

Pothole Fund Application Form



Department
for Transport

Guidance is available at: <https://www.gov.uk/government/publications/pothole-fund-2014-to-2015-application>

Only one application form should be completed per local highway authority.

Applicant Information

Local authority name: Torbay Council

**Bid Manager Name and position: Patrick Carney
Service Group Manager (Streetscene and Place)**

Contact telephone number: 01803 207710 Email address: highways@torbay.gov.uk

**Postal address: Resident and Visitor Services
Lower Ground Floor
Town Hall
Torquay TQ1 3DR**

When authorities submit a bid for funding to the Department, as part of the Government's commitment to greater openness in the public sector under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, they must also publish a version excluding any commercially sensitive information on their own website within two working days of submitting the final bid to the Department. The Department reserves the right to deem the business case as non-compliant if this is not adhered to.

Please specify the weblink where this bid will be published:

<http://www.torbay.gov.uk/index/yourservices/transportandstreets/highwaymaintenance.htm>

SECTION A – Your Highway

The Department would like to understand more about the highway assets that fall under your statutory duties.

We already collect data from your authority in regards to road lengths but we would like to understand more about the other assets you are responsible for. Please answer the following in your application:

**A1: What is the number of bridges owned by your authority with span over 1.5 metres?
31 bridges excluding culverts**

**A2: What is the total number of street lighting columns under your authority's responsibility?
14,350 lighting columns (1,120 units on wide base posts)**

A3: What is the total number of street lighting columns under your authority's responsibility over 40 years old? 3,072

**A4: What is the total length of footways under the responsibility of your authority (in miles)?
510.4 miles**

**A5: What is the total length of off road cycleways under the responsibility of your authority (in miles)?
0.6 miles**

A6: Please provide a weblink to your authority's statement of how the flood recovery funding, awarded in March 2014, has/will be spent:

<http://www.torbay.gov.uk/index/yourservices/transportandstreets/highwaymaintenance/capitalblockfunding.htm>

SECTION B – Potholes

B1: Which of the recommendations arising from the Pothole Review Report has your authority adopted?

The report can be viewed here:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/3995/pothole-review.pdf?

Please answer the following, including providing supporting information, where applicable:

Question	Yes/No	All 'yes' answers must be supported evidence. Please append supporting information, clearly marking the question number to which the information refers.
A. Has your authority aligned its maintenance programme to the Government's highways maintenance funding years (i.e. 2011-2015 and 2015-2021)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: A
B. Has your authority adopted the principle that 'prevention is better than cure' in determining the balance between structural, preventative and reactive maintenance activities in order to improve the resilience of the highway network and to minimise the occurrence of potholes in the future?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: B
C. Has your authority ensured that appropriate competencies have been made available to make the right choices when designing and specifying techniques and materials for the maintenance and repair of highways? Note - these competencies can be secured through training, collaboration with neighbouring authorities or external advice.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: C
D. Does your authority co-ordinate with other parties working on the highway short and long term programmes of work activities for up to four years in advance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: D
E. Has your authority considered the guidance provided in the ADEPT report Potholes and Repair Techniques for Local Highways and adopted as appropriate to your local circumstances?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: E
F. Has your authority developed a detailed highway inspection manual and have put	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: F

appropriate training in place for your Highway Inspectors?		
G. Does your authority use technology and systems for the effective identification and management of potholes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: G
H. Does your authority have a public communications process in place that provides clarity and transparency in the policy and approach to repairing potholes? This should include a published policy and details of its implementation, including the prevention, identification, reporting, tracking and repair of potholes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: H
I. Does your authority monitor public satisfaction with road, footway and cycleway condition and report annually through the National Highways and Transport Public Satisfaction Survey or their own surveys?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: I
J. Does your authority adopt permanent repairs as the first choice when repairing potholes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: J
K. Has your authority adopted dimensional definitions for potholes based on best practice as part of its maintenance policy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please refer to supporting data – section B1: K

B2: Does your authority adopt any innovative methods to help repair potholes? This could include, for example, specialist pothole maintenance crews.

Yes No

If yes, please provide details as an annex as part of your bid. Please refer to supporting data – section B2

B3: Does your authority use reporting tools to identify potholes in your local area including:

CTC Fill that Hole Yes No
Council's Own Web Reporting Yes No
Other Yes No

Please specify: Telephone, fax, email or letter

Please also refer to supporting data – section B£

B4: Does your authority regularly consult and seek feedback on its highways maintenance regime, including potholes, with key stakeholders?

Local Member(s) of Parliament Yes No
District, Borough and Parish Councils Yes No
Local Residents Yes No
(Including neighbourhood Forums) Yes No
Business Community Yes No

Emergency Services

Yes No

If yes, please provide details as an annex as part of your bid.
Please refer to supporting data – section B4

B5: Does your authority have an up-to-date vision and action plan to improve the walking environment and encourage walking?

Yes No

If yes, please provide a weblink:
Also please refer to supporting data – section B5

B6: Please explain how you deliver your duty under NRSWA to ‘co-ordinate the execution of works of all kinds’, including for example permit schemes, noticing, co-ordination meetings?

Please refer to supporting data – section B6

B7: What actions does your authority take to ensure road repairs undertaken by other parties (such as utilities companies) meet the standards in the specification?

- Inspections regime
- Scoring programme
- Performance bench-marking
- Meetings
- Other (please specify) – Core samples

Please refer to supporting data – section B7

SECTION C – Asset Management

C1: Has your authority adopted the recommendations arising from the Asset Management Strategy Guidance published in May 2013 –

<http://www.ukroadsliasongroup.org/en/utilities/document-summary.cfm?docid=5C49F48E-1CE0-477F-933ACBFA169AF8CB> ?

Yes No

Please answer the following, including providing supporting information, where applicable.

Please refer to supporting data – Sections C1 and C2

Question	Yes/No	All 'yes' answers must be supported evidence. Please append supporting information, clearly marking the question number to which the information refers.
Has your authority got an up to date asset management policy and strategy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide a weblink.
Does your authority communicate relevant information associated with asset management through engagement with your relevant stakeholders when you set requirements, make decisions and report performance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please see supporting Data Section C
Does your authority have an asset management register?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please see supporting Data Section C
Does your authority follow lifecycle planning principles which are used to review the level of funding and which will help support investment decisions including long term investment in your assets?.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Please see supporting Data Section C

C2: As part of your last L-Pack return for Whole Government Accounting requirements for the accounting period 2012/13, can you confirm you submitted the following return:

Carriageway and Footways Yes No
Lighting Yes No
Structures Yes No
Street Furniture Yes No

SECTION D – Efficiencies

D1: Is your authority actively engaged with securing efficiencies for highways maintenance?

Yes No

If yes, please provide additional information on what your authority has done since 2011 including what % efficiency savings (where efficiency savings are defined as delivering a similar or a better outcome at a lower cost) your authority has achieved year on year and what savings you hope to achieve by end of 2014/15.

Please refer to supporting data – section D1

D2: Is your authority exploring or has it already joined with neighbouring local highway authorities or a Highways Maintenance Alliance to achieve economies of scale?

Yes No

If yes, please provide additional information. For example the names of other authorities or the Alliance.

Please refer to supporting data – section D2

D3: Is your authority sharing its efficiency experience and/or case studies with other local highway authorities via the Highways Maintenance Efficiency Programme or other good practice networks?

Yes No

If yes, please provide state where.

Please refer to supporting data – section D3

SECTION E – Other

E1: Please provide details on which of the following good practice activities your authority is undertaking for its highways management activities.

Invest to save Yes No

Cross boundary collaboration Yes No

Other (please specify): Please refer to supporting data – section E1

E2: Do you consider your authority to be an exemplar authority in tackling potholes and undertaking highway maintenance?

Yes No

If yes, please explain why. Please refer to supporting data – section E2

If yes, would your authority be willing to share its experiences more widely with other authorities / organisations?

Yes No

SECTION F: Declarations

F1. Senior Responsible Owner Declaration

As Senior Responsible Owner for [*scheme name*] I hereby submit this request for approval to DfT on behalf of [*name of authority*] and confirm that I have the necessary authority to do so.

I confirm that [*name of authority*] will have all the necessary statutory powers in place to ensure the planned timescales in the application can be realised.

Name: Patrick Carney

Signed:

Position: Service Group Manager (Streetscene and Place)