

TORBAY COUNCIL

Report No: F/27/04

Title: Electricity Contract valued in excess of £25,000

To: Executive on 4th March 2004

1. Purpose

- 1.1. To seek approval from the Executive to proceed with a proposal which will involve the expenditure of a sum in excess of £25,000.

2. Relationship to Corporate Priorities

- 2.2 To raise awareness of organisational and strategic risks and use this to inform decision making and resource allocation.

3. Recommendation

- 3.1 The recommendation for the matter is set out in the appendix to this report.

4. Reason for Recommendation and associated Key Risks

- 4.1 The reason and risks for the matter are set out in the appendix to this report.

5. Alternative Options (if any)

- 5.1 Any alternative options are set out in the appendix to this report.

6. Background

- 6.1 In accordance with paragraphs 2.10, 2.11 and 2.12 of Part 3 of Torbay Council's Constitution (responsibility for functions), the attached schedule(s) contain details of a proposal that requires approval in relation to goods or services where the estimated or actual (whichever is the higher) total contract value exceeds £25,000 or (if a contract is linked to another contract) where the aggregate estimated or actual value exceeds that amount.

7. Appendices

- 7.1 Appendix 1 - Details of contract

Richard Thorpe
Director of Finance

Contact Officer: Neil Stevens
Telephone no. 207893

Directorate: Environment	Service/Division: Engineering & Property Services
Details of contract/address of property: Sub 100 kW Electrical Supplies Tender	Reason for Expenditure: Expenditure for essential resources i.e. supply of electricity to various sites used by the Council.
Recommendation: That the supply of sub 100 kW electricity for all Council buildings be put out to competitive tender.	Reason for Recommendation: The existing supply contract expires on 1 st April 2004. The recommendation would ensure that the supply of electricity is compliant with Best Value and that the continuous operation of all Council directives is maintained.
Suggested Value: See exempt Annexe A to this report.	Is budget available? Yes Is this a Key Decision? Yes - although it is not in the Forward Plan. Therefore the Special Urgency procedure (as set out in Standing Order 15 of the Council's Standing Orders in relation to Access to Information) has been followed and the Call-in procedure will not apply.
Alternative options/Key Risks: There would be an increased cost to the authority if no overall agreement is in place	Legal implications: There are health and safety implications and there would be a lack of ability to undertake Council wide tasks if not renewed.
Name of Executive Member with responsibility for this matter: Councillor Charlwood	Is the Executive Member in agreement with the proposal? Yes
Contact: Name of responsible officer: Telephone no:	Neil Stevens 7893