

Instruction to your

Service user number

bank or building society

to pay by Direct Debit

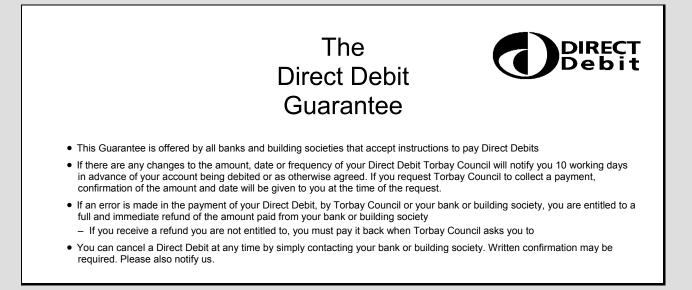


Please fill in the whole form including official use box using a ball point pen and send it to:

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Torbay Council Town Hall				ł			
Torquay TQ1 3DR	FOR TORBAY COUNCIL OFFICIAL USE ONLY This is not part of the instruction to your bank or building society.						
Name(s) of account holder(s)							
Bank/building society account number							
Branch sort code	Instruction to your bank or building society Please pay Torbay Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Torbay Council and, if so, details will be passed electronically to my						
Name and full postal address of your bank or building society To: The Manager Bank/building society	Council bank/bu			s will be	passed e	electronio	cally to my
Address	Signatur	e(s)					
Postcode	Date						
Council Tax or Business Rate Account number	Preferre	ed paym	ent date	e (please	e circle d	one)	
		1 st			25 th		Half-yearly

Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.



DDI1