

TORBAY COUNCIL

Report No: SS/11/04

Title: **Project Agreement for Integrating Health and Social Care Adult Services in Torbay**

To: Adjourned Annual Council on 14th May 2004

1. **Purpose**

1.1 To update the Council on progress with the development of an Adult Services Care Trust for Torbay

2. **Relationship to Corporate Priorities**

2.1 The Project Agreement is in line with the Council's decision made on 5th April to create a Care Trust for Adult Health and Social Care Services in Torbay

3. **Recommendation**

3.1 That Members approve the Project Agreement

3.2 That Members receive updates on progress on a quarterly basis

4. **Reason for Recommendation**

4.1 To seek Member endorsement to the next stage of work, following the Council decision to create a Care Trust for Adult Services in Torbay

5. **Background**

5.1 Torbay Social Services and the Torbay PCT have been working on the development of integrated services for Adults since April 2003. Work had focussed upon creating a pilot project in Brixham to test out the issues arising from the creation of integrated services before implementing similar arrangements across the whole of Torbay.

5.2 The publication of the Green Paper, "Every Child Matters, and the Council's desire to move to the creation of a Children's Trust at an early stage meant that the developments in Adult Services needed to be adjusted to take place within the same timescale.

5.3 The Children's and Adult Services Commission also recommended that integration should be achieved through a full Adult Services Care Trust, rather than maintaining two separate organisations with integrated management arrangements. This was approved by Council on 5th April 2004 and has also been approved by the PCT Board. Approval will also need to be sought from the Strategic Health Authority in May 2004

5.4 The Care Trust will be an NHS body and the complexities of bringing the two current organisations together requires a robust Project Management process in order to ensure that all the issues are identified and addressed. The attached Project Agreement lays the foundation for the development of the Project. It should be seen very much as "work in

progress” and will require further refinement as the work develops, particularly in relation to developing the detailed Project Plan. We will also learn from the experience of other areas who have created Adult Care Trusts, as well as our own local experience of creating integrated Mental Health and Learning Disability Services with the Devon Partnership Trust.

- 5.5 The structure for the management of the Project has been in place for some months, with the Joint Social Services and PCT Management Teams meeting monthly, acting as the Steering Group. There is also a Project Group comprising staff at all levels from both Social Services and the PCT and a number of sub-groups working on specific issues such as Human Resources, Communication etc. This structure will now be reviewed to ensure that it provides comprehensive coverage of all of the areas of work required.
- 5.6 A special Joint Consultative Committee has been established as the basis for consultation with the Trades Unions. Staff side representatives from both the Council and the NHS sit on the JCC as well as managers and HR representatives from both organisations.
- 5.7 The Project Manager for the integration process is an existing officer who is currently in a joint post, working on the development of integrated IT and information systems across Health and Social Services. He has considerable Project Management expertise and will be overall accountable to the Steering Group for the progress of the Project.
- 5.8 It is further recommended that Members receive a quarterly update on progress against the Project Plan once the detail has been finalised

6. Alternative Options (if any)

- 6.1 Should the Secretary of State not grant Care Trust status to Torbay, similar outcomes could be achieved through the use of Section 31 agreements to create integrated management and pooled budget arrangements. Service Level Agreements would underpin the arrangements and would define the accountabilities of the respective partners

Jain Wood

Director of Social Services

Contact Officer: Jain Wood

Extension: 8400

IMPLICATIONS, CONSULTATION AND OTHER INFORMATION

Part 1

These sections may be completed by the Report author but must be agreed by named officers in the Legal, Finance, Human Resources and Property Divisions. If these are not completed and agreed the Report will not be included on the agenda.

Does the proposal have implications for the following issues?

Insert name of responsible officer

Legal (including Human Rights)	None at this stage – the implications will arise when the formal Care Trust application is submitted to the Secretary of State. Legal Services will be involved in the project to advise on legal issues arising from the creation of the Trust.	Lorna Lee
Financial – Revenue	None at this stage – the servicing of the Project can be met from current resources. The Social Services Financial Services manager is part of the Steering Group and	Janet Wheeler
Financial – Capital Plan	None at this stage – these will emerge from the development of the Project and will be reported through the Council’s Asset management Team as they arise	Lynette Royce
Human resources (including equal opportunities)	There will be significant HR implications surrounding the transfer of existing Torbay Council staff into the new body. These will be addressed through the Project and the Social Services HR Manager is part of the Steering Group and also attends the special JCC meetings	Sally Simpson
Property	None at this stage – future needs will be dependent upon the structures which will be implemented for the delivery of the integrated services	Sam Partridge

Part 2

These sections must be completed by the author of the Report.

Does the proposal have implications for the following issues?		
Please give details as appropriate		
Sustainability	Yes	The delivery of seamless, integrated services will enhance support to vulnerable people in our communities
Crime and Disorder	No	
*OfSTED Post Inspection Action Plan	No	
*Social Services Action Plan	Yes	Integrated management is supported by Government policy
*Change Management Plan	No	

* not applicable to reports to Licensing, Development Control and Area Development Committees

Part 3

These sections must be completed by the author of the Report.

Does the proposal have implications for the following Directorates? If so, please inform the relevant Director. Please give details as appropriate		
Chief Executive/Corporate Services	No	Not at this stage – there will however be major implications for support services at the implementation stage
Education Services	Yes	There will be issues regarding the transition from Children’s services to Adult services which will need to be addressed as part of the project
Environment Services	No	
Social Services	Yes	Addressed in the Report and the Project Agreement
Torbay Development Agency	No	

Part 4

Is the proposal contrary to or does it propose amendment to the Policy Framework or contrary to (or not wholly in accordance with) the Council’s budget?	Yes	Fill in Box 1	No	✓	Fill in Box 2
1. Details of the nature and extent of consultation with stakeholders and relevant select committees.					
2. Details and outcome of consultation, as appropriate. There have been consultation events with staff and key stakeholders including voluntary organisations and user and carer representatives. There has been positive support for the creation of a Care Trust					

Part 5

Is the proposal a Key Decision in relation to an Executive function?	Yes	Reference Number	No	✓

Part 6

Wards

All

Appendices

Appendix 1 Integrating Health and Social Care Adult Services into a new Care Trust –
Project Agreement April 2004

Documents available in Members' Room

Background Papers:

The following documents/files were used to compile this report:

Project Agreement