

Housing and Support Strategy Group for People with a Physical Disability, Sensory Disability, Acquired Brain Injury and Long Term Conditions

Tuesday 4th November 2008

Minutes

PRESENT

KH (Deputy Chair) – Sensory Team Manager	SB – Supporting People Development Officer.
MH – Westcountry Housing Association	JH – Affordable Housing Co-ordinator
LW – CFS/ME	PM (Minutes) - Supporting People Administration Assistant
SG – Disability Information Service	PF – Community Care Worker - Brixham
JC – Occupational Therapist, Torbay Care Trust	RW – Devon Home Choice (to Agenda Item 2 only)
CT – Supporting People Communication & Information Officer (Item 3 only)	

APOLOGIES

TG – Hospital Discharge Manager	AS – Torbay Care Trust
LS – Service User Representative	LWa (Chair) – Torbay Care Trust
SS - Occupational Therapist	AN – Zone Manager
CM – Occupational Therapist	AH – Occupational Therapist – Acquired Brain Injury (ABI) Team
RP – Torbay Hospital	CJ – Service User Rep

ITEM 1	Minutes & Matters Arising	ACTIONS
	<ul style="list-style-type: none"> • Housing Links Post has now been advertised. • Questionnaire to be developed to gather accurate Data on access needs they have a questionnaire but do not think it is beneficial at this stage – to be reviewed later on. • Residential Care Update – processes are now in place with the HUB and are now waiting for referrals. Form has now been developed by LWa. • ABI funding - it was agreed that £35,000 of the Sectors Budget will go in to jointly commission complex ABI Services. • Independent Advocacy – money had been put aside for this. LWa to explain at next meeting how this will support Service Users at these meetings. 	LWa

<p>ITEM 2</p>	<p style="text-align: center;">Devon Home Choice</p> <p>At the Meeting RW handed Devon Home Choice document with a slide presentation on it which he went through. He also handed out the proposed Application form saying that he welcomed any comments; he recognised that the form was not really appropriate for people with Learning Disabilities or for the Visually Impaired. They are hopefully looking to produce an easy read version. It should also be available on line and will be able to save it part way through completion. The Group felt that that the naming of Benefits could be a problem. RW agreed to take the comments back with him. On the Disability section it was felt that it needed to say that they will send for further information. This was the first draft of the form all agreed to take it away and feedback any comments to RW. A medical form is to be developed and will be sent out for consultation. KH thanked RW for attending this meeting he then left the meeting.</p>	<p style="text-align: center;">ALL</p>
<p>ITEM 3</p>	<p style="text-align: center;">Performance Monitoring</p> <p>CT joined the meeting for this Agenda item only her Performance Report was sent out ahead of the meeting. CT explained that various information was now available. SB to find out if Folks@Home is only accessible for clients living in Torquay and Paignton. The planned move on target / Local Area Agreement target is 74%, this sector is only meeting 67%. The Group asked what happened to the 11 people who left Services but in an unplanned way. CT advised that she can identify which services these 11 relate to and then go to the services to find out why. It was identified that managing better Physical Health is the worst achievement. There is a need to link in with Providers and encourage them to help clients into Pathways to employment. There is a need to monitor achievement outcomes and why this is not happening. The Group needs to identify what is needed and flag this up to Providers. KH asked if there was any data before the HUB. CT advised there was not. Some concern was raised that the HUB was meant to make referrals easier but this is not always happening. The Group were advised that the HUB were bringing in a Consultant to do some evaluation for them. In Fig 14 of the Report the Group wanted to know why an ethnic client was refused. KH also asked for a breakdown of the different groups i.e. Sensory/ABI etc. It was felt that it was too broad a group and not broken down enough. SB & LWa to ask Communities and Local Government if this could be added on to Client Record Forms. The 6 month report is due to be received at the end of November – SB to put this on the Agenda for January 2009 meeting. SB to forward document to MH to</p>	<p style="text-align: center;">SB</p> <p style="text-align: center;">CT</p> <p style="text-align: center;">SB/LWa</p> <p style="text-align: center;">SB/MH</p>

	raise access to training and access to work at the Providers' Independent Forum. Black and minority ethnic issues to be on the Agenda at the next meeting. SB to invite SC (Inclusion Officer) to the next meeting. CT to clarify Fig 14 is it us refusing them or them refusing us.	SB CT
ITEM 4	<p style="text-align: center;">Bespoke Housing Group</p> <p>This is about accessing affordable Housing. Expressions of interest in joining this group had been received by SB. She has received names of a representative for this group from each of the 5 Zones and 2 from Children's Services. It was decided that the Group will be a sub of this Group and have responsibility to feedback to this Group. They will look at individual cases where other housing options have not been successful. There is a legal requirement to deal with housing adaptations, problems need to be feedback to LWa to put on the Risk Register. There is a need to look at whether the problems are financial or are we not utilising adapted properties. The Group proposed that the Chair for this meeting is LWa. JH volunteered to be part of this Group. The initial meeting for the Working Group is to set up Terms of Reference; Policies and Procedure. There will need to be processes in place to formally report back to this Group. Timescales for this to be determined at a later stage. This Group will help to evidence the need for specially adapted properties to be built.</p>	JH/LW
ITEM 5	<p style="text-align: center;">Any Other Business</p> <ul style="list-style-type: none"> • MH advised that she would no longer be attending these meetings as she is changing her job at Westcountry Housing Association. TB and KK have been asked to attend this Meeting in her place. KH on behalf of the Group thanked MH for her contribution to these meetings her departure will be a loss to the Group she wished her luck in her new role. • SG asked if they needed an event for Providers and the Public with A4E. MH advised that there is a Disability day in 2009 which Sonia is doing some work on. TB will update on this at the next meeting. • The Group agreed that if they hear of any Disability Courses etc which may be useful to Providers they will forward to the Supporting People inbox. 	TB
ITEM 6	<p style="text-align: center;">Date of Next Meeting</p> <p>16th December 2008 – 14.30 to 16.00 in the Cecil Room, Oldway Mansion</p>	