Risk Assessment Template for Coronation Community Event

Street name:

Date of event(s):

Named Organiser(s):

Date of risk assessment:

This risk assessment covers the activities taking place at our event. We have identified possible hazards and control measures we can use to reduce the risk. We’ve used the matrix table below to show whether the risk is High, Medium or Low, and how that changes with the control measures in place.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DEFINITIONS | *Likelihood* | | | |
| Severity | RISK RATING | Low = 1 | Med = 2 | High = 3 |
| Low = 1 | 1 | 2 | 3 |
| Med = 2 | 2 | 4 | 6 |
| High = 3 | 3 | 6 | 9 |

DEFINITIONS

*Severity*

H = Fatality or major injury causing long term disability

M = Injury or illness causing short-term disability or incident causing equipment damage

L = other minor injury or illness

*Likelihood*

H = certain or near certain

M = reasonably likely

L = Seldom or never

**This template has suggested hazard headings for your street party, these can be amended to suit your event and new rows added if required. A row with a completed example has been left for your information**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EXAMPLETRAFFIC MANAGEMENT Collision between vehicles and pedestrians |  | EXAMPLE Attending residents and organisers | 3 | 2 | H | EXAMPLE  Traffic regulation order and road closure in place to limit/prevent access by vehicles. Traffic management plan in place.  Advance communication with all residents to support short term closure for event  Stewards will make sure vehicles do not enter road closure.  Delivery drivers to be advised of timings and location of access points | 3 | 1 | M | EXAMPLE  Access to be maintained for emergency vehicles  Stewards or marshals to wear Hi-Viz vest or coat |
| CROWD MANAGEMENT Overcrowding leading to crowd crushes and adverse dynamics |  |  |  |  |  |  |  |  |  |  |
| STRUCTURAL FAILURE Leading to collapse or overturning of temporary structure |  |  |  |  |  |  |  |  |  |  |
| EMERGENCY COMMUNICATIONS Hazards arising from the need to evacuate or another emergency situation. |  |  |  |  |  |  |  |  |  |  |
| UNEVEN/SLIPPERY GROUND Leading to slips, trips or falls |  |  |  |  |  |  |  |  |  |  |
| UNSAFE PUBLIC BEHAVIOUR Violence, aggression, horseplay |  |  |  |  |  |  |  |  |  |  |
| PUBLIC INFORMATION Local concerns and objections |  |  |  |  |  |  |  |  |  |  |
| ANY PUBLIC SAFETY INCIDENT Methods for dealing with incidents |  |  |  |  |  |  |  |  |  |  |
| MANUAL HANDLING Poor lifting technique leading to personal injuries to back fingers/hands or feet |  |  |  |  |  |  |  |  |  |  |
| FOOD HYGIENE Food poisoning. |  |  |  |  |  |  |  |  |  |  |
| ELECTRICAL SUPPLIES Shock, burns, equipment damage |  |  |  |  |  |  |  |  |  |  |
| GENERAL FIRE RISKS General risks from fire, smoke, ignition sources, confusion and panic in the presence of danger |  |  |  |  |  |  |  |  |  |  |
| STAGE PERFORMANCE GROUPS General risks from dealing with young or other vulnerable people  Working on raised platforms or stages |  |  |  |  |  |  |  |  |  |  |
| LOST CHILDREN Method for reuniting lost persons |  |  |  |  |  |  |  |  |  |  |
| DECOR Installation and operation |  |  |  |  |  |  |  |  |  |  |
| WASTE MANAGEMENT Reduction of fire risks, slip or trip hazards  Prevention of attracting vermin |  |  |  |  |  |  |  |  |  |  |
| COVID-19 Risk of transmission of virus |  |  |  |  |  |  |  |  |  |  |