



Friday, 6 December 2013

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 16 December 2013**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Amil (Chairwoman)

Councillor Ellery	Councillor Richards
Councillor Faulkner (J)	Councillor Stringer
Councillor Hytche	Buckpitt
Councillor McPhail	Capt. Curtis
Councillor James	Mr Ellis
Mayor Oliver (Vice-Chair)	Mr Stewart

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**Working for a healthy, prosperous and happy Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 1 - 3)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 23 September 2013.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Appointment of External Advisor** (Verbal Report)  
To approve the recommendation for appointment of an External Advisor by the Harbour Committee Sub-Committee.
6. **Exemption of Press and Public**  
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.

- 7. Development Opportunity for the Harbour Authority** (To Follow)  
To consider an opportunity for the Harbour Authority to realize the potential development value within the Harbour Estate.
- 8. Tor Bay Harbour Authority Budget and Setting of Harbour Charges** (Pages 4 - 36)  
To consider a report which provides Members with the opportunity to set the Tor Bay Harbour Authority Budget and approve the Harbour Charges to be levied by Tor Bay Harbour Authority.
- 9. Annual Compliance Audit of the Port Marine Safety Code.** (Pages 37 - 71)  
To consider the Annual Compliance Audit of the Port Marine Safety Code.
- 10. Torquay/Paignton and Brixham Harbour Liaison Forums** (To Follow)  
To note the minutes of the Torquay/Paignton and Brixham Harbour Liaison Forums.
- 11. Quarterly Budget Monitoring** (Pages 72 - 81)  
For Members to consider the quarterly Budget Monitoring Report for the Tor Bay Harbour Authority Business Unit.
- 12. Performance Report** (To Follow)  
To monitor the performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net).