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6th February 2004

A meeting of the Executive will be held  
on **Monday, 16th February 2004** commencing at **3.30 p.m.**  
The meeting will be held at the **Town Hall, Castle Circus, Torquay.**

**Members of the Committee**

Councillor Harris  
(Chairman)

Councillor Charlwood  
Councillor James

Councillor Colborne  
Councillor McHugh

Councillor Cope  
Councillor Stringer

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## **The Executive Agenda**

1. **Apologies for absence** including notifications of any changes to the membership of the Committee.
2. **Question Time Session**  
To hear and respond to any written questions or statements from members of the public that have been submitted in accordance with the Council's Standing Orders.
3. **Declarations of Interest**
  - (a) To receive declarations of personal interests in respect of items on this agenda.

(Members should indicate the nature of their personal interest and having disclosed its existence may remain in the meeting, speak and vote on the matter in question)

**For information relating to this meeting or to request a copy in another  
format or language please contact:  
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- (b) To receive declarations of personal prejudicial interests in respect of items on this agenda.

(A Member with a personal interest also has a prejudicial interest in that matter if a member of the public (with knowledge of the relevant facts) would reasonably regard the interest as so significant that it is likely to influence the Member's judgement of the public interest. Where a Member has a personal prejudicial interest he/she must leave the meeting during consideration of the item.)

**4. Urgent Items**

To consider any other items which the Chairman decides are urgent.

**Report from the Overview and Scrutiny Board**

**5. Draft Summary Best Value Performance Plan/Council Tax Booklet**

To consider Report CG/2/04 in relation to the draft Summary Best Value Performance Plan and the recommendations of the Overview and Scrutiny Board as follows:-

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"That the draft Summary Best Value Performance Plan be forwarded to the Council for consideration with a recommendation that the completion of the Best Value Review of Customer Focus be included within the priorities for next year."

**Finance**

**6. Budget Monitoring – Revenue Budget 2003/2004**

To consider Report F/17/04 containing a revenue monitoring statement for the current financial year.

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**7. Revenue Budget 2004/2005**

*Members are requested to bring the previously circulated bundle of ten reports (setting out the implications of the budget targets for 2004/2005) to the meeting.*

To consider the above reports and a Report OSB/2/04 of the Overview and Scrutiny Board setting out its comments on the Revenue Budget for 2004/2005.

circulated  
separately

**8. Council Tax 2004/2005**

To instruct the Director of Finance to prepare a report to Council in relation to the Council Tax rates for 2004/2005 following consideration of the Revenue Budget for 2004/2005.

**9. Medium Term Financial Plan**

To consider Report F/19/04 on proposals for the Council's financial plan for the period 2005/2006 to 2007/2008.

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**10. Final Local Government Finance Settlement 2004/2005**

To consider Report F/18/04 setting out the final finance settlement from the Government for 2004/2005.

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**11. Capital Plan Budget (2004/05 2007/08) - Annual Review**

To consider:

- (i) Report OSB/3/04 of the Overview and Scrutiny Board setting out its recommendations in relation to the Capital Plan; and (circulated separately)
- (ii) Report F/16/04 setting out the options for the Capital Plan budget for 2004/05 - 2007/08. Page 30  
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**12. Treasury Management Strategy 2004/2005**

To consider Report F/20/04 in relation to the proposed Treasury Management Strategy for 2004/2005.

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**Corporate Governance**

**13. Strategic Plan**

To consider Report CG/3/04 setting out the activities to be included in the Council's Strategic Plan "Transforming Torbay".

(to follow)

**Notes**

- 1. The Reports included on this agenda contain recommendations. These are recommendations of officers only and are prepared for the guidance of the Committee in reaching its decision. The decision on each matter will be made by the Committee at the meeting.
- 2. Unless otherwise indicated the items on this agenda affect all wards within the Borough.
- 3. Members are asked to ensure that they sign the Attendance Register in accordance with Standing Order 21 in relation to Council and Committee meetings.