Alleged breach of Planning and Building Control

**We need to understand fully the nature of the alleged breach of planning in order to investigate the matter and respond to you. Completing this form in full will help us to do this and may prevent us troubling you for more information at a later date. It will certainly help speed up the investigation.**

**What has happened?** (please tick appropriate box)

Building or engineering works have been carried out

Use of land or buildings has changed. Dates from.......................to…………………(please complete)

A caravan has been brought onto the land

A planning condition is not being complied with

Work is being done to a Listed Building

Demolition works in a Conservation Area

A tree has been felled/damaged or a hedgerow has been removed

An advertisement has been displayed

Other

**Site address or location**

If the problem is in a rural area, please provide the address, grid reference and/or give directions to the site from a nearby town/village. It will help us to find the site and to deal with any planning problems.

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Your name, address and telephone no.

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Do you know who is responsible for the works?

Name:………………………………………………..

Address:……………………………………………..

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**Further information**

Please use the box below to provide further details. It would be useful if you can provide a sketch of the site, showing where the problem has occurred or provide photographs (which will be returned) of the site before the alleged breach took place. (please use a separate sheet if necessary)

**Please explain why you think the situation requires investigation by us.**

**Signature(s)**…………………………………………………………………………………

**Print name(s)**...............................................................................................................

**Date**…………………………………………………………………………………………….

**Please return this form to:**

**Spatial Planning**

**Torbay Council**

**Town Hall
Castle Circus**

**Torquay**

**TQ1 3DR**

This leaflet last updated 03/03/13