

Report Title : Municipal Ports Review – Implementation Schedule

Report 151/2007

MUNICIPAL PORTS REVIEW – IMPLEMENTATION SCHEDULE

Formulation of a plan (up to 6months) 01/09/06 – 01/03/07

Date	Action
05/09/06	Formation and initial meeting of the Municipal Ports Working Party. Terms of reference and role of Harbour User Representatives agreed.
26/09/06	Meeting of Municipal Ports Working Party recommendations 1 to 30 considered.
07/11/06	Meeting of Municipal Ports Working Party recommendations 1 to 50 considered.
08/01/07	Meeting of Municipal Ports Working Party, including representatives from DfT, Bill Norman and Richard Thorpe.
22/01/07	Final meeting of Municipal Ports Working Party to consolidate the recommendation for the Harbour Committee Report.
08/02/07	Extra-Ordinary meeting of the Harbour Committee to consider the recommendations of the Municipal Ports Working Party.
Feb 07	Constitution Working Party to agree/recommend Draft Terms of Reference
01/03/07	Report to be taken to Full Council for consideration.

Draft Implementation of the plan (up to 2 years) 01/02/07 – 01/02/09

Date	Action
Feb 07	Constitution Working Party to agree/recommend Draft Terms of Reference
March 07	Council decision on new Harbour Committee.
July 07	Adverts placed for co-opted Committee members/advisors.
Sept 07	Formally constitute the Harbour Liaison Forums
April 07	Undertake a full harbour asset review.
27/7/07	Applications close for co-opted Committee members/advisors.
W/c 27/8/07	Interviews plus proposals for Council nominees.
End June 07	Council approval of new Harbour Committee.
Sept/Oct 07	Independent members to sign up to Code of Conduct and register interests.
18/6/07	First meeting of new Harbour Committee.
June 07	Consider the frequency of Committee meetings and venue/timing.
June 07	All members to receive induction training in compliance with the Port Marine Safety Code
End Dec 07	Agree and adopt policy/mission statements.
End Mar 08	Draw up five-year Business Plan.