

Tuesday, 21 July 2020

**AUDIT COMMITTEE**

A meeting of **Audit Committee** will be held on

**Wednesday, 29 July 2020**

commencing at **2.00 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

<https://us02web.zoom.us/j/86847682151?pwd=MGs0UEJvUTB3L3FGQIFONjRTLzJEQT09>

Meeting ID: 868 4768 2151

Password: 388774

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Meeting ID: 868 4768 2151

Password: 388774

**Members of the Committee**

Councillor Loxton (Chairman)

Councillor Ellery

Councillor Howgate

Councillor Dart

Councillor Kennedy

Councillor Hill

Councillor O'Dwyer

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**A prosperous and healthy Torbay**

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**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# AUDIT COMMITTEE AGENDA

## 1. **Apologies**

To receive any apologies for absence, including notifications of any changes to the membership of the Committee.

## 2. **Declarations of interests**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

## 3. **Urgent Items**

To consider any other items that the Chairman decides are urgent.

## 4. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the remainder of the Municipal Year.

## 5. **Review of Corporate Health & Safety**

To consider a report that provides an overview and demonstrates the progress being made to improve the delivery, management and culture of health and safety at Torbay Council.

(To Follow)

## 6. **External Audit Plan**

To consider a report on the above.

(To Follow)

## 7. **Overview of Investigations**

To note the exempt appendices and to give consideration to any further information or action that Audit Committee may require.

(Pages 3 - 37)



**Meeting:** Audit Committee

**Date:** 29 July 2020

**Wards Affected:** All

**Report Title:** Overview of Investigations

**Is the decision a key decision?** No

**When does the decision need to be implemented?** n/a

**Supporting Officer Contact Details:** Anne-Marie Bond, Director of Corporate Services and Operations, 01803 207160, anne-marie.bond@torbay.gov.uk

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## **1. Introduction**

- 1.1.1 Following previous debate within Audit Committee, it was agreed that a high level overview will be given to Audit Committee of any alleged fraud by staff or alleged financial irregularities.
- 1.2 The exempt Appendix, sets out such an overview.

## **2. Reason for Proposal**

- 2.1 To provide a greater level of detail to Audit Committee.

## **3. Recommendation (s) / Proposed Decision**

- 3.1 That Audit Committee note the contents of Exempt Appendix, and give consideration to any further information or action that they require.

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