

TORBAY COUNCIL

Report No: CG/15/04

Title: **Appointments to Working Parties**

To: Executive on 18th May 2004

1. **Purpose**

- 1.1 This report gives details of the Executive-side working parties that need to be set up for the 2004/2005 Municipal Year, addresses political balance and seeks nominations to those bodies.

2. **Relationship to Corporate Priorities**

- 2.1 There is a statutory requirement to allocate places on Committees in accordance with the proportionality rules.

3. **Recommendations**

- 3.1 That the size and overall proportionality of the working parties be approved as set out in paragraph 5.4; and
- 3.2 That the Political Group Leaders be requested to put forward nominations to serve on the working parties set out in Appendix 1 to this report.

4. **Reason for Recommendations**

- 4.1 To set up and make appointments to working parties.

5. **Background**

- 5.1 Currently there are 26 Members of the Liberal Democrat Group, eight Members of the Conservative Group and one Independent Member. The political balance of the Council is now:-

Liberal Democrat Group	26 seats	= 74%
Conservative Group	8 seats	= 23%
Independent Member	1 seat	= 3%

- 5.2 Report CG/14/04 (which was being presented to the Council meeting on 14th May) set out the Council's proportionality rules. Those rules have been applied to the following Executive-side working parties.
- 5.3 Any decision to waive the requirements of political balance would require a resolution of the Council with no Member voting against.
- 5.4 With political balance in mind, the Executive is requested to agree the allocation of seats to the working parties set out in Appendix 1 to this report. With the exception of the Local Development Framework Working Party, all of the working parties were appointed for the municipal year 2003/2004. During that year there was a Local Plan Working Party but this is no longer required as the Local Plan has now been finalised. Local Plans will be replaced by Local Development Frameworks in the future and the Council will be required to start working on its Framework during the coming year. Therefore Members are requested to agree to the setting up of a Local Development Framework Working Party instead of the Local Plan Working Party.

5.5 The suggested allocation of seats is as follows:-

Working Party	Liberal Democrat	Conservative	Independent	Total
Transportation Strategy	6	1	1	8
Housing Strategy	3	1	0	4
Local Development Framework	3	1	0	4
Heritage	4	2	0	6
Community Centres	3	1	0	4
Cemeteries	3	1	0	4
	22	7	1	30

6. Alternative Options (if any)

- 6.1 The allocation of seats on Council Committees must be proportional to the political composition of the Council unless the Council resolves otherwise with no Member voting against. The Constitution requires that this principle should also be applied to the allocation of seats on working parties.

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Director of Corporate Governance

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IMPLICATIONS, CONSULTATION AND OTHER INFORMATION

Part 1

These sections may be completed by the Report author but must be agreed by named officers in the Legal, Finance, Human Resources and Property Divisions. If these are not completed and agreed the Report will not be included on the agenda.

Does the proposal have implications for the following issues?

Insert name of
responsible officer

Legal (including Human Rights)	The legal implications are addressed in the report.	Bill Norman
Financial – Revenue	None	Richard Thorpe
Financial – Capital Plan	None	Richard Thorpe
Human resources (including equal opportunities)	None	Geoff Williams
Property	None	Sam Partridge

Part 2

Does the proposal have implications for the following issues?

Please give details as appropriate

Sustainability	No	
Crime and Disorder	No	
*OfSTED Post Inspection Action Plan	No	
*Social Services Action Plan	No	
*Change Management Plan	No	

Part 3

Does the proposal have implications for the following Directorates? If so, please inform the relevant Director.

Please give details as appropriate

Managing Director	No	
Corporate Governance	No	
Finance	No	
Human Resources	No	
Learning and Cultural Services	No	
Environment Services	No	
Social Services	No	
Torbay Development Agency	No	

Part 4

Is the proposal contrary to or does it propose amendment to the Policy Framework or contrary to (or not wholly in accordance with) the Council's budget?

Yes

Fill in
Box 1

No

✓

Fill in
Box 2

1. Details of the nature and extent of consultation with stakeholders and relevant select committees.

2. Details and outcome of consultation, as appropriate.

Part 5

Is the proposal a Key Decision in relation to an Executive function?	Yes	Reference Number	No	✓
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Part 6

Wards

None

Appendices

Appendix 1 Appointments to Committees, Working Parties and other bodies

Documents available in Members' Room

None

Background Papers:

The following documents/files were used to compile this report:

None

Appointments to Working Parties for 2004/2005 Municipal Year

<p>1. Transportation Strategy</p> <p><u>Terms of Reference</u></p> <ol style="list-style-type: none"> 1. To consider current and emerging transport issues. 2. To make recommendations to the Executive or relevant Director (in consultation with the Executive Member for Environment). 	<p>Membership</p> <p>Liberal Democrat (6): Councillors</p> <p>Conservative (1): Councillor</p> <p>Independent (1): Councillor Oxley</p>
<p>2. Housing Strategy Working Party</p> <p><u>Terms of Reference</u></p> <ol style="list-style-type: none"> 1. To ensure cross-directorate support to facilitate the development and delivery of the Housing Strategy and associated strategies (such as the Homelessness Strategy) 2. In particular to: <ol style="list-style-type: none"> (a) consolidate and review existing housing policies to ensure they meet with the objectives and policies of wider strategic partnerships; (b) develop a system for prioritisation of housing capital spend projects whilst ensuring the Council's overall capital prioritisation processes are met; and (c) undertake risk assessments prior to any recommended change in Council policy needed to meet the Housing Strategy 	<p>Membership</p> <p>The Executive Member for Social Services and Inclusion: Councillor</p> <p>The Executive Support Member for Housing: Councillor</p> <p>The Scrutiny Lead Member for Social Services and Inclusion: Councillor</p> <p>One Member of the Conservative Group Councillor</p> <p>(plus the Assistant Managing Director and the Housing Services Manager)</p>

<p>3. Local Development Framework Working Party</p> <p><u>Terms of Reference</u></p> <p>To progress the Torbay Local Development Framework through its prescribed stages to adoption.</p>	<p>Membership</p> <p>The Executive Member for Environment: Councillors</p> <p>Liberal Democrats (2): Councillors</p> <p>Conservative (1): Councillor</p> <p>(plus the Head of Strategy and Research and the Group Manager)</p>
<p>4. Heritage Working Party</p> <p><u>Terms of Reference</u></p> <ol style="list-style-type: none"> 1. To ensure cross-directorate support to facilitate the development and delivery of the Housing Strategy and associated strategies (such as the Homelessness Strategy) 2. In particular to: <ol style="list-style-type: none"> (a) consolidate and review existing housing policies to ensure they meet with the objectives and policies of wider strategic partnerships; (b) develop a system for prioritisation of housing capital spend projects whilst ensuring the Council's overall capital prioritisation processes are met; and (c) undertake risk assessments prior to any recommended change in Council policy needed to meet the Housing Strategy. 	<p>Membership</p> <p>The Member Heritage Champion: Councillor</p> <p>Liberal Democrats (3): Councillors</p> <p>Conservatives (2): Councillor</p>

