

## **Record of Decisions**

### **Fuel and Electric Charging Cards**

#### **Decision Taker**

Cabinet on 21 November 2023.

#### **Decision**

That delegated authority be given to the Director of Finance to award the contract for fuel and electric vehicle charging cards following completion of the CCS RM6186 Framework process for a contract duration of two years and an extension of up to two years (four years in totality).

#### **Reason for the Decision**

The continuation of provision of fuel and electric vehicle charging cards required for Council and wholly owned companies staff travel needs provides:

- Savings on fuel reflected in a reduction (pence per litre) off pump price.
- Allocation of charging cards to vehicles and drivers means that employees will not need to make expense claims for fuel or electric charging.
- Managers are able to control costs.
- Carbon emissions reports are also available to help with the development of a carbon reduction plan.

#### **Implementation**

This decision will come into force and may be implemented on 4 December 2023 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

#### **Information**

The provision of fuel cards and associated services contract with the current supplier, procured via CCS Framework RM6000, is due to expire on the 22 March 2024. Therefore, approval was sought for the direct award of contract utilising the CCS RM6186 framework which allows all public sector organisations to buy vehicle fuel/electric charging from service stations and fuel stations using a fuel/electric charging card.

At the meeting, Councillor Tyerman proposed and Councillor Bye seconded a motion that was agreed unanimously by the Cabinet, as set out above.

#### **Alternative Options considered and rejected at the time of the decision**

There were no alternative options considered.

#### **Is this a Key Decision?**

No

**Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None.

**Published**

24 November 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader of Torbay Council on behalf of the Cabinet