

11.00 at Brixham Yacht Club,
Thursday 7th September 2006
Overgang, Brixham.

Attended:	Capt. P Labistour(PL)	Capt. K Mowat (KM)	Cllr M Hytche (MH)
	Mrs S Armstrong (SA)	Mr K Bower (KB)	Cllr D Browne (Cl.B)
	Mr D Bartlett (DB)	Mrs Y Twelves (YT)	Mr C Bedford (CB)
	Mr R Curtis (RC)	Mr J Cole (JC)	
	Mr D Jones (DJ)	Mr N Garswood (NG)	Mr G Ross (GR)

1. APOLOGIES:

Apologies were received from Mr R Williams, Cllr G Jennings, Mr J Carter, MDL and MCA

SA thanked everyone for accommodating the change of time.

Note: Capt. Labistour would like to apologise to those Forum Members who unfortunately arrived for the meeting at the original time of 2 p.m. The Harbour Office did try to contact all of those concerned.

2. MINUTES OF LAST MEETING

It was agreed that the minutes of the last meeting were a true and accurate record.

3. MATTERS ARISING:

Parking on Kings Quay

PL reported that he had met with Steve Hurley, the Car Parks Manager. They had agreed for a car parking space on Kings Quay to be allocated to the Harbour as soon as one is available. PL said that the creation of a dinghy rack alongside the Inner Harbour, winter storage and better linage on Breakwater Hard had all been discussed.

2005/06 Outturn Report

PL checked that all had received the 2005/06 Outturn Report. CB asked about what the £255,000 other operating costs are made up of. It was agreed that the minutes would show a breakdown.

Agency Staff Costs	2592
Training Costs	3488
Medical Costs	40
Energy - Electricity	34177
Rents	2625
National Non Domestic Rates	33168
Water	11642
Contract Cleaning Costs/supplies & waste disposal	47384
Vehicle & Plant – Hire & repair costs, etc.	34630
Employees Mileage	388
Equip/Furniture/Material Purchases	6420
Hand Tools-Purchases and Maintenance	2473
Consumable Materials	562
Personal Protective Equipment/Staff Uniform	2570
Services – General	5282
Consultants/Professional Fees/Feasibility	26214
Subsistence Costs	98
ATL Internal - General	9400
Services - Security Services	29070
T/F- To/From Provisions	2475
TOTAL	254698

4. HARBOUR COMMITTEE BUSINESS

PL gave details of the agenda for the forthcoming Harbour Committee meeting. He explained that there would be a report on the Harbour Strategy including the responses to the first draft. SA asked about the second draft. KM said that the original timetable had not been realistic and he was open to more responses if anyone had missed the deadline. KM then explained that a second draft would be sent to those who responded to the first draft. SA said that she was surprised that the strategy was written before the Municipal Ports Review Working Party had given their recommendations. KM said that the strategy would be revised as appropriate. He also explained that the final draft would be taken to the November Full Council meeting.

5. ACCELERATED LOW WATER CORROSION PROJECT (BY BRIAN WYATT)

PL explained that the Harbour Committee had asked the Liaison Forum to help decide on the length of life the anodes should have therefore Brian Wyatt had been invited to the meeting to give a presentation. BW gave a presentation detailing the history of the problem, his experience and background, the current system, the proposed system and what could go wrong. SA raised the issue of the future development. KM said the structures would be reinforced concrete and he had asked the consultants to include a proper presentation on how the steel would be protected. KB questioned the decision to accept the lowest bidder. BW said that it was fortunate that the best proposal had been received from the lowest bidder. RC asked if the bidders had seen the quays, BW confirmed that all had been invited and had seen photos. It was also explained that the lowest bidder had carried out a survey two years ago so had a large knowledge base of the harbour. A discussion about the current system and the cost of upgrading it took place. BW gave the approximate cost of the various anodes life spans:

10 years	£190,000	equating to £19,000 per annum
15 years	£216,000	equating to £14,400 per annum
20 years	£250,000	equating to £12,500 per annum

BW explained that these costs do not include the inspection costs. KM read the Harbour Committee minute, KB proposed the 20 year life anodes. CB agreed. KM gave details of the Reserve Fund situation. RC agreed to the proposal of the 20 year life anodes. All agreed that this is a priority and there was a unanimous decision to go ahead with 20 year life anodes. NG was told to go ahead with this project which is expected to start in November and be completed in January. KM to advise the Chairman of the Committee of the decision.

ACTION: NG to go ahead with project and KM to advise Chairman.

6. HARBOUR SIDE MAINTENANCE PROJECT SCHEDULE

PL introduced Gordon Ross who is dealing with the fender and ladder project. GR suggested that it would be prudent to take a small part of the fendering project, specifically the area at the end of the Fish Quay where the problem is the worst and test the proposed D fenders to be sure that they will work. He explained that the bullnose and one ladder would also be repaired as part of this test which would cost in the region of £50,000. CB suggested that some improvements that directly affect the customers should be prioritised. KM said that the East Quay refurbishment is expected to cost in the region of £450,000 - £500,000, he suggested that it may be worth splitting out the electrical work. NG agreed to look into this for the next meeting. CB said that he felt that there are health and safety issues relating to the current electrical situation. RC asked if East Quay would fall down if it was not refurbished. NG said that it would not and in his opinion the fenders and ladders were more important. SA asked if the work on the end of the quay would compromise the redevelopment work. KM clarified that it would not. KM explained that a sizable amount of capital charges would be saved this year as the redevelopment has been delayed. This will create a large surplus that will increase the reserve fund. CB suggested that harbour users may be responsive to the idea of an increase in charges above inflation if they know what it will fund. There was a discussion regarding refuelling difficulties and it was agreed that fuelling via a barge should be discussed at the next meeting. PL said that a consultant will be giving a professional opinion on the current fuelling system. SA asked about some people who had been measuring for railings, KM said that there had been some confusion and that if rings or bollards are needed simply contact PL. SA raised concerns about railings on quay edges. KM said that he felt very strongly about the subject and would avoid this happening in unnecessary areas.

ACTION: GR to proceed with fender experiment. NG to separate cost of electrical work and attend next meeting. Fuelling via barge to be on the next agenda.

7. ENVIRONMENTAL MANAGEMENT SEMINAR

PL said that he had attended an environmental management seminar and was proposing to hold a seminar to educate harbour users. PL said that he was hoping to host it over the winter and include the RYA and MCA. CB said that he didn't think that BTA and PL should take all the blame for harbour pollution as some of the problem comes from the shoreside and from the exhaust of engines. PL said that he agreed but he also thinks that education is an issue.

8. HARBOUR/MARITIME STRATEGY (SA)

SA said that this had been covered earlier in the meeting.

9. MUNICIPAL PORTS WORKING GROUP

PL explained that a report on the Municipal Ports Review had been taken to the Harbour Committee on the 19th June. The elected members decided to form a Working Party made up of elected members and the chairmen of each of the Harbour Users associations. PL said that the first meeting had taken place earlier in the week and it had been agreed that they would explore the recommendations. RC asked if the chairmen of the Harbour Users Associations had voting rights. PL said no. Cl.B said that he did not anticipate there being many votes and that the councillors would be taking onboard the views of the Harbour Users chairmen.

DJ asked if the railings could be taken off the Town Pontoon, PL said that this had been discussed at various meetings and that the rails were needed as the public are encouraged on to the pontoon.

Meeting closed 12.45.

DATES OF NEXT MEETINGS: 23rd November 2006 2pm

DATE OF HARBOUR COMMITTEE MEETINGS:

13th September 2006	4.30pm
5th December 2006	4.30pm
20th March 2007	4.30pm