

Wednesday 7<sup>th</sup> October 2020

**HOW DO WE MAKE BLACK, ASIAN AND MINORITY ETHNIC LIVES  
MATTER IN TORBAY? - REVIEW PANEL**

A meeting of **How do we make Black, Asian and Minority Ethnic Lives Matter  
in Torbay? - Review Panel** will be held on

**Thursday, 15 October 2020**

commencing at **6.00 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

<https://zoom.us/j/96571515390?pwd=aHFXMUVnZkdGb3dFLzNsdzhkTXNiUT09>

Meeting ID: 965 7151 5390

Passcode: 326206

One tap mobile

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**Members of the Committee**

Councillor Atiya-Alla (Chairman)

Councillor Barrand

Councillor John Thomas (Vice-Chair)

Councillor Steve Darling

Councillor Loxton

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copy in another format or language please contact:

**Melissa Nicholson, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

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### HOW DO WE MAKE BLACK, ASIAN AND MINORITY ETHNIC LIVES MATTER IN TORBAY? - REVIEW PANEL AGENDA

1. **Apologies**
2. **Action Notes** (Pages 4 - 5)
3. **Declarations of interests**
  - (a) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
  - (b) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
4. **How do we make Black, Asian and Minority Ethnic lives matter at Torbay Council?**  
To question the Interim Chief Executive, Head of HR and Assistant Director of Community and Customer Services of Torbay Council on the key question.
5. **Next Review Panel Meeting**
6. **AOB**

**Members of the public wishing to ask a question of the panel or officers please register in advance.**

The panel Chair invites members of the public to ask questions of the review panel or officers for two minutes. Please register in advance by emailing: equality@torbay.gov.uk.

### **Instructions for the Press and Public for joining the meeting**

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

### **Joining a Meeting**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

### **Meeting Etiquette - things to consider when attending a virtual meeting**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.

**Action Notes of the How do we make Black, Asian and Minority Ethnic  
Lives Matter in Torbay? - Review Panel**

**17 September 2020**

**-: Present :-**

Councillor Jermaine Atiya-Alla, Councillor Andrew Barrand, Councillor Steve Darling,  
Councillor John Thomas and Councillor Robert Loxton

(Also in attendance: Councillor Nicole Amil, Councillor Anne Brooks, Councillor Cecilia  
Brown, Councillor Christine Carter, Councillor Margaret Douglas-Dunbar, Councillor  
Hazel Foster, Councillor Karen Kennedy, Councillor Cordelia Law, Councillor Swithin  
Long and Councillor Jackie Stockman)

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**1. Election of Review Panel Chairperson.**

- Cllr Jermaine Atiya-Alla was agreed as Chair of the review by the panel.
- Cllr John Thomas was agreed to act as Vice Chair of the review by the panel.

**2. Apologies**

- All panel members were present.

**3. Agree Review Draft Scope and Draft Timetable.**

The panel agreed to make the following changes/additions to the scope and timetable:

- Torbay's Muslim, Jewish, Polish and Eastern European Communities to be added to the review Scope
- Youth Trust to be added to review scope
- Action to request ethnicity data on Torbay's schools
- Action to request race/hate crime data in Torbay from Devon and Cornwall Police

**4. Consider adding external representatives/advisors to Panel.**

- Kofi Yeboah-Aidoo, Maia Thomas and Kevin Dixon were added to the panel as external representatives.
- An additional external representative will be sought from Torbay Islamic Community.

**5. To agree approach for obtaining wider community views on key lines of enquiry for issue to community in September 2020.**

- Panel to further consider approach to gather views of the wider community on review lines of enquiry.

**6. Agree key lines of questioning for early panel meetings.**

- The panel are asked to consider questions for invited attendees of future meetings, especially on the meetings with Torbay Council, Devon and Cornwall Police and the Office for the Police and Crime Commissioner Devon and Cornwall.

**7. LGA Virtual Event - Difference and Inclusion Toolkit.**

- The panel are to be sent details of the Local Government Association event after the meeting to book their attendance.

**8. Scheduling of future meetings**

- Where possible future meetings should be held after 5pm to encourage attendance by members of the public.

**9. Any Other Business**

- Review Panel Communications Plan to be sent to Panel members.