



**Please reply to: Gordon Oliver**  
Mayor of Torbay  
Town Hall, Torquay. TQ1 3DR

Councillor John Thomas  
Overview and Scrutiny Co-ordinator  
Castle Circus  
Torquay  
TQ1 3DR

**My ref:** GO/TJB  
**Your ref:**  
**Telephone:** 01803 207001  
**E-mail:** mayor@torbay.gov.uk  
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**Date:** 3 March 2014

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Dear John

**Revenue Budget 2013/14 Monitoring Quarter 3**

On 25 February 2014 I received a copy of the Revenue Budget Monitoring Report of the Overview and Scrutiny Board – February 2014. Please find set out below my formal response to this report.

As mentioned at the Overview and Scrutiny Board the projected underspend within the Crisis Support Fund has not been included within the projected outturn position shown in the report.

However, a final decision on the use of any underspend from the Crisis Support Fund and Council Tax Exceptional Hardship Fund will be a matter for Council to decide as part of the final outturn report where any carry forwards must be approved formally by all Members.

Yours sincerely

A handwritten signature in black ink that reads 'Gordon Oliver'. The signature is written in a cursive, slightly slanted style.

**Gordon Oliver**  
**Mayor of Torbay**

c.c. Kate Spencer

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If you require this in a different format or language, please contact me.