

**ST. MARYCHURCH WARD PARTNERSHIP
STEERING COMMITTEE MEETING**

Minutes of the Meeting held on Monday 6th February 2006

PRESENT

Peter Huff (PVH)	Chairman
Nita Brass (NB)	Secretary
Eileen Williams (EW)	Treasurer
Kathleen Hawkins (KH)	St. Anne's Hall
Chris Howell (CH)	St Marychurch Traders
Arthur Christian (AC)	Babbacombe & St Marychurch Traders Association
Paul Hammond (PH)	Torbay Neighbourhood Watch
PC Martin Finnis (MF)	D&C Constabulary
P.C. Dan Carter (DC)	D&C Constabulary (part time)
Tracey Cabache (TC)	Ward Partnership Support Officer

1 APOLOGIES FOR ABSENCE

Cllr. A. Faulkner, Mel Broad

**2 MINUTES OF PREVIOUS STEERING COMMITTEE MEETING ON
21/02/05**

The Minutes of the last Steering Committee meeting held a year ago were read through. Re a(ii)-"There are going to be 13 business heads for Torbay Council. Each one will take a WP." **TC** mentioned that her job has partially taken over the original plan and that a trial is taking place with Preston WP and Sue Cheriton.

**3 ENLARGEMENT OF WP, WAYS OF ENGAGING WITH THE
PUBLIC AND EXPANDING REGULAR MEMBERSHIP OF THE
GROUP**

It was questioned whether adoption of the **name "Ward Partnership"** was a good idea. It is difficult to explain to people who we are, it doesn't clearly communicate that it embraces everyone in the community and tends to indicate that the groups are Council driven. Was there a better name for us? We also considered the use of a **logo and catchphrase**. **TC** mentioned that there are plans to design a common logo for all the WPs. PVH expressed the urgency for us to come to a conclusion about this. **NB** and others would put their thinking caps on.

TC has produced a draft **letter of introduction to be sent to local organisations** and Ian Campbell of Change Up and **AC** each have a list of representative groups whom we need to approach to invite their participation in the WP. **NB** will produce a full list. Feedback was given about the content of the draft letter. **TC** will revise contents.

4 COMING UP WITH A LOCAL VISION AND ACTION PLAN FOR ST MARYCHURCH WARD TO FEED INTO THE COMMUNITY PLAN, TO BE DONE BY JUNE.

TC mentioned that she is about to have a meeting with Chris Rooks of Torbay Youth Services and will discover more about an ongoing **youth parliament** and the potential for the younger members of the community to participate in the decision-making process when envisioning the future of their area. **TC** would give **NB** Bob Plum's details in this regard.

TC reported that **Ellacombe WP** have produced a leaflet **questionnaire** which has been delivered to all their residents, inviting input towards a vision for their area. We discussed following suit. We discussed layout, how the questions would differ. Coming to conclusions about content and presentation was subject to more input from a wider selection of the community. The kind of language we want to include in the leaflet is, "*This is what we want the council to do for our area, this is what we want the Police to do for our area*". Also inviting comment on what people think needs doing in greater Torbay. Suggestions put forward by **AC**, **CH** et al were a regatta, promoting Babbacombe & St Marychurch, Babbacombe Festival 2007 and covering the Precinct. **TC** mentioned that every group has £500 with a possibility of a further £500 from April this year. The cost of production of 4,000 leaflets for Ellacombe was £300. We need to know population of St Marychurch and to cost out printing of leaflets. **TC** will look into this. We also need to be clear about the exact boundary of St Marychurch. As far as delivering the leaflets was concerned, **AC** and **KH** considered eliciting help from contacts they knew. Scouts will put in time for distribution. **CH** and **TC** will work together with producing leaflets.

5 DELEGATE MORE MEMBERS TO ATTEND CONFERENCES, SEMINARS SO THAT MORE MEMBERS ARE EXPOSED TO THE BIGGER PICTURE AND CAN INCREASE THEIR KNOWLEDGE /EXPERTISE.

It was concluded that further action was dependant upon a wider participation of the WP.

6 THOUGHTS ON RESTRUCTURING THE WAY WE CONDUCT OUR MEETINGS EG BY RECEIVING REPORTS FROM SUB GROUPS RATHER THAN HAVE LONG DEBATES.

It was considered to be a good idea. It would involve reports being produced and sent to all members prior to meetings.

7 TO DISCUSS ARRANGEMENTS FOR ELECTION OF SECRETARY AND CHAIRMAN AT APRIL MEETING IN ACCORDANCE WITH THE CONSTITUTION AND TO DISCUSS ARRANGEMENTS FOR NEXT MEETING AND ELECTIONS.

There was general acceptance that the roles of Chairman, Secretary and Treasurer would continue to be held by those presently occupying the roles.

8 WHAT TO DO ABOUT LACK OF/ERRATIC COUNCILLOR SUPPORT

Email to be sent to councillors giving them the dates of upcoming meetings. **TC** to confirm dates for councillors' other meetings so that they don't clash.

9 AOB

TC to check on computer availability for EH.