised
<b>Cricket</b>			
Weekend fixtures (full day) including changing rooms	91.00	94.60	Subsidised
Weekend fixtures (full day) <b>excluding</b> changing rooms	65.00	67.60	Subsidised
Afternoon or evening matches: Excluding Saturday and Sunday	65.00	67.60	Subsidised
<b>Athletics Training Session</b>			
Torre Valley North, including marked track and changing facilities	51.00	53.10	Subsidised
Torre Valley North, including marked track. No changing rooms	40.00	41.60	Subsidised
<b>Rounders</b>			
Use of field based on a 2 hour session (No charge per pitch)	20.00	32.30	Subsidised
Use of field based on a day event (tournament/charity day)	65.00	67.60	Subsidised

<b>Torre Abbey Mansion</b>	£	£	
<a href="https://www.torre-abbey.org.uk/plan-your-visit/">https://www.torre-abbey.org.uk/plan-your-visit/</a>	Current 2023/24	Proposed Charge 2024/25	Category
<b>VAT Rate SR</b>			
Adults	10.50	£11.00	Traded
Special events admission i.e. "Winter Fest"	3.30	3.50	Traded
Children - (5 - 18 yrs) (under 5's free)	4.00	4.00	Traded
Family 2 adults plus children	23.10	24.00	Traded
Family 1 adult plus children	14.30	15.00	Traded
Annual Ticket Adult	21.00	24.00	Traded
Joint Annual Ticket for 2 adults	33.00	38.00	Traded
Annual Family Ticket 2 adults plus children	35.00	42.00	Traded
Annual family ticket 1 adult plus children	23.00	28.00	Traded
Educational group membership for schools etc.	27.50	30.00	Traded
<b>Groups</b>		0.00	
Foreign language schools GROUPS of 15+ under 18's	4.50	5.00	Traded
Adult Group (10+) House and Gardens inc.	6.60	7.00	Traded
Adult Group (10+) House and Gardens including a tour	9.50	10.00	Traded
<b>House and Garden Workshop/Activities</b>			
<b>VAT Rate EX</b>			
Formal education activities (under 18s 10+) half day workshop per student	6.00	6.50	Traded
Formal education activities (under 18s 10+) full day workshop per student	9.50	10.00	Traded
Workshop/Activities for adults (including lectures)	11.50	12.00	Traded
<b>Lectures</b>			
<b>VAT Rate EX</b>			
Lecture off site (flat rate)	55.00	58.00	Traded

<b>Torre Abbey Mansion - Room Hire</b>	<b>£</b>	<b>£</b>	
<b>VAT Rate EX (unless additional facilities/services provided)</b>	<b>Current 2023/24</b>	<b>Proposed Charge 2024/25</b>	<b>Category</b>
Spanish Barn (3 day) Friday to Sunday 1st April - 30th Sept	3,850.00	4,000.00	Traded
Spanish Barn (3 day) weekday & weekends 1st Oct - 31st March	2,200.00	2,500.00	Traded
Spanish Barn ( 3day ) Monday to Thursday 1st April - 30th Sept	3,300.00	3,500.00	Traded
Spanish Barn 09.00 - 18.00 (1day)	1,000.00	1,250.00	Traded
Spanish Barn half day	550.00	650.00	Traded
Ballroom ( 1 day hire up 9:00- 18:00) 1st April - 30th Sept	500.00	600.00	Traded
Ballroom (1 day hire 9:00- 18:00) 1st Oct - 31st March	400.00	450.00	Traded
Gathering Space weekends 1st April -30th Sept ( 1 day hire 9:00-18:00)	400.00	450.00	Traded
Gathering Space weekends 1st Oct -31st March ( 1 day hire 9:00-18:00)	300.00	350.00	Traded

<b>Room/Venue Hire - Ceremonies</b>	<b>£</b>	<b>£</b>	
<b>VAT Rate SR</b>	<b>Current 2023/24</b>	<b>Proposed Charge 2024/25</b>	<b>Category</b>
Spanish Barn (3 day) Friday to Sunday 1st April - 30th Sept	4,500.00	4,750.00	Traded
Spanish Barn (3 day) weekday & weekends 1st Oct - 31st March	2,500.00	2,600.00	Traded
Spanish Barn ( 3day ) Monday to Thursday 1st April - 30th Sept	3,750.00	3,900.00	Traded
Spanish Barn wedding ceremony only up to 200 Sunday to Friday	1,100.00	1,150.00	Traded
Spanish Barn wedding ceremony only up to 200 Saturdays	1,250.00	1,300.00	Traded
Wedding ceremony only capacity 70 1st April - 30th Sept Mon-Fri	650.00	680.00	Traded
Wedding ceremony only capacity 70 1st April - 30th Sept Sat-Sun	800.00	850.00	Traded
Wedding ceremony only capacity 70 31st Oct -31st March Mon-Fri	550.00	575.00	Traded
Wedding ceremony only capacity 70 31st Oct -31st March Sat-Sun	700.00	750.00	Traded
[Closed] Chapel All Year	Closed	Closed	Traded
Palm House ceremony (max capacity 20)	300.00	350.00	Traded
Marquee land charge (per day)	900.00	1,000.00	Traded
Formal gardens and ruins (per hour) (photography)	120.00	125.00	Traded
Formal gardens and ruins (per hour) (receptions)	150.00	175.00	Traded
House after 6pm (per hour)	225.00	250.00	Traded
Spanish Barn extended hours ( 3 day hire past 12pm) (per hour)	300.00	350.00	Traded
Gathering space (only applicable for; Spanish Barn, Chapel, Palm House (per hour)	175.00	200.00	Traded
<b>Room Hire - Learning Lab</b>			
<b>VAT Rate EX (unless additional facilities/services provided)</b>			
Commercial Day Rate	250.00	260.00	Traded
Non-commercial day rate (This rate can also be applied to Undercroft & Ballroom - <b>Undercroft &amp; Ballroom hire - VAT Rate SR</b> )	130.00	135.00	Traded

## Data Protection Subject Access Requests - Fees and Charges

VAT Rate OS	£ Current 2023/24	£ Proposed 2024/25	Category
Subject Access Request per person	No Charge	No Charge	
Repeated Subject Access request per person per hour (where we have already dealt with a request)	60.00	62.40	Cost Recovery

## Development Control Fees and Charges

[http://ecab.planningportal.co.uk/uploads/english\\_application\\_fees.pdf](http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)

(2023/24 Fees Link)

A Guide to the Fees for Planning Applications in England ([planningportal.co.uk](http://planningportal.co.uk))

(6 December 2023 Fees Link)

All Outline Applications	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
VAT Rate OS Sites up to and including 2.5 hectares (per 0.1 hectare or part thereof)	£462.00	N/A subdivided see below	National
Dwellinghouses not more than 0.5 hectares (per 0.1 hectare or part thereof)	£462.00	£578.00	National
Dwellinghouses between 0.5 and 2.5 hectares (per 0.1 hectare or part thereof)	£462.00	£624.00	National
Dwellinghouses more than 2.5 hectares (per 0.1 hectare or part thereof)	£11,432 + £138 per 0.1 hectare in excess of 2.5 to a maximum of £150,000	15,433+ £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	National
Buildings (Not Dwellinghouses) not more than 1 hectare (per 0.1 hectare or part thereof)	£462.00	£578.00	
Buildings (Not Dwellinghouses) between 1 hectare and 2.5 hectares (per 0.1 hectare or part thereof)	£462.00	£624.00	National
Sites in excess of 2.5 hectares (Not Dwellinghouses)	£11,432 + £138 per 0.1 hectare in excess of 2.5 to a maximum of £150,000	15,433+ £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	National
Householder Applications	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
VAT Rate OS Alterations/extensions to a single dwelling, including works within boundary	£206.00	£258.00	National



Full Applications (and First Submissions of Reserved Matters)	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
VAT Rate OS			
Alterations/extensions to a single dwelling, including works within boundary	£206.00	£258.00	National
Alterations/extensions to two or more dwellings (inc flats), including works within boundaries	£407.00	£509.00	National
New dwellings up to and including 50 (per dwelling)	£462.00	<b>N/A subdivided see below</b>	National
New dwellings up to and including 10 (per dwelling)	£462.00	£578.00	
New dwellings between 10 and 50 (per dwelling)	£462.00	£624.00	
New dwellings more than 50	£22,859 + £138 per additional dwelling in excess of 50 up to a maximum fee of £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	National
<b>Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):</b>			
No increase in gross floor space or no more than 40m <sup>2</sup> created by the development	£234.00	£293.00	National
Increase in gross floor space of more than 40m <sup>2</sup> but no more than 1,000 (formerly 75) m <sup>2</sup> created by the development	£462.00	£578.00	National
Increase in gross floor space of more than 1,000 (formerly 75) m <sup>2</sup> but no more than 3,750m <sup>2</sup> created by the development	£462 for each 75m <sup>2</sup> or part thereof	£624 for each 75 square metres (or part thereof)	National
Increase in gross floor space of more than 3,750m <sup>2</sup> created by the development	£22,859 + £138 for each additional 75m <sup>2</sup> in excess of 3750m <sup>2</sup> to a maximum of £300,000	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres Maximum fee of £405,000	National

<b>The erection of buildings (on land used for agriculture for agricultural purposes)</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Not more than 465m <sup>2</sup> gross floor space to be created by the development	£96.00	£120.00	National
More than 465m <sup>2</sup> but not more than 540m <sup>2</sup> gross floor space to be created by the development	£462.00	<b>£578.00</b>	National
More than 540m <sup>2</sup> but not more than 1,000m <sup>2</sup> gross floor space to be created by the development	£462 for first 540m <sup>2</sup> + £462 for each 75m <sup>2</sup> in excess of 540m <sup>2</sup> (or part thereof)	578 for first 540 square metres + £578 for each additional 75 square metres in excess of 540 square metres	National
More than 1,000m <sup>2</sup> but not more than 4,215m <sup>2</sup> gross floor space to be created by the development	£462 for first 540m <sup>2</sup> + £462 for each 75m <sup>2</sup> in excess of 540m <sup>2</sup> (or part thereof)	£624 for first 1,000 square metres + £624 for each additional 75 square metres in excess of 1,000 square metres.	National
More than 4,215m <sup>2</sup> gross floor space to be created by the development	£22,859 + £138 for each 75m <sup>2</sup> in excess of 4,215m <sup>2</sup> (or part thereof) up to a maximum of £300,000	£30,860 + £186 for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000	National

<b>Erection of glasshouses (on land used for the purposes of agriculture)</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Not more than 465m <sup>2</sup> gross floor space to be created by the development gross floor space to be created by the development	£96.00	£120.00	National
More than 465m <sup>2</sup> but not more than 1,000m <sup>2</sup>	£2,580.00	£3,225.00	National
More than 1,000m <sup>2</sup>	£2,580.00	£3,483.00	National
<b>Erection/alterations/replacement of plant and machinery</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Site area not more than 1 (formerly 5) hectares per 0.1 hectare (or part thereof)	£462.00	£578.00	National
More than 1 hectare but not more than 5 hectares per 0.1 hectare (or part thereof)	£462.00	£624.00	National
Site area more than 5 hectares	£22,859 + additional £138 for each 0.1 (or part thereof) in excess of 5 hectares to a maximum of £300,000	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £405,000	National

Applications other than Building Works	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
<b>VAT Rate OS</b>			
Car parks, service roads or other accesses (For existing uses)	£234.00	£293.00	National
<b>Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)</b>			
Site area Not more than 15 hectares For each 0.1 hectare (or part thereof)	£234.00	£316.00	National
More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300	National
<b>Operations connected with exploratory drilling for oil or natural gas</b>			
Site area not more than 7.5 hectares for each 0.1 hectare (or part thereof)	£508.00	£686.00	National
Site area more than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000	National
<b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>			
Site area not more than 15 hectares For each 0.1 hectare (or part thereof)	£257.00	£347.00	National
Site area more than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	National
<b>Other operations (winning and working of minerals) excluding oil and natural gas</b>			
Site area not more than 15 hectares For each 0.1 hectare (or part thereof)	£234.00	£316.00	National
Site area More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	National

Other operations (not coming within any of the above categories)	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
VAT Rate OS			
Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	National
<b>Change of Use of a building to use as one or more separate dwellinghouses, or other</b>			
Not more than 50 dwellinghouses (per dwellinghouse)	£462.00	<b>N/A subdivided see below</b>	National
Not more than 10 dwellinghouses (per dwellinghouse)	£462.00	<b>£578.00</b>	National
Between 10 and 50 dwellinghouses (per dwellinghouse)	£462.00	£624.00	National
More than 50 dwellinghouses	£22,859 + £138 for each dwellinghouse in excess of 50. Maximum fee of £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	National
Other changes of use of a building or Land	£462.00	£578.00	National

<b>Lawful Development Certificate</b>			
LDC – Existing Use - in breach of a planning condition	Same as equivalent full application	Same as equivalent full application	National
LDC – Existing Use LDC - lawful not to comply with a particular condition	£234.00	£293.00	National
LDC – Proposed Use	Half the equivalent normal planning fee.	Half the equivalent normal planning fee.	National

Prior Approval	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
VAT Rate OS			
Larger Home Extensions (from 19 August 19)	£96.00	£120.00	National
Additional storeys on a home	£96.00	£120.00	National
Agricultural and Forestry buildings & operations or demolition of buildings	£96.00	£120.00	National
Demolition of Buildings	£96.00	£120.00	National
Communications (Previously referred to as Telecommunications Code Systems Operators)	£462.00	£578.00	National
Change of use from commercial/Business/Service (use Class E), or Betting office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)	£96.00	£120.00	National
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School	NA	£120.00	National
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School	£96.00	£120.00	National
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)	NA	£120.00	National
Change of use from shops, financial services, takeaways, betting offices, pay day loan shops or launderettes to offices	£96.00	NA	National

Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	£96.00	£120.00	National
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwelling house)	£96.00	NA	National
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), where there are no Associated Building Operations	£96.00	£120.00	National
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), and Associated Building Operations	£206.00	£258.00	National
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), where there are <u>no</u> Associated Building Operations	£96.00	NA	National
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), and Associated Building Operations	£206.00	NA	National

Prior Approval continued...	£ Current 2023/24	£ Proposed 2024/25 (implemented 6/12/23)	Category
Notification for Prior Approval for a Change of Use from light industrial (Class B1c) and any land within its curtilage to Dwelling houses (Class C3)	£96.00	NA	National
Change of use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Class C3) for each dwellinghouse	£100.00	£120.00	National
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwelling houses (Class C3)	£96.00	£120.00	National
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwelling houses (Class C3) and Associated Building Operations	£206.00	£258.00	National
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Restaurants and Cafes (Class A3)	£96.00	NA	National
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Restaurants and Cafes (Class A3) and Associated Building Operations	£206.00	NA	National
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2) Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Assembly and Leisure Uses (Class D2)	£96.00	NA	National
Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	£96.00	£120.00	National
Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with the Use	£96.00	£120.00	National
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years	NA	£120.00	National
Notification for Prior Approval for Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	£96.00	£120.00	National
Prior Approval for Construction of new dwellinghouses (from 2 September 2020) - not more than 50 for each dwellinghouse	£334.00	<b>N/A subdivided see below</b>	National
Prior Approval for Construction of new dwellinghouses (from 2 September 2020) - not more than 10 for each dwellinghouse	£334.00	£418.00	National
Prior Approval for Construction of new dwellinghouses (from 2 September 2020) - between 10 and 50 for each dwellinghouse	£334.00	£451.00	National
Prior Approval for Construction of new dwellinghouses (from 2 September 2020) - more than 50	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000	£22,309 + £135 for each dwellinghouse in excess of 50 Maximum fee of £405,000	National

<b>Reserved Matters</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462.00 due	Full fee due or if full fee already paid then £578.00 due	National

<b>Approval/Variation/discharge of condition</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Application for removal or variation of a condition following grant of planning permission	£234.00	£293.00	National
Discharge of conditions or request for confirmation that one or more planning conditions have been complied with - Householder	£34.00	£43.00	National
Discharge of conditions or request for confirmation that one or more planning conditions have been complied with - All Other	£116.00	£145.00	National

<b>Advertising</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Relating to the business on the premises	£132.00	£165.00	National
Advance signs which are not situated on or visible from the site, directing the public to a business	£132.00	£165.00	National
Other advertisements	£462.00	£578.00	National

<b>Application for a Non-material Amendment Following a Grant of Planning Permission</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Applications in respect of householder developments	£34.00	£43.00	National
Applications in respect of other developments	£234.00	£293.00	National

<b>Application for Permission in Principle</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25 (implemented 6/12/23)</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Site Area for each 0.1 hectare (or part thereof)	£402.00	£503.00	National

## **CONCESSIONS**

Please note: Not all concessions are valid for all types of application types. Upon receipt of your application, the local authority will check the

### **Application types with no current fee:**

Listed Building Consent

Planning permission for relevant demolition in a Conservation Area

Works to Trees covered by a Tree Preservation Order or in a Conservation Area

Hedgerow removal notice

### **EXEMPTIONS FROM PAYMENT (removed from legislation but remain valid as per below)**

An application that is the first and only revision of a previous application of the same type,

An application that is the first and only revision of a previous application, for display

### **EXEMPTIONS FROM PAYMENT**

An application solely for the alteration or extension of an existing dwellinghouse; or works in

- Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or
- Facilities designed to secure that person's greater safety, health or comfort.

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or

If the application relates to an alternate use of buildings or land within the same Use Class that requires planning permission only by the

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building

If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site,

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then

If the application is being made on behalf of a parish or community council then the fee is 50%

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for

### **Fees for cross boundary applications**

Where an application crosses one or more local or district planning authorities.



## Governance Fees and Charges

<b>Copies of Agendas, Reports, Minutes, Constitution, Forward Plan</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25</b>	<b>Category</b>
VAT Rate OS			
Electronic	FOC	FOC	N/A
Hardcopy: per A4 side	2.75	2.86	Cost recovery
Audio recordings of Council and Development Management Committee Meetings (electronic, per disc)	24.00	24.96	Cost recovery

<b>Copies of Electoral Register</b>			
Copies of the Electoral Roll per Ward (Calculated pro rata)	<b>cost of request as set out in legislation</b>	<b>cost of request as set out in legislation</b>	

<b>Admission Appeals and Exclusion Reviews</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25</b>	<b>Category</b>
VAT Rate SR			
Cost per appeal in the circumstances where an appeal is arranged and heard	210.00	225.00	Subsidy
Cost if an appeal is withdrawn 2 weeks before the hearing date	145.00	160.00	Subsidy
Cost of exclusion review*	£900 per half day (based on one student) for the first 4 hours and then £350 per hour thereafter	£950 per half day (based on one student) for the first 4 hours and then £400 per hour thereafter	Subsidy

\* Note normal appeals increase by £15 and exclusions by £50 each year.

## Green Space

<b>Helicopter Landings</b>	£	£	
<a href="http://www.torbay.gov.uk/roads/helicopters/">http://www.torbay.gov.uk/roads/helicopters/</a>	<b>Current</b>	<b>Proposed</b>	<b>Category</b>
<b>VAT Rate SR</b>			
Week Days 09.00 - 17.00: Per landing - up to 2hrs	107.69	112.00	Traded
Additional hourly rate	37.95	39.47	Traded
Out of Hours inc 5pm till dusk: per landing - up to 2hrs	153.01	159.13	Traded
Additional hourly rate	55.00	57.20	Traded
Saturday: Per landing up to 2 hrs	153.01	159.13	Traded
Additional hourly rate	55.00	57.20	Traded
Sunday: Per landing up to 2hrs	199.12	207.08	Traded
Additional hourly rate	76.54	79.60	Traded

<b>Allotments (Annual Charge)</b>	£	£	
<a href="http://www.torbay.gov.uk/leisure-sports-and-community/parks/allotments/">http://www.torbay.gov.uk/leisure-sports-and-community/parks/allotments/</a>	<b>Current</b>	<b>Proposed</b>	<b>Category</b>
<b>VAT Rate OS</b>			
Per 25 Square Metre with water	5.35	5.56	Subsidised
Per 25 Square Metre without water	3.36	3.49	Subsidised
Tool Lockers – Sherwell Valley	3.15	3.28	Subsidised

# Tor Bay Harbour Authority Fees and Charges

Tor Bay Harbour Authority Fees and Charges were agreed at the Harbour Committee on 4th December 2023

Link to the agenda for Harbour Committee - Wednesday, 4 December 2023 5.30 pm

[Agenda for Harbour Committee on Monday, 4 December 2023, 5.30 pm \(torbay.gov.uk\)](#)

Link to fees & charges appendix which were resolved unanimously at the meeting

<http://corp->

[modgov2/documents/s134515/Draft%20Tor%20Bay%20Harbour%20Authority%20charges%202023-24%20appendix%201.pdf?LO\\$=1](http://corp-modgov2/documents/s134515/Draft%20Tor%20Bay%20Harbour%20Authority%20charges%202023-24%20appendix%201.pdf?LO$=1)

## Highways Fees and Charges

<http://www.torbay.gov.uk/roads/highways-licenses/>

License	Chargeable Matter	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>				
Permission to place skip on the public highway (Section 139) or Scaffolding and gantry licence (Section 169) or Consent to deposit building materials / make temporary excavation in the highway. (Section 171) or Consent not to erect hoarding or fence during building (Section 172)	Consideration and administration of application (10 days) Within H/A published notice period (more than 10 days) or renewal of existing licence (more than 5 days notice).	57.65	59.96	Traded
	Consideration and administration of application (10 days) Outside H/A published notice period (10 days and less)	115.30	119.91	Traded
	Where a site visit is required during consideration of application (per visit)	115.30	119.91	Traded
	Where an inspection of the site reveals non-compliance (per visit)	115.30	119.91	Traded
	Where the operation obstructs an on-street parking bay administered by the Council (Charge for loss of revenue)	29.15	30.32	Traded

Inspection of hoarding or fence set up during building (Section 172 & 173)	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Inspections made by H/A to monitor compliance with statutory duties (per visit)	110.95	115.39	Traded
Adopted Highway	56.00	58.24	Traded

Control of construction of cellars under street	£ Current 2023/24	£ Proposed 2024/25	Category	
<b>VAT Rate OS</b>				
(Section 179) Or (Section 180[1]) Or Control of light into cellars (Section 180 [2])	Consideration and administration of application	115.30	119.91	Traded
	Where a site visit is required during consideration of application (per visit)	115.30	119.91	Traded
	Where an inspection of the site reveals non-compliance of application (per visit)	115.30	119.91	Traded

Vehicle crossings over footways and verges (Section 184)	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by H/A contractor	172.70	179.61	Traded
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by applicants contractor	57.65	59.96	Traded
Where a site visit is required during consideration of application (per visit)	115.30	119.91	Traded
Where an inspection of the site reveals non-compliance (per visit)	115.30	119.91	Traded

Clearance of accident debris	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate SR</b>			
Requests which do not form part of the Council's service e.g. removal of items from gullies	At cost	At cost	Cost
<b>VAT Rate OS</b>			
Clearance of accident debris under Section 41 /Section 130	At cost	At cost	Cost

<b>Road closure &amp; traffic restrictions (Section 14[1] &amp; [2])</b>	£	£	
	Current 2023/24	Proposed 2024/25	Category
<b>VAT Rate OS</b>			
<b>Anything done by traffic authority in connection with the making of an order</b>			
Under section 14 (1)	1,704.80	1,772.99	Traded
	1,873.45	1,948.39	Traded
Under section 14 (2) (under 5 days)	335.30	348.71	Traded
Optional signing schedule for alternative route for Section 14 (2) (under 14 days)	167.70	174.41	Traded
Additional exceptional administrative work by traffic authority See New Roads & Street Works Act, Co-Ordination Code of Practice S7.3.22	At cost	At cost	Cost
Advertising	At cost	At cost	Cost

<b>Suspension of parking (Section 49 [4])</b>	£	£	
	Current 2023/24	Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Anything done by the local traffic authority in connection with or in consequence of a request to suspend the use of a parking place or part of it	At cost	At cost	Cost

<b>Route signs (Section 65 [1])</b>	£	£	
	Current 2023/24	Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Consideration of request to permit a traffic sign to indicate the route to specified land or premises	At cost	At cost	Cost Recovery
The placing by the traffic authority of a sign in accordance with a request of the kind referred to in the previous	At cost	At cost	Cost Recovery
Provision of Disabled Parking Bay (Anything done by the local traffic authority in connection with or in consequence of a request to provide a disabled parking bay)	100.00	104.00	Subsidised
Disabled Bay Refresh	100.00	104.00	Subsidised
Provision of access lines (Anything done by the local traffic authority in connection with or in consequence of a request to place access lines)	220.20	229.01	Traded
Access Line Refresh	180.50	187.72	Traded
Consideration of requests for Tourism Signage	90.25	93.86	Traded

<b>Street Naming &amp; Numbering</b>	£	£	
	Current 2023/24	Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Amending House/Number change (Cost per address)	55.45	57.67	Traded
New Development - Naming Street (Cost per street)	241.90	251.58	Traded
New Development - Per plot (Cost per plot)	51.95	54.03	Traded

<b>Legislation reference Traffic Signs &amp; General Directions Regs 1994</b>	£	£	
	Current 2023/24	Proposed 2024/25	Category
<b>VAT Rate SR</b>			
Design consultancy	At cost	At cost	Cost Recovery
<b>VAT Rate OS</b>			
Portable traffic signals (Reg 32 para 47 & TD 21/85)	At cost	At cost	Cost Recovery
Damage to council property (Anything done by the authority to repair damage caused by others)	At cost	At cost	Cost Recovery
<b>Technical Information</b>			
Basic Search	235.10	244.50	Traded
Large Search	406.75	423.02	Traded
Extra Large Search	754.30	784.47	Traded
Traffic Data Request	309.45	321.83	Traded

<b>Street Works Regulation Made Under NRSWA 1991</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Random sample (Section 75). Fee per unit of inspection	48.90	48.90	national
Investigatory work from routine inspection. Fee per unit of inspection	72.10	72.10	national
Investigatory works from third party report (Section 72 [1] ) Fee per unit of inspection	72.10	72.10	national
Defect inspection (Section 72 [2] ), Joint visit, remedial works in progress, remedial works complete - per unit of inspection	51.50	51.50	national
Defect Notice (per copy)	57.40	57.40	national
Inspection checklist (per copy)	57.40	57.40	national

<b>Street Works Licence (Section 50)</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
<b>Licence for new apparatus</b>			
1. Capitalised fee	239.40	248.98	Traded
2. Administration fee	276.40	287.46	Traded
3. Inspection fee (3 phases)	185.85	193.28	Traded
<b>Authorisation for works on existing apparatus</b>			
1. Administration fee	156.95	163.23	Traded
2. Inspection fee (3 phases)	185.85	193.28	Traded

<b>Overhead structures (including tower cranes, banners etc.)</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Consideration and administration of application Within H/A published notice period (3 days or less)	50.85	50.85	national
Consideration and administration of application Outside H/A published notice period (3 days or less)	101.70	101.70	national
Where a site visit is required during consideration of application (per visit)	101.70	101.70	national
Where an inspection of the site reveals non-compliance (per visit)	101.70	101.70	national

<b>Street Works Permits</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
<b>Provisional Advance Authorisation</b>			
Traffic Sensitive	105.00	105.00	national
Non Traffic Sensitive	35.00	35.00	national
<b>Major Works (&gt;10 Days)</b>			
Traffic Sensitive	240.00	240.00	national
Non Traffic Sensitive	75.00	75.00	national
<b>Major Works (4 to 10 Days)</b>			
Traffic Sensitive	130.00	130.00	national
Non Traffic Sensitive	40.00	40.00	national
<b>Standard Works (4 to 10 Days)</b>			
Traffic Sensitive	130.00	130.00	national
Non Traffic Sensitive	40.00	40.00	national
<b>Major Works (&lt;3 days)</b>			
Traffic Sensitive	65.00	65.00	national
Non Traffic Sensitive	25.00	25.00	national
<b>Minor</b>			
Traffic Sensitive	55.00	55.00	national
Non Traffic Sensitive	25.00	25.00	national
<b>Intermediate</b>			
Traffic Sensitive	55.00	55.00	national
Non Traffic Sensitive	25.00	25.00	national
<b>Permit Variation</b>			
Traffic Sensitive	45.00	45.00	national
Non Traffic Sensitive	35.00	35.00	national

<b>Inspection fees for Agreements under Section 38 and Section 278 (Highways Act 1980)</b>	£	£	
	<b>Current 2023/24</b>	<b>Proposed 2024/25</b>	<b>Category</b>
<b>VAT Rate OS</b>			
<b>Section 38 Agreement Fees</b>			
Works Estimated by Highway Authority to be below £25,000 Value (fixed fee)	1,500.00	1,500.00	national
Works Estimated by Highway Authority to be between £25,000 to £50,000 Value (percentage of estimated	10%	10%	national
Works Estimated by Highway Authority to be between £50,000 to £150,000 Value (percentage of estimated	8%	8%	national
Works Estimated by Highway Authority to be between above £150,000 Value (percentage of estimated works	6%	6%	national
<b>Section 278 Agreement Fees</b>			
Works Estimated by Highway Authority to be below £25,000 Value (fixed fee)	1,500.00	1,500.00	national
Works Estimated by Highway Authority to be between £25,000 to £50,000 Value (percentage of estimated	10%	10%	national
Works Estimated by Highway Authority to be between £50,000 to £150,000 Value (percentage of estimated	8%	8%	national
Works Estimated by Highway Authority to be between above £150,000 Value (percentage of estimated works	6%	6%	national
<b>Agreements which Include Public Realm or Town Centre Improvement Works</b>			
Additional fee to be added to the Agreement Fees stated above (percentage of estimated works value)	1%	1%	national

## Household Waste and Recycling Centre

Chargeable Waste at the Household Waste and Recycling Centre (HWRC)	Unit	£ Current Minimum Charge 2023/24	£ Proposed Minimum Charge 2024/25	Category
VAT Rate SR				
The following charges are applicable where the free allowance of DIY waste has been exceeded. For further details please see the website: <a href="https://www.torbay.gov.uk/recyclingcentre">https://www.torbay.gov.uk/recyclingcentre</a>				
Soil and rubble: Includes bricks, blocks, slates, tiles, rubble, paving slabs, concrete, gravel, tarmac, stones, soil, sand, hardcore and sanitary ware (ceramic toilets, sinks, pedestals etc).	Per bag/item	£2.60	£2.70	Cost recovery
Tyres: Commercial and agricultural vehicle tyres will not be accepted. No charge for bicycle tyres.	per tyre	£4.40	£4.58	Cost recovery
Clean plasterboard: Includes plaster and gypsum related products.	per sheet/bag	£5.20	£5.41	Cost recovery
Plasterboard (with other materials attached): such as tiles, foil insulation or any other materials	per sheet/bag	£9.50	£9.88	Cost recovery
Plastic window: With or without glass. Single pane window only (double charge for multiple pane plastic windows).	each	£4.40	£4.58	Cost recovery
Plastic door or door frame: With or without glass. Single door or door frame only (double charge for double door or door + frame combined).	each	£4.40	£4.58	Cost recovery
Bath or shower tray (plastic, fibreglass or composite): Single bath or shower tray only.	each	£4.40	£4.58	Cost recovery
Shower screen: Plastic or glass shower screen/enclosure.	each	£4.40	£4.58	Cost recovery
Insulation materials: 1 sheet or 1 bag.	per sheet/bag	£4.40	£4.58	Cost recovery
Roofing felt	per bag/roll	£4.40	£4.58	Cost recovery
All DIY plastic: Plastic pipes, guttering, fascia, soffit, skirting, cladding, loose plastics etc.	for up to 5 lengths/ pieces	£4.40	£4.58	Cost recovery
Water tanks, panels, roofing sheets, plastic sanitary ware etc.	each	£4.40	£4.58	Cost recovery
Asbestos: bonded asbestos only. Please note that asbestos must be double wrapped in tough plastic and completely sealed. Site staff will not be able to assist with loading asbestos into the skip. There is a maximum sheet size of 10ft (3m) x 4.5ft (1.5m).	per sheet/bag	£11.70	£12.17	Cost recovery
Sheet Glass	Per Pane	£2.47	£2.57	Cost recovery
Carpet, Underlay and linoleum per bag	Per bag	£2.47	£2.57	Cost recovery
Carpet, Underlay and linoleum per roll	Per roll	£10.00	£10.40	Cost recovery

Chargeable waste collection	Unit	£ Current Charge 2023/24	£ Proposed Charge 2024/25	Category
VAT Rate OS				
Household Garden Waste Collection	Per Bin	£50.00	£52.00	Traded
Household Garden Waste Collection (CTSS discount)	Per Bin	£40.00	£41.60	Subsidised
Bin delivery	Per Bin	£0.00	£0.00	Subsidised
Initial sign up	Per Bin	£0.00	£0.00	Subsidised



## Local Land Charges Department Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/land-charges/land-charges-fees/>

	£ Current 2023/24	£ Proposed Charge 2024/25	Category
<b>Official search in the whole or any one part of the Local Land Charges (LLC) Register (including the issue of an Official Certificate of Search):</b>			
VAT Rate OS			
In respect of one parcel of land <b>(a)</b>	29.46	30.65	National
In respect of each additional parcel of land (subject to agreement) <b>(c)</b>	5.67	5.90	National
Personal search in the whole or any one part of the LLC Register (regardless of the number of parcels of land)	FOC	FOC	National
<b>Replies to all Required Enquiries of Local Authorities (Form Con 29R):</b>			
VAT Rate SR			
In respect of one parcel of land <b>(b)</b>	87.01	90.50	National
In respect of each additional parcel of land (subject to agreement) <b>(d)</b>	16.32	17.00	National
Total cost of providing 'Standard' (LLC1 and CON29) Search on one parcel of land. <b>(a+b)</b>	116.47	121.15	National
Total cost of providing 'Standard' (LLC1 and CON29) Search on each additional parcel of Land. <b>(c+d)</b>	21.98	22.90	National
Ask a question of your own	20.39	21.20	National

<b>Replies to individual enquiries on Form Con 29R:</b>	<b>£ Current 2023/24</b>	<b>£ Proposed Charge 2024/25</b>	<b>Category</b>
<b>VAT Rate SR</b>			
Administration fee	13.60	14.15	National
Question 1.1 (a) to (i) - Planning decisions and pending applications	9.52	9.90	National
Question 1.1 (j) to (l) - Building regulation decisions and pending applications	6.80	7.10	National
Question 1.2 - Local development plans	FOC	FOC	National
Question 2.1 (a) - Roads, footways and footpaths	5.44	5.65	National
Question 2.1 (b) to (d) - Roads, footways and footpaths	4.08	4.25	National
CON29 Question 2.2 to 2.5 Public rights of way	5.44	5.65	National
Question 3.1 - Land required for public purposes	1.36	1.41	National
Question 3.2 - Land to be acquired for road works	1.36	1.41	National
Question 3.3 (a) to (c) - Sustainable drainage systems	FOC	FOC	National
Question 3.4 (a) to (f) - Nearby road schemes	1.36	1.41	National
Question 3.5 (a) to (b) - Nearby railway schemes	1.36	1.41	National
Question 3.6 (a) to (l) - Traffic schemes	8.16	8.50	National
Question 3.7 (a) to (g) - Outstanding notices	9.52	9.90	National
Question 3.8 - Contravention of building regulations	2.72	2.83	National
Question 3.9 - Notices, orders, directions & proceedings under Planning acts	5.44	5.65	National
Question 3.10 (a) to (h) - Community Infrastructure Levy	6.80	7.10	National
Question 3.11 - (a) to (b) - Conservation area	1.36	1.41	National
Question 3.12 - Compulsory purchase	1.36	1.41	National
CON29 Question 3.13 (a) to (c) - Contaminated land	1.36	1.41	National
Question 3.14 - Radon gas	FOC	FOC	National
Question 3.15 (a) to (b) - Assets of community value	FOC	FOC	National
Replies to Optional Enquiries of Local Authority (Con 290) – each enquiry	13.60	14.15	National
Additional enquiry – each (subject to agreement)	20.39	21.20	National

## Legal Services Fees and Charges

Type of Document	£ Current 2023/24	£ Proposed Charge 2024/25	Category
VAT Rate SR			
A3 colour plan hardcopy	8.10	10.11	Cost Recovery
A3 black and white plan hardcopy	3.80	4.74	Cost Recovery
Plans larger than A3 (hardcopy)	POA	POA	Cost Recovery
A4 black and white sheet (hardcopy per sheet)	0.25	0.31	Cost Recovery
Admin Fee (minimum)	13.05	16.29	Cost Recovery

*If there is a requirement for significant research the administration charge will increase. The requestor will be advised prior to processing the request*

## **Libraries Fees and Charges**

Link: <https://www.torbaylibraries.org.uk/>

Torbay Library Services are managed by Libraries Unlimited.

## Planning Pre-Application Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/planning/pre-planning/>

Type	£ Current 2023/24	£ Proposed Charge 2024/25	Category
VAT Rate SR			
Householder development enquiry	109.00	115.00	Traded
Shaping Enquiry	NA	230.00	Traded
Minor Residential: Single Dwelling	230.00	260.00	Traded
Minor Residential: 2 to 14 dwellings £217.00 for first dwelling then £93.00 per additional dwelling	230.00	260.00	Traded
Major Residential: 15 dwellings or more per 5,000 m <sup>2</sup> (0.5 hectares) up to a maximum of £10,000	1,650.00	1,850.00	Traded
Commercial: No new floor space (per unit)	100.00	115.00	Traded
Commercial: Creation of new floor space (including change of use) per 100m <sup>2</sup> up to a maximum of £5,000.	100.00	115.00	Traded
Waste, Minerals and Recycling Operations: Waste Management, mineral processing, extraction or storage	1,000.00	1,125.00	Traded

Please note:

Pre-application fees are non-refundable

Householder pre-applications are covered by our development enquiry service.

Any pre-application enquiry which involves a Listed Building will be subject to an additional charge of £115 (incl. VAT).

For mixed use development; please add the residential and commercial fees together as a cumulative fee will be applicable.

All other proposals will be charged at the hourly rate of £115 (incl. VAT) contact us for further information.

These charges cover the costs associated with an officer providing an initial response to a pre-application enquiry. One further written response will be charged at £115 per hour (or part thereof).

In some instances the Council will wish to refer development proposals to the independent Torbay Design Review Panel. A separate fee will be required to cover the cost of using the Site Visits and Meetings £115 per officer per hour (please contact us for details)

## Registration Service Discretionary Fees and Charges

Due to the nature of ceremonies often being booked years in advance, the fees & charges for this service are shown for multiple years

<http://www.torbay.gov.uk/registrar/>

Marriage or Civil Partnership Ceremonies	£ Current 2023/24	£ Proposed 2024/25	£ Proposed 2025/26	£ Proposed 2026/27	Category
VAT Rate OS					
<b>Attending at Approved Premises in the Torbay District</b>					
Monday to Thursday - up to 6pm	560.00	590.00	620.00	645.00	Traded
Monday to Thursday - 6pm to 8pm	580.00	610.00	640.00	665.00	Traded
Monday to Thursday - from 8pm	640.00	680.00	715.00	745.00	Traded
Friday & Saturday - up to 6pm	580.00	610.00	640.00	665.00	Traded
Friday & Saturday - after 6pm	640.00	680.00	680.00	710.00	Traded
Sunday or Bank Holiday	680.00	750.00	750.00	780.00	Traded
<b>Cockington Court in the Ceremony Room(up to 10 guests)</b>					
Monday to Thursday	100.00	110.00	115.00	120.00	Traded
Friday & Saturday	150.00	160.00	170.00	180.00	Traded
Sunday or Bank Holiday	200.00	210.00	220.00	230.00	Traded
<b>Cockington Court in the Ceremony Room(up to 25 guests)</b>					
Monday to Thursday	200.00	210.00	220.00	230.00	Traded
Friday & Saturday	300.00	320.00	335.00	350.00	Traded
Sunday or Bank Holiday	375.00	400.00	420.00	440.00	Traded
<b>Cockington Court in the Ceremony Room(up to 55 guests)</b>					
Monday to Thursday	400.00	420.00	440.00	460.00	Traded
Friday & Saturday	550.00	580.00	610.00	635.00	Traded
Sunday or Bank Holiday	600.00	630.00	630.00	655.00	Traded

<b>Torbay Register Office, Paignton Library (Max 2 guests-statutory fee)</b>	£ Current 2023/24	£ Proposed 2024/25	£ Proposed 2025/26	Proposed 2026/27	Category
Wednesday - up to 12.30 pm	57.00	57.00	57.00	57.00	National
At a registered building-statutory fee	86.00	86.00	86.00	86.00	National
<b>Combination Ceremony (Statutory Ceremony + Celebration Ceremony)</b>					
Monday - Sunday up to 6pm	660.00	700.00	730.00	760.00	Traded
<b>Giving Notice (statutory fees)</b>					
Giving a notice of intent to marry or form a civil partnership (each partner)	35.00	35.00	35.00	35.00	National
Attendance of a Registrar to verify the declaration of a house-bound person	47.00	47.00	47.00	47.00	National
Attendance of a Registrar to verify the declaration of a detained person	68.00	68.00	68.00	68.00	National

<b>Premises License</b>					
Pre inspection meeting to discuss the process (deductible from licence fee when application is submitted)	120.00	130.00	135.00	140.00	Traded
License for Approved Premises to hold ceremonies - NEW (valid 3 years)	1,730.00	1,820.00	1,900.00	1,975.00	Traded
License for Approved Premises to hold ceremonies - RENEW (valid 3years)	1,250.00	1,320.00	1,370.00	1,425.00	Traded
Additional room to be added to a current licence	150.00	160.00	165.00	170.00	Traded

<b>Renewal of vows/celebration/naming ceremonies at Cockington Ceremony Room Note: fees listed excl VAT</b>	£ Current 2023/24	£ Proposed 2024/25	£ Proposed 2025/26	Proposed 2026/27	Category
VAT Rate SR					
<b>Up to 10 guests</b>					
Monday to Thursday - up to 6pm	100.00	110.00	115.00	120.00	Traded
Monday to Thursday - 6pm to 8pm	POA	POA	POA	POA	Traded
Friday & Saturday up to 6pm	150.00	160.00	165.00	175.00	Traded
Friday & Saturday 6pm - 8pm	POA	POA	POA	POA	Traded
Sunday and Bank Holidays up to 6pm	200.00	210.00	220.00	230.00	Traded

<b>Renewal of vows/celebration/naming ceremonies at Cockington Ceremony</b> <b>Room Note: fees listed excl VAT</b>					
<b>VAT Rate SR</b>					
<b>Up to 25 guests</b>					
Monday to Thursday - up to 6pm	200.00	210.00	220.00	230.00	Traded
Monday to Thursday - 6pm to 8pm	POA	POA	POA		Traded
Friday & Saturday up to 6pm	300.00	320.00	335.00	350.00	Traded
Friday & Saturday 6pm - 8pm	POA	POA	POA		Traded
Sunday and Bank Holidays up to 6pm	375.0	400.00	415.00	430.00	Traded
<b>Renewal of vows/celebration/naming ceremonies at Cockington Ceremony</b> <b>Room Note: fees listed excl VAT</b>					
<b>VAT Rate SR</b>					
<b>Up to 55 guests</b>					
Monday to Thursday - up to 6pm	400.00	420.00	420.00	420.00	Traded
Monday to Thursday - 6pm to 8pm	POA	POA	POA		Traded
Friday & Saturday up to 6pm	550.00	580.00	580.00	580.00	Traded
Friday & Saturday 6pm - 8pm	POA	POA	POA		Traded
Sunday and Bank Holidays up to 6pm	600.00	630.00	630.00	630.00	Traded
<b>Renewal of Vows/Celebration/Naming Ceremony at Approved Premises</b>					
Monday to Thursday - up to 6pm	400.00	420.00	420.00	420.00	Traded
Monday to Thursday - 6pm to 8pm	POA	POA	POA		Traded
Friday & Saturday up to 6pm	550.00	570.00	570.00	570.00	Traded
Friday & Saturday 6pm - 8pm	POA	POA	POA		Traded
Sunday and Bank Holidays up to 6pm	600.0	620.00	620.00	620.00	Traded
Ceremony run through discussion-face to face	25.00	25.00	25.00	25.00	Traded
Via E-mail	FOC	FOC	FOC	FOC	Traded
Ceremony Booking Fee	25.0	30.00	30.00	30.00	Traded
<b>Citizenship</b>					
<b>VAT Rate OS</b>					
Private Citizenship Ceremony per person	160.00	170.00	170.00	170.00	Traded



## Resort Services Fees and Charges

Chalets/Cabins	£ Current 2023/24	£ Proposed 2024/25	Category	£ Proposed 2025/26	Category
VAT Rate SR					
<b>Annual</b>					
Meadfoot – Annual 1st Floor	1,875.00	1,950.00	Cost Recovery	1,989.00	Traded
Meadfoot – Annual 1st Floor : Sun Terrace	2,896.00	3,012.00	Cost Recovery	3,072.24	Traded
Meadfoot – Annual Ground	1,595.00	1,659.00	Cost Recovery	1,692.18	Traded
Broadsands - Annual Charge 1-25 Sea facing	1,830.00	1,903.00	Cost Recovery	1,941.06	Traded
Broadsands - Annual Charge 26 - 50 Green facing	1,794.00	1,866.00	Cost Recovery	1,903.32	Traded
Oddicombe - Annual Charge	1,850.00	1,924.00	Cost Recovery	1,962.48	Traded
<b>Per Week</b>					
Meadfoot - Per week - April to June and September	125.00	130.00	Cost Recovery	132.60	Traded
Meadfoot- Per week - July and August	146.00	152.00	Cost Recovery	155.04	Traded
Broadsands if available - Per week - April to June and September	125.00	130.00	Cost Recovery	132.60	Traded
Broadsands if available- Per week - July and August	146.00	152.00	Cost Recovery	155.04	Traded
Goodrington - Per week - April to June and September	94.00	98.00	Cost Recovery	99.96	Traded
Goodrington - Per week - July and August	110.00	114.00	Cost Recovery	116.28	Traded
Preston - Per week - April to June and September	94.00	98.00	Cost Recovery	99.96	Traded
Preston - Per week - July and August	110.00	114.00	Cost Recovery	116.28	Traded
<b>Less than a week</b>					
Goodrington - Per day - April to June and September	32.00	33.00	Cost Recovery	33.66	Traded
Goodrington - Per day - July and August	37.00	38.00	Cost Recovery	38.76	Traded
<b>Beach Hut</b>					
	£ Current 2023/24	£ Proposed 2024/25	Category	£ Proposed 2025/26	Category
VAT Rate SR					
<b>Annual</b>					
Site Only - Broadsands	585.00	608.00	Cost Recovery	620.16	Traded
Site Only - Breakwater	540.00	562.00	Cost Recovery	573.24	Traded
<b>Site Only – Summer Season</b>					
	£ Current 2023/24	£ Proposed 2024/25	Category	£ Proposed 2025/26	Category
VAT Rate SR					
Corbyn Head	440.00	458.00	Cost Recovery	467.16	Traded
Broadsands, Goodrington North, Youngs Park, Oddicombe and Roundham	325.00	338.00	Cost Recovery	344.76	Traded
Preston & Preston Marine Parade & Goodrington South	345.00	359.00	Cost Recovery	366.18	Traded
Corbyn self-maintained	105.00	109.00	Cost Recovery	111.18	Traded

<b>Council Beach Huts Winter Season</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25</b>	<b>Category</b>	<b>£ Proposed 2025/26</b>	<b>Category</b>
VAT Rate SR					
<b>Beach Huts – Winter Storage</b>					
Stored off site	220.00	229.00	Cost Recovery	233.58	Traded
Store on site	215.00	224.00	Cost Recovery	228.48	Traded
Beach Hut transfer charge	105.00	109.00	Cost Recovery	111.18	Traded
Beach Hut scrappage charge	130.00	135.00	Cost Recovery	137.70	Traded
Beach Hut List Charge	25.00	25.00	Cost Recovery	25.50	Traded

<b>Beach Furniture</b>	<b>£ Current 2023/24</b>	<b>£ Proposed 2024/25</b>	<b>Category</b>	<b>£ Proposed 2025/26</b>	<b>Category</b>
VAT Rate SR					
Deckchair per week	16.00	16.00	Cost Recovery	16.32	Traded
Deckchair per day	5.00	5.00	Cost Recovery	5.10	Traded
Directors chair per week	21.00	21.00	Cost Recovery	21.42	Traded
Directors chair per day	6.00	6.00	Cost Recovery	6.12	Traded
Sunlounger per week	21.00	21.00	Cost Recovery	21.42	Traded
Sunlounger per day	6.00	6.00	Cost Recovery	6.12	Traded
Parasol per day	4.00	4.00	Cost Recovery	4.08	Traded
Windbreak per day	4.00	4.00	Cost Recovery	4.08	Traded
<b>Event Deckchair Hire</b>					
Deckchair per day	5.00	5.00	Cost Recovery	5.10	Traded
Delivery/Collection – prices on application but minimum charge	73.00	76.00	Cost Recovery	77.52	Traded
<b>Event</b>					
Filming charges upon application to Torbay Council					

## Assembly Hall Fees and Charges

Room Hire		£ Current 2022/23	£ Proposed 2023/24	Category
VAT Rate EX				
BASIC HIRE (Minimum session hire 5 hours)	Full Rate Per Hour	35.50	37.00	Traded
	Discounted Rate Per Hour	28.50	30.00	Traded
Late surcharge (after 11pm)	Full Rate Per Hour	71.50	75.00	Traded
Sunday surcharge	Full Rate Per Hour	16.50	18.00	Traded
Kitchen - used for supply/sale of refreshments	Full Rate Per Hour	19.50	21.00	Traded
Kitchen - access to water for cleaning only	Per Session	19.50	21.00	Traded
Badminton charges	Per Court per hour	18.00	19.00	Traded

*Note: The above are basic charges for room hire and if additional services are required, the price is available on application.*

## Paignton Library Room Hire - Fees and Charges

<https://www.torbaylibraries.org.uk/web/arena/discover->

Room Hire		£ Current 2022/23	£ Proposed 2023/24	Category
VAT Rate EX				
Triple meeting room (10, 11, 12)	Full Rate Per Hour	36.50	38.00	Traded
	Discounted Rate Per Hour	18.00	19.00	Traded
Double meeting room (10, 11) or (11, 12)	Full Rate Per Hour	30.50	32.00	Traded
	Discounted Rate Per Hour	15.00	16.00	Traded
Single Meeting room (10) or (11) or (12) or (13)	Full Rate Per Hour	24.00	25.00	Traded
	Discounted Rate Per Hour	12.50	13.00	Traded

*Note: An additional fee of £48 will be charged to set up rooms outside of hours and at weekends, if the rooms above require set up.*

*The above are basic charges for room hire and if additional services are required, the price is available on application.*

## Spatial Planning Fees and Charges

Type of Document	£ Current 2023/2024	£ Proposed 2024/25	Category
<b>VAT Rate SR</b>			
<b>Torbay Local Plan</b>			
Hardcopy incl. pen drive	FOC	FOC	Subsidised
Hardcopy postage	FOC	FOC	Subsidised
Pen drive only	FOC	FOC	Subsidised
Online	FOC	FOC	Subsidised
View in Person	FOC	FOC	Subsidised
Supplementary Planning Documents (SPDs) plus a wide range of documents forming the evidence base for the existing and emerging Torbay Local Plan (Hardcopy)	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team	Cost Recovery
<b>Type of Document</b>			
Hardcopy Decision Notices	27.85	28.96	Cost Recovery
Hardcopy Tree Preservation Orders	55.70	57.93	Cost Recovery
Hardcopy Section 106 Agreements	55.70	57.93	Cost Recovery
Hardcopy Committee Reports	16.71	17.38	Cost Recovery
Online	FOC	FOC	Subsidised
<b>Type of Document</b>			
Other A4/A3 size documents up to 10 sheets	11.14	11.59	Cost Recovery
Other A4/A3 size documents over 10 sheets (each sheet)	1.11	1.16	Cost Recovery
A2 Plans per sheet	11.14	11.59	Cost Recovery
A1 Plans per sheet	16.71	17.38	Cost Recovery
A0 Plans per sheet	27.85	28.96	Cost Recovery
Planning History Searches E-mail or Hardcopy (per site per hour)	83.55	86.89	Cost Recovery

*\*Large quantities of documents may take a longer turnaround period.*

Enforcement Charges	£ Current 2023/2024	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Withdrawal of an enforcement notice	87.60	91.11	Levy
Confirmation of no enforcement action	87.60	91.11	Levy

Section 106 / CIL	£ Current 2023/2024	£ Proposed 2024/25	Category
<b>VAT Rate OS</b>			
Confirmation of compliance with an obligation	83.55	86.89	Cost recovery

## Town Diary Fees and Charges

	£ Current 2023/24	£ Proposed 2024/25	Category
<b>VAT Rate SR</b>			
Admin Fee for charity, fundraising and information stands - <b>price is per day</b>	50.00	52.00	Cost Recovery
Small Displays with a table and chairs/leaflets/information/gazebo/display stands - <b>price is per day</b>	80.00	85.00	Traded
Commercial companies with a discount for block bookings - <b>price is per day</b> 3 months bookings - 5% discount 6 months bookings - 10% discount 9 months bookings - 12.5% discount 12 months (year) bookings - 15% discount	240.00	250.00	Traded
<b>VAT Rate SR</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>Banner sites</b> <b>Victoria Park, Paignton (fences along Torquay Road)</b> <b>Kings Gardens Torquay only</b> Banners advertising specific companies Fee is payable on the approval of the application for each site Organisations will be charged the same price for the removal of banners for non-compliance of terms and conditions Banners can be displayed for a minimum of two weeks at a time. Extension may be available subject to vacant space. They should be removed immediately after this agreed period by the advertising organisation.	50.00	52.00	Traded
<b>Banner sites</b> <b>Victoria Park, Paignton (fences along Torquay Road)</b> <b>Kings Gardens Torquay only</b> Banner removal fee	40.00	42.00	Traded
<b>VAT Rate SR</b>	£ Current 2023/24	£ Proposed 2024/25	Category
<b>Event Notices -</b> Removal fee if not taken down from site.	50.00	52.00	Levy
<b>Events Booking System Admin Fees</b> Community /Charity Events	25.00	20.00	Cost Recovery
Commercial/Major Events - booking system	110.00	20.00	Traded
Commercial event fees over 1000 attendance - ticketed - £1 per person attending		£1p/p	Traded
<b>Poster sites</b> 187 single poster sites around Torbay Fee is charged per poster per week.	3.50	3.70	Traded