



Building Regulations Regularisation Application



* Applicant's Details (see notes 1 and 3) Title: Mr/Mrs/Miss/Ms Other..... Surname: Forename:		Agents Details (if applicable) Send invoice to applicant/agent (delete as appropriate)	
Address:		Address:	
* Postcode	Tel H _____ Tel M _____ Tel W _____	Postcode	Tel H _____ Tel M _____ Tel W _____
Email		Email	
Was the work done through an agent? YES / NO If so, please fill in Agent's details above.		Planning Application Reference Number (If Applicable).....	
Location of building to which work relates			
Name of Builder:		Builder's Tel (W)	Builder's Tel (M)
Work carried out (If not known give approximate date) Description:			
State present use of building			
State previous use (If different from above)			
Fees (See Guidance Notes and fee table overleaf for information) If the work is for a domestic extension, please state the floor area _____ m ² IN ALL CASES please state 100% of estimated cost of work excluding VAT: £ _____ Gross Plan fee: £			
Means of water supply		Means of drainage 1: Foul Drainage 2: Surface Water	
* Statement This notice is given in relation to the building work as described, is submitted in accordance with Regulation 21 and is accompanied by the appropriate fee. Name: Signature: Date:			

FOR OFFICIAL USE ONLY	
Received date:	Cheque No:
Purpose Group:	EST COST:
REGULARISATION FEE: £	FEE PAID: £
Fee Checked by:	Date:

Guidance Note

1. The applicant is the building owner.
2. Copy of this notice should be completed and submitted with plans and particulars indicating the works carried out.

Where Part B (Fire Safety) imposes a requirement in relation to building work a further two copies of the plans should be deposited.
3. A regularisation application must be accompanied by the appropriate fee as determined by reference to the Table below. Please note that the fee is a single amount payable at the time the application is made.
4. In accordance with Building Regulation 21, the Council may require an applicant to take such reasonable steps, including laying open the unauthorised work for inspection, making tests and taking samples as the authority think appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations.
5. These notes are for general guidance only, full particulars of a "Regularisation" request are contained in Regulation 21 of the Building Regulations 2000.
6. Persons who have carried out the building work or have made a material change of use of a building are reminded that permission may also have been required under the Town and Country Planning Act.
7. Should you have any difficulty in completing this form then contact the Building Control Section at Roebuck House, Abbey Road, Torquay. If you wish to discuss your application with a Building Control Officer then please note that they are normally available only from 9.00am to 10.30am each day. Enquiries outside these hours can only be dealt with if a prior appointment has been made.

Regularisation Fees – Effect from 1st October 2007

DOMESTIC EXTENSIONS AND ALTERATIONS

	FEE
Extension not exceeding 10m sq.	331.91
Exceeding 10m sq but not over 40m sq.	485.11
Exceeding 40m sq but not over 60m sq.	663.83
Any garage/carport not over 40m sq.	168.51
Any garage/carport 40-60m sq.	331.91
Replacement of one window or	51.06
Replace more than one window	86.81
Electrical installation in one room	51.06
All other electrical work in dwellings	86.81

CALCULATION OF CHARGES FOR ALL OTHER BUILDING WORK

Estimate Cost of Work	Regularisation Charge
Under 2,000	144.00
2,001 – 5,000	216.00
5,001 – 10,000	270.00
10,001 – 15,000	324.00
15,001 – 20,000	378.00
20,001 – 25,000	426.00
25,001 – 30,000	474.00
30,001 – 35,000	522.00
35,001 – 40,000	570.00
40,001 – 45,000	618.00
45,001 – 50,000	666.00
50,001 – 55,000	712.80
55,001 – 60,000	759.60
60,001 – 65,000	806.40
65,001 – 70,000	853.20
70,001 – 75,000	900.00
75,001 – 80,000	946.80
80,001 – 85,000	993.60
85,001 – 90,000	1040.40
90,001 – 95,000	1087.20
95,001 – 100,000	1128.00