

TORBAY COUNCIL

Report No: **175/2005**

Title: **Acquisitions, Disposals and Contracts Over £50,000 and Leaseholds Over £25,000**

To: Executive on 12th July 2005

1. Purpose

- 1.1. To seek approval from the Executive to proceed with a proposal which will involve the expenditure of a sum in excess of £50,000 on acquisitions, disposals and contracts and £25,000 on leases.

2. Relationship to Corporate Priorities

- 2.2 To raise awareness of organisational and strategic risks and use this to inform decision making and resource allocation.

3. Recommendation

- 3.1 The recommendation for each matter is set out in each appendix to this report.

4. Reason for Recommendation and associated Key Risks

- 4.1 The reason and risks for each matter are set out in each appendix to this report.

5. Alternative Options (if any)

- 5.1 Any alternative options are set out in each appendix to this report.

6. Background

- 6.1 In accordance with paragraphs 2.17, 2.18 and 2.19 of Part 3 of Torbay Council's Constitution (responsibility for functions), the attached schedule(s) contain details of proposals that require approval in relation to one of the following matters:
- (i) land or property acquisitions or freehold disposals where the estimated value of the land or property being acquired or disposed of exceeds £25,000 or (if a transaction is linked to another transaction) where the aggregate estimated value exceeds that amount;
 - (ii) leases where the term is for more than 21 years, the premium exceeds £25,000 or the rent (including any service charge) exceeds £10,000 per year or (if a transaction is linked to another transaction) where the aggregate relevant amounts exceeds those limits;
 - (iii) goods or services where the estimated or actual (whichever is the higher) total contract value exceeds £50,000 or (if a contract is linked to another contract) where the aggregate estimated or actual value exceeds that amount;

- (iv) where the estimated or actual (whichever the higher) total contract value falls between £25,000 and £50,000 Strategic Directors and Heads of Business Units may not authorise acceptance of the contract unless they have first consulted with the relevant Member of the Executive and that Member has indicated that they wish the matter to be referred to the Executive for determination.

7. Appendices

Appendix 1 – Provision of road sweeping vehicles

Appendix 2 – Provision of car derived vans

Appendix 1 to Report No. F/175/2005

Corporate Priority: Valuing our environment.	Business Unit: Direct Services and Waste
Details of contract/address of property: Acquisition of five road sweeping vehicles.	Reason for Expenditure: To replace road sweeping vehicles that have reached the end of their lease or will in the next few months reach their lease end date.
Recommendation: That the Strategic Director for Environment, in consultation with the Executive Member for Environmental Services, be authorised to accept the quotation that is identified as the most economically advantageous.	Reason for Recommendation: To secure vehicles that are efficient in operation and maintain reliability.
Suggested Value: Total contract value for five chassis and bodies estimated to be approximately £341,500.00.	Is budget available? Yes
	Is this a Key Decision? No
Alternative options/Key Risks: If the Council does not replace the vehicles there would be a risk of failure to achieve recycling targets.	Legal implications: None
	Is the proposal supported by the Procurement Manager? Yes
Name of Executive Member with responsibility for this matter: Councillor Alan Faulkner – Executive Member (Environmental Services)	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Jack Haley/Andy Dumont Telephone no: 402924/402919	

Appendix 2 to Report No. F/175/2005

Corporate Priority: Valuing our environment.	Business Unit: Direct Services and Waste
Details of contract/address of property: Acquisition of 13 car derived vans.	Reason for Expenditure: To replace vehicles that have reached, or in the next few months will reach, their lease end dates.
Recommendation: That the Strategic Director for Environment, in consultation with the Executive Member for Environmental Services, be authorised to accept the quotation that is identified as the most economically advantageous.	Reason for Recommendation: To secure vehicles that are efficient in operation and to maintain reliability.
Suggested Value: Total contract value is estimated to be approximately £139,500.	Is budget available? Yes
	Is this a Key Decision? No
Alternative options/Key Risks: Failure to replace will cause increased maintenance costs due to vehicle age and increasing risk of none immediate availability of parts.	Legal implications: None
	Is the proposal supported by the Procurement Manager? Yes
Name of Executive Member with responsibility for this matter: Councillor Alan Faulkner – Executive Member (Environmental Services)	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Jack Haley Telephone no: 402924	