



**TORBAY PARTNERSHIP COMMITTEE
MINUTES OF MENTAL HEALTH LOCAL IMPLEMENTATION GROUP HELD ON 11 AUGUST 2004 IN THE CECIL ROOM, OLDWAY**

Present : Julie Hickey (**JH**) (**Chairperson**) (PCT); Anne Browell (AB) (Devon Partnership Trust); Stephanie Bryan (SB) (Independent Sector); Val Christie (VC) (Carer); Sylvia Faryna (SF) (Torbay Primary Care Trust); Dr Andy Haytread (AH) (GP, TPC); Janet Hooper (Janet H) (S&WDHA); Amanda Massey (Amanda M) (Carers Support Worker); Alison Moores (Alison M) (CCT); Inspector Mark Moore (MM) (Police); Bez Ratcliff (BR) (Carer Representative); Ainsley Robinson (AR) (Representing Mandy Lyons, Voluntary Sector), Sonia Burston (SEB) Administrator – taking Minutes
Apologies : Jay Hesmondhalgh, Rob Horvath, Tony Kuhl, Mandy Lyons (Ainsley Robinson representing), Simon Sherbersky, Shawn Tait
Also present : Tim Usher (Vulnerable Adults Co-ordinator)

JH introduced a new member to the Group, Inspector Mark Moore, representing the Police.

Agenda Item	Discussion	Action/Recommendation	Action By
1. Apologies	As above		
2. Minutes of Last Meeting	<ul style="list-style-type: none"> Page 1, item 1 – Val Christie had also sent her apologies Page 3, item 7 – the name of the Women’s Network Worker is Jo <u>Swift</u> 		
3. Matters Arising	<ul style="list-style-type: none"> Page 1, item 2/3, 1st bullet point – Trevor Gay is on extended leave at the moment Page 1, item 4 – It was proposed that Jay Hesmondhalgh and Laurie Davidson be invited to the November meeting to speak on WRAP (Wellness, Recovery Action Planning) Page 2, item 4 – Warwick Heath has been invited to the November meeting to speak on Commissioning Page 3, item 7 – Black and Ethnic Minorities Group is due to meet on 12th August Page 4, item 10 – JH updated the meeting on the outcome of bids which had been presented to the TPC Finance Sub-group meeting 	<ul style="list-style-type: none"> Extend invitation to Jay H and LD 	JH

<p>4. Vulnerable Adult Policy and Protocols</p>	<p>Tim Usher, Vulnerable Adults Co-ordinator spoke to the meeting, making the following points :</p> <ul style="list-style-type: none"> • The document “No Secrets” recommended putting a structure in place to ensure vulnerable people who are at risk of abuse, are protected • The abuse covered could be sexual, financial, physical, emotional and possible abuse of neglect • TU outlined his role, part of it being to raise awareness, put training in place and ensure agencies sign up to the policy • Agencies who have signed up are the Police, Family Protection Unit, Health, Learning Disabilities, Social Services and Housing • This service is for people aged 18 upwards, who would be eligible for services under the Community Care Act, but not necessarily in receipt of services • The training strategy is to be phased in over the next few months • Public awareness needs to be raised and it is intended to leaflet Libraries, GP Surgeries and other public facilities • The POVA (Protection of Vulnerable Adults) register was launched in July. This contains the details of people who have been disciplined or dismissed from employment for abusing vulnerable adults. Employers can access this register, as well as having Police checks carried out on prospective employees 		
<p>5. Women’s Network Steering and Evaluation</p>	<ul style="list-style-type: none"> • There are two workers in post • The project is to be formally launched on 17th August • First open meeting on 18th August • It is intended to employ the two workers for two years, then set up a steering group in the third year of funding • They are asking people what they want to see developed • It was requested that this be made a Standing Item on future LIG Agenda • Reports on progress to be made to this LIG every six months 	<ul style="list-style-type: none"> • Place as Standing Item on future Agenda 	<p>SEB</p>

6. Draft LIG Newsletter	<ul style="list-style-type: none"> • The Group's attention was drawn to the draft LIGNEWS, and comments requested. - Different names were suggested - Suggestions on content included a Glossary of Acronyms and paragraphs on Monitoring and the NSF - Janet H offered to include a copy with the Mental Health Newsflash, it was also suggested it be sent with the Carers' bi-monthly News Sheet - Suggestions on circulation were requested - JH to work on a further Draft, to be presented to a future meeting 	Further draft to be presented to a future meeting	JH
7. Service & Financial Recovery Plan Update	<ul style="list-style-type: none"> • JH circulated a document entitled "Response to Devon Partnership NHS Trust's Service and Financial Recovery Plan" (enclosed with these Minutes) • Since the last LIG meeting there had been meetings between the three Primary Care Trusts and the Devon Partnership Trust, from which a News Release was initiated • A local document will be produced • A piece of work is to be done to look at how Briseham is used in the future • A Project Leader has been appointed to take the Sainsbury Review forward 		
8. Development Manager's Update	<ul style="list-style-type: none"> • JH had been involved in a problem solving group which looks at concerns which individual agencies have experienced difficulty in solving. • A discussion took place on Section 136. • JH had attended meetings in Exeter looking at what can be learned from the inquests on recent suicides. JH asked if the LIG could address the issue of social contacts and stimulating activities in in-patient environments. • Janet H had been attending the Acute Care Forum. They are looking to recruit service users and carers, who would be facilitated and supported to attend. • The Adult Care Trust (ACT) is being developed between Torbay Primary Care Trust and Torbay Social Services. It is aimed to start the ACT in October 2005 and Peter Colclough has been appointed as Chief Executive Designate. 		

