

**MINUTES OF THE TORBAY SUPPORTING PEOPLE HOMELESSNESS AND CRIMINAL
JUSTICE STRATEGY SUB-GROUP MEETING
Monday 5th January 2009
Pearl Assurance House**

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| <u>Present:</u> | <u>Organisation/Agency</u> |
| Fran Mason FM | Supporting People |
| SC | Jatis Project |
| KG | D CPA/Housing |
| W | Client |
| J | Client |
| SP | Shekinah Mission |
| JH | Torbay Enterprise Project |
| IM | Police |
| RW | Devon Home Choice |
| IS | Probation service, minute taker |

| | Discussion | Action |
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| | ACTIONS TO BE COMPLETED ARE HIGHLIGHTED IN GREY | |
| 1.0 | Apologies IT- Drug Action Team, DS- Langley House Trust, RR- Probation | |
| 2.0/3.0 | Minutes/Matters Arising FM handed out copies of updated Agenda. | |
| 3.0 | Devon Home Choice RW handed out his presentation on Devon Home Choice (DHC), a choice based letting scheme covering Torbay, Plymouth and 10 Devon County local authorities. He talked about the background and aims of DHC, and of the differences between DHC and Homefinder Torbay. A summary of DHC can be found on the DHC website. Some of the relevant points raised/ascertained by the meeting were as follows: - Banding may decrease once private tenancy is gained if housing is considered appropriate. - Prison leavers in supported housing will go on high banding when ready to move on. FM asked RW to add a sentence to the policy about how this is ensured. - Prisoners can bid in prison before they are released. - Details of provision for offenders on MAPPA and other prolific and priority offenders are being worked on in the latest draft. | |

| | Discussion | Action |
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| | <p>- Those on Torbay Home finder can be transferred to DHC but need to be reassessed. Those currently on gold band will go onto high band.</p> <p>- The possibility of letting of supported housing through DHC is being looked into.</p> <p>- The meeting discussed different avenues of access to DHC, such as newsletters, mailshots, setting up kiosks on the street, job centres and supermarkets and bidding through digital T.V.</p> <p>More questions and issues can be forwarded to IS as a group and to RW individually.</p> <p>FM asked RW to email part of the policy relating to offenders for information/comments from members of the meeting.</p> <p>Finally RW asked members of the meeting to fill in the consultation questionnaire and email it to RW.</p> | <p>FM/IS</p> <p>All</p> |
| 4. | <p>Torbay Enterprise Project</p> <p>JH gave a short update on the progress of the project. The project now has been given green light to go ahead by the Mayor. The Stakeholder and the detailed planning meetings are in January followed by the public consultation meeting in the near future. RR and FM are on the Project Board and will be in a good position to 'influence' the project.</p> | |
| 5. | <p>Procurement Strategy Update</p> <p>Evaluation and presentation meetings are well underway. In line with the procurement rules, results will be announced all at once at the end of the process after the last presentation on 28th January.</p> <p>There will be a 10 days cooling-off period.</p> <p>An event for service providers and members of the meeting is planned for the discussion of the procurement process with possible improvements in the future.</p> <p>Supporting People is partly funding a post for the procurement and management of contracts.</p> <p>The ad for the Service Development and community engagement Officer posts will be in the Guardian on 14th January.</p> | |
| 6. | <p>Emotional Well-being Pilot Project Inside Out Project</p> <p>FM informed that the draft contract has been drafted. There have been 15 referrals up to date, mainly depression and PTSD cases and none from courts team. Additional counselling is provided. Needs data is being collated at the moment.</p> <p>The project is only funded for one year, therefore needs to go back on the Agenda at a later date to evaluate outcomes</p> | <p>RR</p> |

| | Discussion | Action |
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| | and plan future. | |
| 7.0 | <p>H&CJ Equality Impact Assessment FM handed out report prepared by Nick Day and amendments added. Research data, not included previously, has been added under point 4. The meeting was happy to sign this off.</p> | |
| 8.0 | <p>Proposed Changes to Enhanced Rent Deposit/Floating Support Scheme Torbay Pound is a credit union and holds a contract with Torbay Council to provide loans for rent deposit or rent advance, to be paid back interest free by clients. Interest is paid by the Council. KG reported it has run out of money at the moment. Drug and Alcohol Action Team (DAAT) funding is being used to fund rent deposits and rent in advance for prolific and priority offenders if they meet certain criteria and loans are given based on needs and re-offending rates. The loan default rate is about 50%. To ensure vulnerable offenders with substance misuse issues can access funds KG, Housing Intervention Officer will make recommendations on allocation of funding for this client group.</p> <p>Regarding the problem of offenders losing their benefits/accommodation when on 28 days recalls, KG pointed out a better system is needed for dealing with the paperwork and notifying agencies.</p> <p>This calls for a need of monitoring prison releases and FM suggested this be done regularly. Ken to look into this.</p> | FM |
| 9.0 | <p>AOB The May meeting falls on a Bank Holiday – rescheduled for the 11th May.</p> <p>Date of Next Meeting Monday 2nd March at 2pm in PAH.</p> <p>Glossary</p> <p>Approved Premises Formerly 'Probation and Bail Hostels ABS Accommodation Based Services ATJCG Adult Treatment Joint Commissioning Group BADSUF Bournemouth Alcohol & Drug Service User</p> | |

| | Discussion | Action |
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| Forum | | |
| CDRP | Crime and Disorder Reduction | |
| Partnership | | |
| CJA | Criminal Justice Act | |
| CP | Child Protection or Community | |
| Punishment | | |
| CPS | Crown Prosecution Service | |
| DAAT | Drug and Alcohol Action Team | |
| DCR | Discretionary Conditional Release | |
| DIP | Drug intervention Programme | |
| DIR | Drug Interventions Records | |
| DRR | Drug Rehabilitation Requirement | |
| DTTO | Drug Treatment and Testing Order | |
| DV | Domestic Violence | |
| ETE | Education, Training and Employment | |
| FSS | Floating Support Services | |
| GpwsI | GP with Special Interests | |
| H & S | Health and Safety | |
| IDTS | Integrated Drug Treatment Systems | |
| ITEP | International Treatment Effectiveness | |
| Programme | | |
| KPI | Key Performance Indicator | |
| LAA | Local Area Agreement | |
| LCJB | Local Criminal Justice Board | |
| LDP | Local Delivery Plan | |
| LES | Local Enhanced Service | |
| MAPPA | Multi-Agency Public Protection | |
| Arrangement | | |
| MARAC | Multi-Agency Risk Assessment | |
| Conference (domestic abuse & Violence cases) | | |
| NDTMS | National Drug Treatment Monitoring | |
| System | | |
| NFA | No Fixed Abode | |
| NOMS | National offender management Service | |
| or System | | |
| OASys | Offender Assessment System | |
| OM | Offender Manager | |
| PCDS | Primary Care Drug Service | |
| PCT | Primary Care Trust | |
| PHO | Public Health Observatory | |
| PO | Probation Officer | |
| POU | Prolific Offender Unit | |
| PPO | Prolific and other Priority Offenders | |
| PSA | Public Service Agreement | |
| PSO | Probation Support Officer | |

| | Discussion | Action |
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| | PTB Pool Treatment Budget RAIDS Representatives in Action Independent of Drug Services RoB Restrictions on Bail ROH Risk of Harm ROM Regional Offender Manager RRRAP Regional Reducing Re-Offending Action Plan RSL Registers Social Landlord SCJCE Safer Communities Joint Commissioning Executive SDP Structured Day Programme SLA Service Level Agreement SP Service provider or Supporting People SPOC Single Point of Contact SSCF Safer Stronger Communities Fund UPW Unpaid Work (Formerly Community Punishment) | KG |