

Wednesday, 21 July 2021

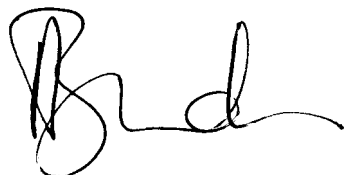
**Meeting of the Council**

Dear Member

I am pleased to invite you to attend a meeting of Torbay Council which will be held in **The Forum, Riviera Conference Centre, Chestnut Avenue, Torquay, TQ2 5LZ** on **Thursday, 29 July 2021** commencing at **5.30 pm**

The items to be discussed at this meeting are attached.

Yours sincerely,



Anne-Marie Bond  
Chief Executive

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

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**Together Torbay will thrive**

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**June Gurry, Town Hall, Castle Circus, Torquay, TQ1 3DR**

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# Meeting of the Council Agenda

1. **Opening of meeting**
2. **Apologies for absence**
3. **Minutes** (Pages 4 - 8)  
To confirm as a correct record the minutes of the Annual Meeting of the Council held on 28 April 2021.
4. **Declarations of interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
5. **Communications**  
To receive any communications or announcements from the Civic Mayor, the Leader of the Council, the Overview and Scrutiny Co-ordinator, the Council's representative on the Heart of the South West Joint Committee or the Chief Executive.
6. **Members' questions** (To Follow)  
To respond to the submitted questions asked under Standing Order A12.
7. **Lease Arrangements for Medical Tuition Service** (Pages 9 - 18)  
To consider the recommendations of the Cabinet on the proposals to grant a 25 year peppercorn lease to the Medical Tuition Services (MTS) at MyPlace, Parkfield, Colin Road, Paignton.

8. **Customer Relationship Management System** (Pages 19 - 61)  
To consider the recommendations of the Cabinet on a proposal to appoint Civica as the preferred supplier for the new Customer Relationship Management (CRM) and allocate the budget accordingly to implement and maintain the new system.
9. **Torbay Growth Fund** (Pages 62 - 76)  
To consider the recommendations of the Cabinet on the removal of the Investment and Regeneration Fund Strategy from the Policy Framework.
10. **Treasury Management Outturn 2020/21** (Pages 77 - 91)  
To note the Treasury Management Outturn 2020/21 report.
11. **Budget Monitoring 2020/21 - Quarter Four - Outturn** (Pages 92 - 122)  
To consider the recommendations of the Cabinet in respect of the high-level budget summary of the Council's final revenue and capital position for the financial year 2020/21.
12. **Standing Order D11 (in relation to Overview and Scrutiny) - Call-in and Urgency** (Page 123)  
To note the schedule of Executive decisions to which the call-in procedure does not apply as set out in the submitted report.

#### **Meeting Attendance**

Whilst national Covid-19 restrictions were lifted on 19 July 2021, Torbay Council has taken the decision to continue operating in a Covid-19 secure manner in order to protect staff and visitors entering Council buildings and to help reduce the spread of Covid-19 in Torbay. This includes social distancing and other protective measures (e.g. wearing a face covering (unless exempt), signing in and using hand sanitiser). Our public meetings will continue to operate with social distancing measures in place and as such there are limited numbers that can access our meeting rooms. Also, to help prevent the spread of the virus, anyone attending meetings is asked to take Covid lateral flow test the evening before - if you have a positive test result please follow the Government's guidelines and do not attend the meeting.

If you wish to attend a public meeting please contact us to confirm arrangements for your attendance.