

## TORBAY COUNCIL

Report No: F/56/04

Title: Contracts valued in excess of £25,000

To: Executive on 3rd August 2004

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### **1. Purpose**

- 1.1. To seek approval from the Executive to proceed with proposals that will involve the expenditure of sums in excess of £25,000.

### **2. Relationship to Corporate Priorities**

- 2.2 To raise awareness of organisational and strategic risks and use this to inform decision making and resource allocation.

### **3. Recommendation**

- 3.1 The recommendation for each matter is set out in each appendix to this report.

### **4. Reason for Recommendation and associated Key Risks**

- 4.1 The reason and risks for each matter are set out in each appendix to this report.

### **5. Alternative Options (if any)**

- 5.1 Any alternative options are set out in each appendix to this report.

### **6. Background**

- 6.1 In accordance with paragraph 2.12 of Part 3 of Torbay Council's Constitution (responsibility for functions), the attached schedules contain details of proposals that require approval in relation to services where the estimated or actual (whichever is the higher) total contract value will exceed £25,000 or (if a contract is linked to another contract) where the aggregate estimated or actual value exceeds that amount.

### **7. Appendices**

- 7.1 Appendix 1 - Footway reconstruction 2004

Appendix 2 - Footway Slurry Sealing 2004

Appendix 3 - Suggested values for the above contracts (exempt annexe)

Directorate:  Environment Services	Service/Division:  Highways and Street Services
Details of contract:  Footway Reconstruction 2004	Reason for Expenditure:  To carry out necessary repair works to defective footway areas.
Recommendation:  That tenders for a contract for Footway Reconstruction 2004 are invited and power be delegated to the Assistant Director (Highways and Street Services) to appoint the most economically advantageous contractor, if appropriate.	Reason for Recommendation:  The footways are defective and require repair as part of the Highway Authority's legal obligation to maintain the Highway.
Suggested Value:  See Appendix 3	Is budget available? Yes
	Is this a Key Decision? Yes
	if so, give number:  None - general exception procedure followed
Alternative options/Key Risks:  Failure to repair defects upon the public highway may incur claims for personal injury etc.	Legal implications:  Failure to repair identified defects result in claims for personal injury etc., being unable to be defended.
Name of Executive Member with responsibility for this matter:  Councillor Charlwood	Is the Executive Member in agreement with the proposal?  Yes
Contact:	Name of responsible officer: Ian Jones Telephone no: 7835

Directorate:  Environment Services	Service/Division:  Highways and Street Services
Details of contract:  Footway Slurry Sealing 2004	Reason for Expenditure:  To carry out necessary preventative maintenance to defective footway areas.
Recommendation:  It is recommended that tenders for a contract for Footway Slurry Sealing 2004 are invited and power be delegated to the Assistant Director (Highways and Street Services) to appoint the most economically advantageous contractor, if appropriate.	Reason for Recommendation:  The footways are defective and require preventative maintenance as part of the Highway Authority's legal obligation to maintain the Highway.
Suggested Value:   See Appendix 3	Is budget available? <div style="text-align: right;">Yes</div>
	Is this a Key Decision?  <div style="text-align: right;">No</div>  if so, give number:
Alternative options/Key Risks:  Failure to repair defects upon the public highway may incur claims for personal injury etc.	Legal implications:  Failure to repair identified defects result in claims for personal injury etc. being unable to be defended.
Name of Executive Member with responsibility for this matter:  Councillor Charlwood	Is the Executive Member in agreement with the proposal?  Yes
Contact:      Name of responsible officer: Ian Jones Telephone no: 7835	