

TORBAY COUNCIL

Report No: F/60/04

Title: **Contracts valued in excess of £25,000**

To: Executive on 23rd September 2004

1. Purpose

- 1.1. To seek approval from the Executive to proceed with proposals that will involve the expenditure of sums in excess of £25,000.

2. Relationship to Corporate Priorities

- 2.2 To raise awareness of organisational and strategic risks and use this to inform decision making and resource allocation.

3. Recommendation

- 3.1 The recommendation for each matter is set out in each appendix to this report.

4. Reason for Recommendation and associated Key Risks

- 4.1 The reason and risks for each matter are set out in each appendix to this report.

5. Alternative Options (if any)

- 5.1 Any alternative options are set out in each appendix to this report.

6. Background

- 6.1 In accordance with paragraph 2.12 of Part 3 of Torbay Council's Constitution (responsibility for functions), the attached schedules contain details of proposals that require approval in relation to the letting of contracts where the estimated or actual (whichever is the higher) total contract value will exceed £25,000 or (if a contract is linked to another contract) where the aggregate estimated or actual value exceeds that amount.

7. Appendices

- 7.1 Appendix 1 – Victoria Multi Storey Car Park

Appendix 2 – Hollacombe Centre

Appendix 3 – Princess Pier

Appendix 4 – Brixham Town Hall

Appendix 5 – Suggested Value of Contracts (Not for publication by virtue of paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972)

Directorate: Environment	Service/Division: Engineering & Property Services
Details of contract/address of property: Victoria Multi Storey Car Park, Paignton	Reason for Expenditure: Repairs & Maintenance. These works form part of the approved programme as agreed at the management meeting held on 10 th June 2004
Recommendation: That the Director of Environment Services be authorised to enter in a contract to undertake various structural repairs, remedial works to loose pedestrian guard-rails and lift repairs at Victoria Multi Storey Car Park, Paignton	Reason for Recommendation: Repairs and maintenance required as identified within Torbay Online Asset Database (TOAD) condition module which will allow: 1. Structural integrity to be maintained 2. To address Health & Safety obligations
Suggested Value: The suggested value of the contract is contained in Appendix 5 which contains exempt information as defined in paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972.	Is budget available? Yes
	Is this a Key Decision? No if so, give number:
Alternative options/Key Risks: 1. Closure of part/all of car park 2. Long term structural issues	Legal implications: Health and Safety
Name of Executive Member with responsibility for this matter: Councillor Charlwood	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Nick Williams Telephone no: 01803 207895	

Directorate: Environment	Service/Division: Engineering & Property Services
Details of contract/address of property: Hollacombe Centre	Reason for Expenditure: Repairs & Maintenance. These works form part of the approved programme as agreed at the management meeting held on 10 th June 2004
Recommendation: That the Director of Environment Services be authorised to enter into a contract for the replacement of the boiler, ventilation/blower system and watertanks and sundry fabric and structure maintenance at the Hollacombe Centre.	Reason for Recommendation: Repairs and maintenance required as identified within TOAD condition module The proposed elements to be replaced have previously reached the end of their expected life span
Suggested Value: The suggested value of the contract is contained in Appendix 5 which contains exempt information as defined in paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972.	Is budget available? Yes
	Is this a Key Decision? No if so, give number:
Alternative options/Key Risks: No heating – preventing all year round use. Potential trip hazards will not be addressed	Legal implications: Health & Safety
Name of Executive Member with responsibility for this matter: Councillor Charlwood	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Nick Williams Telephone no: 01803 207895	

Directorate: Environment	Service/Division: Engineering & Property Services
Details of contract/address of property: Princess Pier	Reason for Expenditure: Repairs & Maintenance. These works form part of the approved programme as agreed at the management meeting held on 10 th June 2004
Recommendation: That the Director of Environment Services be authorised to enter into a contract for the further phase of decking repairs at Princess Pier, Torquay.	Reason for Recommendation: Repairs and maintenance required as identified within TOAD condition module Which will allow: 1. To keep the pier open 2. To address Health & Safety obligations
Suggested Value: The suggested value of the contract is contained in Appendix 5 which contains exempt information as defined in paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972.	Is budget available? Yes
	Is this a Key Decision? No if so, give number:
Alternative options/Key Risks: Closure of part of the pier	Legal implications: Health & Safety
Name of Executive Member with responsibility for this matter: Councillor Charlwood	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Nick Williams Telephone no: 01803 207895	

Directorate: Environment	Service/Division: Engineering & Property Services
Details of contract/address of property: Brixham Town Hall	Reason for Expenditure: Repairs and Maintenance These works form part of the approved programme as agreed at the management meeting held on 10 th June 2004
Recommendation: That the Director of Environment Services be authorised to enter into a contract for the refurbishment of public toilets within Brixham Town Hall (including the replacement of timber floor and roof repairs).	Reason for Recommendation: Repairs and maintenance required as identified within TOAD condition module which will allow: 1. Fabric of building to be maintained to avoid increased future costs.
Suggested Value: The suggested value of the contract is contained in Appendix 5 which contains exempt information as defined in paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972.	Is budget available? Yes
	Is this a Key Decision? No if so, give number:
Alternative options/Key Risks: Shut public toilets	Legal implications: Health and Safety
Name of Executive Member with responsibility for this matter: Councillor Charlwood	Is the Executive Member in agreement with the proposal? Yes
Contact:	Name of responsible officer: Nick Williams Telephone no: 01803 207895