

**MINUTES OF THE TORBAY SUPPORTING PEOPLE HOMELESSNESS AND CRIMINAL  
JUSTICE STRATEGY SUB-GROUP MEETING  
Monday 11<sup>th</sup> May 2009  
Pearl Assurance House**

<u>Present:</u>	<u>Organisation/Agency</u>
FM	Supporting People
VS	Housing
KG	Devon and Cornwall Probation/Housing
J	Client
LSa	Jatis
SP	Shekinah Mission
ML	Rethink
AR	Torbay Care Trust
IS	Devon and Cornwall Probation, minute taker
LS	Supporting People

Apologies: ,

	Discussion	Action
	<b>ACTIONS TO BE COMPLETED ARE HIGHLIGHTED IN GREY</b>	
<b>1.0</b>	<p><b>Apologies</b> RR- Probation, JB- Drug and Alcohol Action Team, CT- Supporting People, SC- Jatis, SBT- Domestic Abuse Co-ordinator</p>	
<b>2.0</b>	<p><b>Inside Out Project</b></p> <p>ML joined first part of the meeting to report on the project. She gave some handout and a brief outline of the project run by Rethink piloted from October 2008 for one year. Total referrals from February 2009 have been 51, 7 female, 44 male. 7 clients with a history of alcohol use, 8 drug use, 24 with a history of drug &amp; alcohol use and 45 mental health. Referrals from Thurlow and Commerce House, no direct referral from courts. Seems to be same Offender Managers referring, this might change somewhat with the project running longer. There are one fulltime and 1 part-time worker. Very good feedback on them so far. Inside Out does initial needs assessment, and 1:1 work if client not ready for referral to other agencies. Referrals usually made to Home Maker, Cool House, alcohol and drug services etc. Good feedback received from Offender Managers. A big advantage is that</p>	

	Discussion	Action
	<p>offenders actively participate and chose type of engagement.</p> <p>Discussed and agreed that measuring improvement is difficult, only self scoring questionnaires at the beginning and at the end of the treatment are used. Evaluation of effectiveness need to be carried out to see if the project may continue after October 2009. KG to lead in liaison with LS on this and report back at the next meeting.</p> <p>Numbers of people engaged in drug and alcohol treatment figures to SP Also, to discuss similarity between role of recovery worker and Inside Out.</p>	<p></p> <p><b>KG/LS</b></p> <p><b>FM/AR ML</b></p>
<b>3.0/4.0</b>	<p><b>Minutes/Matters Arising</b></p> <p>Minutes of the last meeting were accepted.</p> <p>To contact AL about IM's replacement.</p>	<p></p> <p><b>FM/LS</b></p>
	<p>4.0 - to include prison performance in performance figures. 5.0 - to include suggested at last meeting in all new contracts.</p>	<p><b>CT LS</b></p>
<b>5.0</b>	<p><b>Torbay Enterprise Project</b></p> <p>This is a standing agenda item. More information about progress will be available after the project board meeting next week.</p>	<p><b>IS</b></p>
<b>6.0</b>	<p><b>Priorities for underspend bids</b></p> <p>Next subgroup meeting is on 16<sup>th</sup> July, and proposals from all are invited for submission to the Commissioning Body. FM informed that the Area Based Grant from 2010 will not be ring fenced and we shall have some underspend. However, with the smoothing of the grant that year, it might go into overspend.</p> <p>LS presented the following proposals:</p> <ul style="list-style-type: none"> <li>• a project around women offenders,</li> <li>• alcohol work,</li> <li>• some children and families work linked to VWAS</li> <li>• a mentoring service for Children/young people linked with VWAS and other services</li> </ul> <p>KG said a number of women in prison do not return to Torbay because of a perceived lack of provision and suggested the use of Seaway for women only accommodation. FM pointed</p>	

	Discussion	Action
	<p>out there is provision for this group in place.            KG mentioned that the rent deposit scheme currently running on CJ money is a success. He suggested piloting a project around personalisation</p> <p>BT- Service Development Officer starts with Supporting People (SP) on 1<sup>st</sup> June, with a role of reviewing the Referral Hub and the Rent Deposit Account.            KG to give a brief update on rent deposit account.</p> <p>BT will be attending future meetings of this subgroup.</p> <p>Members of this sub-group to email LS of ideas regarding non-recurrent funding bids.</p>	<p><b>KG</b></p> <p><b>IS</b></p> <p><b>ALL</b></p>
<b>7.0</b>	<p><b>Update on Contracts</b></p> <p>LS handed out a report on the list of service providers with updates on status and expected delivery dates.            Hostel and Engagement Service has now a confirmed date: end of June. The launch of all services is expected on 24<sup>th</sup> June at the Assembly Room in the Town Hall.            LS to circulate details to meeting and to accommodation link worker.</p>	<p><b>LS</b></p>
<b>8.0</b>	<p><b>Distribution of Accommodation-based units of support for people in the Criminal Justice system</b></p> <p>A concern had been raised at the commissioning body about an apparent clustering of accommodation for offenders, both SP and non-SP. The group had a discussion around this issue and it was agreed that KG and LS would do a piece of work looking at this, with the aim of producing some guidance and a working protocol to ensure there is a sharing of information as appropriate. are difficult.</p> <p>T            KG to look at, together with LS, the distribution of accommodation based units and access to private landlords and produce some working documentation.</p>	<p><b>KG/LS/FM</b></p>
<b>9.0</b>	<p><b>A.O.B.</b></p> <p>Last rough sleepers count in November 2007; another one id due, it was suggested to do it in October 2009, VS to agree date with Communities and Local Government.            SP reported on the launch of the Begging Initiative on 1 June.</p>	<p><b>VS</b></p>

	Discussion	Action
<b>10.0</b>	<p><b>Date of Next Meeting</b></p> <p>Monday 6 July at 2pm in PAH.</p>	
<b>11.0</b>	<p><b>Glossary</b></p> <p>Approved Premises      Formerly 'Probation and Bail Hostels</p> <p>ABS      Accommodation Based Services</p> <p>ATJCG      Adult Treatment Joint Commissioning Group</p> <p>BADSUF      Bournemouth Alcohol &amp; Drug Service User Forum</p> <p>CDRP      Crime and Disorder Reduction Partnership</p> <p>CJA      Criminal Justice Act</p> <p>CP      Child Protection or Community Punishment</p> <p>CPS      Crown Prosecution Service</p> <p>DAAT      Drug and Alcohol Action Team</p> <p>DCR      Discretionary Conditional Release</p> <p>DIP      Drug intervention Programme</p> <p>DIR      Drug Interventions Records</p> <p>DRR      Drug Rehabilitation Requirement</p> <p>DTTO      Drug Treatment and Testing Order</p> <p>DV      Domestic Violence</p> <p>ETE      Education, Training and Employment</p> <p>FSS      Floating Support Services</p> <p>GpWSI      GP with Special Interests</p> <p>H &amp; S      Health and Safety</p> <p>IDTS      Integrated Drug Treatment Systems</p> <p>ITEP      International Treatment Effectiveness Programme</p> <p>KPI      Key Performance Indicator</p> <p>LAA      Local Area Agreement</p> <p>LCJB      Local Criminal Justice Board</p> <p>LDP      Local Delivery Plan</p> <p>LES      Local Enhanced Service</p> <p>MAPPA      Multi-Agency Public Protection Arrangement</p> <p>MARAC      Multi-Agency Risk Assessment Conference (domestic abuse &amp; Violence cases)</p> <p>NDTMS      National Drug Treatment Monitoring System</p> <p>NFA      No Fixed Abode</p>	<b>VJ</b>

	Discussion	Action
	<p>NOMS National offender management Service</p> <p>or System</p> <p>OASys Offender Assessment System</p> <p>OM Offender Manager</p> <p>PCDS Primary Care Drug Service</p> <p>PCT Primary Care Trust</p> <p>PHO Public Health Observatory</p> <p>PO Probation Officer</p> <p>POU Prolific Offender Unit</p> <p>PPO Prolific and other Priority Offenders</p> <p>PSA Public Service Agreement</p> <p>PSO Probation Support Officer</p> <p>PTB Pool Treatment Budget</p> <p>RAIDS Representatives in Action Independent of Drug Services</p> <p>RoB Restrictions on Bail</p> <p>ROH Risk of Harm</p> <p>ROM Regional Offender Manager</p> <p>RRRAP Regional Reducing Re-Offending Action Plan</p> <p>RSL Registers Social Landlord</p> <p>SCJCE Safer Communities Joint Commissioning Executive</p> <p>SDP Structured Day Programme</p> <p>SLA Service Level Agreement</p> <p>SP Service provider or Supporting People</p> <p>SPOC Single Point of Contact</p> <p>SSCF Safer Stronger Communities Fund</p> <p>UPW Unpaid Work (Formerly Community Punishment)</p>	