

Wednesday, 2 December 2020

## **Meeting of the Council – Revised Agenda**

Dear Member

I am pleased to invite you to attend a meeting of Torbay Council which will be held remotely via Zoom (the links to the meeting are set out below) on **Thursday, 3 December 2020** commencing at **5.30 pm**

<https://us02web.zoom.us/j/88613750382?pwd=NkZLL1pXVWFySllxYTF5Z2FDUFFQdz09>

Meeting ID: 886 1375 0382

Passcode: 909906

One tap mobile

+442034815240, 88613750382#, 0#, 909906# United Kingdom

+442039017895, 88613750382#, 0#, 909906# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom


+44 203 901 7895 United Kingdom

Meeting ID: 886 1375 0382

Passcode: 909906

The items to be discussed at this meeting are attached.

Yours sincerely,



Anne-Marie Bond  
Interim Chief Executive

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

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## **Together Torbay will thrive**

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Download this agenda via the free modern.gov app on your [iPad](#), [Android Device](#) or [Blackberry Playbook](#). For information relating to this meeting or to request a copy in another format or language please contact:

**June Gurry, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# Meeting of the Council

## Revised Agenda

1. **Opening of meeting**

2. **Apologies for absence**

3. **Declarations of interests**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. **Communications**

To receive any communications or announcements from the:

- i) Civic Mayor – this will include a presentation by YES Brixham;
- ii) Leader of the Council (including an update on the Heart of the South West Joint Committee);
- iii) Overview and Scrutiny Co-ordinator; and
- iv) Interim Chief Executive.

5. **Members' questions**

To respond to the submitted questions asked under Standing Order A12.

(Pages 5 - 7)

6. **Council Tax Base 2021/2022**

To consider a report on the above.

(Pages 8 - 14)

7. **Proposed Council Tax Support Scheme 2021/22** (Pages 15 - 33)  
To consider a report and recommendation of the Cabinet, which seeks agreement of the Council Tax Support Scheme for 2021/22.
8. **Licensing Act 2003 - Licensing Statement of Principles 2021 to 2026** (Pages 34 - 105)  
To consider a report and recommendations of the Cabinet, which seek approval of the Licensing Statement of Principles 2021 to 2026.
9. **Proposed use of land at Garfield Road, Paignton** (Pages 106 - 160)  
To consider a report on the above.
10. **Appointment of Overview and Scrutiny Lead Member**  
To appoint the Overview and Scrutiny Lead Member for Place.
11. **Appointment of Vice-Chair of Overview and Scrutiny Board**  
To appoint the Vice-Chairman of the Overview and Scrutiny Board for the remainder of the Municipal Year.
12. **Statutory Officer Appointment - Director of Public Health** (Pages 161 - 162)  
To confirm Lincoln Sargeant be appointed as the statutory Director of Public Health with effect from 1 February 2021.
13. **Treasury Management Mid-Year Review 2020/21** (Pages 163 - 176)  
To note a report that sets out the treasury management decisions made during the first part of 2020/21
14. **Summary of decision taken by the Cabinet in accordance with Standing Order E15 - Access to Information (Special Urgency)** (Pages 177 - 179)  
To note a report that set out details of decisions which were not included in the Forward Plan.

#### **Instructions for the press and public for joining the meeting**

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

#### **Joining a Meeting**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

### **Speaking at a Meeting**

If you are registered to speak at the meeting and when it is your turn to address the Meeting, the Chairman will invite you to speak giving the Host the instruction to unmute your microphone and switch your video on (where appropriate) therefore please pause for a couple of seconds to ensure your microphone is on.

Upon the conclusion of your speech/time limit, the Host will mute your microphone and turn off your video.

### **Meeting Etiquette for Registered Speakers - things to consider when speaking at public meetings on video**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.