

MUNICIPAL PORTS REVIEW – IMPLEMENTATION SCHEDULE

Formulation of a plan (up to 6months) 01/09/06 – 01/03/07

Date	Action
05/09/06	Formation and initial meeting of the Municipal Ports Working Party. Terms of reference and role of Harbour User Representatives agreed.
26/09/06	Meeting of Municipal Ports Working Party recommendations 1 to 30 considered.
07/11/06	Meeting of Municipal Ports Working Party recommendations 1 to 50 considered.
08/01/07	Meeting of Municipal Ports Working Party, including representatives from DfT, Bill Norman and Richard Thorpe.
22/01/07	Final meeting of Municipal Ports Working Party to consolidate the recommendation for the Harbour Committee Report.
08/02/07	Extra-Ordinary meeting of the Harbour Committee to consider the recommendations of the Municipal Ports Working Party.
Feb 07	Constitution Working Party to agree/recommend Draft Terms of Reference
01/03/07	Report to be taken to Full Council for consideration.

Draft Implementation of the plan (up to 2 years) 01/02/07 – 01/02/09

Date	Action
Feb 07	Constitution Working Party to agree/recommend Draft Terms of Reference
March 07	Council decision on new Harbour Committee.
April 07	Adverts placed for Committee co-optees/advisors.
April 07	A full asset review to be undertaken before the new Committee takes over.
May 07	Applications close for Committee co-optees/advisors.
May 07	Council meeting to appoint new Harbour Committee
Mid June 07	First meeting of new Harbour Committee, formation of Recruitment Sub-Committee and consideration of the frequency of Committee meetings and venue/timing.
End June 07	Interviews of co-optees/advisors by the Recruitment Sub-Committee.
Mid Sept 07	Harbour Committee meeting to consider recommendations from the Recruitment Sub-Committee
Dec 07	Harbour Committee to recommend format and composition of the Harbour Liaison Forums
End Dec 07	All Councillors and co-optees of the Harbour Committee to receive induction training
End Mar 08	Draw up and agree a Tor Bay Harbour Business Plan.