



Mayfield Chestnut Centre Outreach Service

School Agreement

The aim of the Mayfield Chestnut Outreach service:

To provide high quality advice and support to primary schools, and their staff, who are working closely with children and their families.

The team comprises of an Outreach Team Leader, 3 outreach support workers to support Social, Emotional and Mental Health and associated challenging behaviour. We also have a designated outreach worker, who works with children with a diagnosis of Autism (or on the pathway for diagnosis).

We aim to offer practical and theoretical advice, directly linked to classroom practice, to support the child's success within their mainstream placement.

Our outreach service will be offered as a day long intervention (See table below) once each week. Outreach workers will be based in one school each day for an eight-week block, working with one child and their family each day. The first week will be set aside for a home visit, information gathering, Boxall profiling, planning and creating schedules. Children on a part time timetable may be able to access the service for a shorter session, which will be timetabled in for a Friday morning.

Approx times	Monday Full time referral	Tuesday Full time referral	Wednesday Full time referral	Thursday Full time referral	Friday Part time referral
8.50 - 10.00	Attachment session	Attachment session	Attachment session	Attachment session	Attachment session/Family session (4 weeks each)
10.15 - lunch	In class observation and support	In class observation and support	In class observation and support	In class observation and support	In class observation and support
Lunch					Key staff meet
1:00 - 2.00	Family session (45 mins + 15 mins feedback)	Family session (45 mins + 15 mins feedback)	Family session (45 mins + 15 mins feedback)	Family session (45 mins + 15 mins feedback)	Lunch and travel time
2.00 - 3.00	Admin	Admin	Admin	Admin	Team Meeting
3.00- 3.40	Key staff meet	Key staff meet	Key staff meet	Key staff meet	Preparation time for the following week

Where there is an identified key attachment figure working with the child, they will be required to shadow the outreach worker for all elements of the support within the day to provide coaching and mentoring; the 1:1 session, in class sessions and the family sessions.

There is an increased focus on work with families. Home visits will take place with the outreach team leader and the allocated Outreach worker. It would be beneficial for the school's key attachment figure to attend the family sessions to see strategies modelled and to build relationships with the family. There may be opportunities for the key attachment figure to continue family sessions, following the completion of the outreach service, if deemed appropriate and suitable. These sessions will focus on relationship development and play.

Daily admin time will be ring fenced, where the outreach worker will provide a report, with recommendations, following the in-class support session and attachment/family sessions, providing relevant strategies and ways forward. The emphasis is still on modelling strategies and techniques over time. These can be further embedded within school supporting the child's needs, therefore where there is a key adult attending, they need to work closely with the child to be able to embed best practice.

Regular feedback with key adults will be provided throughout the day, and time will be given at the end of the day to meet with the class teacher. This will provide support for the whole team around the child. Recommendations shared during these meetings can be discussed and adapted if required; staff can use the recommendation format to share how the strategies are working during the week while supporting the child. It may be recommended by the outreach worker that the key attachment figure provides further 1:1 sessions within the week to help build stronger relationships, and further develop a consistency of approach.

The above timetable will be flexible as many school timings are different across the bay. Therefore, allocating time for a 1:1 session, an in-class observation and support session and a family session, can be adapted to best fit everyone working within the team and the family.

Review of support:

A review meeting will be held at the end of the eighth day of support to discuss progress and identify some agreed actions for moving forward. A member of SLT will need to attend this meeting, together with relevant staff and a family member. On this day, the end session with the parent and child will take place. After the block of 8 days, the recommendations will be collated into a working document for individual staff to reflect upon their practice. There is a requirement for each individual member of the team around the child to complete a post service evaluation form, which will help to lead the discussions of the review.

Following the end of the outreach support, the Outreach team leader will arrange to come back into the school, during the next term, to complete a final observation to check on the progress made, and offer further recommendations where needed.

FAQs:

What happens if the child is absent on their day of support?

Should the child be absent, the designated Outreach worker will be redeployed to Chestnut for that day to support the Chestnut staff. There is a possibility that an extra session might be offered at the end of the scheduled service, but this is at the discretion of the outreach team.

What happens if the parent/carer is absent or unable to attend due to work commitments?

Parents will be encouraged to make every effort to attend these allocated sessions. If it is not possible, then support can be given back as an in-class session and/or class observation.

What happens if the school have referred multiple children to receive outreach support?

If this is the case, the school need to prioritise which child they want to support first, and then the other referrals will remain on the waiting list.

An alternative offer may be made to the school if multiple referrals are made, this will be discussed with the school at the time.

School Requirements:

- Key information and timings of the school day to be shared with outreach support worker (OSW) upon request, along with Pre-outreach assessment forms.

- Key attachment figure to be made available to shadow OSW for all elements of support throughout the day.

- A room or suitable space to be secured for the OSW to conduct attachment and family sessions, and to spend their admin time in.

- Access to the school's internet will be needed to enable OSW to type up recommendations and share relevant resources with the school.

- Key staff members to attend debrief meeting at the end of each day of support.

- Post service evaluation forms to be completed by key staff and parents/carers prior to the final review meeting.